



CITY OF FORT BRAGG

Incorporated August 5, 1889
416 N. Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2825
Fax: (707) 961-2913

April 19, 2024

Scope of Work for Fort Bragg City Hall Roof Replacement Project

The scope of work for this contract is limited to “City Hall Proper”. (Refer to Exhibit 1 in the “Location” Section of this Request for proposal)

The duty of the Contractor will be to remove the existing roofing material, underlayment, flashing, and all necessary components. The contractor will be responsible for identifying and repairing all areas that require plywood replacement; locations that may require it are around the skylight, and any other visibly damaged, or physically dilapidated areas. The contractor will install new and City approved: underlayment, roofing material, fasteners, and flashing. The contractor will be responsible for removing all project debris. Any permitting required will be the contractor’s responsibility to acquire.

Requirements for Bid:

- The contractor will be required to submit pricing for a Modified Bitumen (Mod Bit) Roof replacement.

Alternate Bid items:

- The contractor will be required to submit alternate pricing for a Thermoplastic Polyolefin (TPO) Roof Replacement.

The City of Fort Bragg reserves the right to award the higher priority add alternate section after an internal review of contractor submittals. The city budget for this project is \$150,000.

Scope of work:

- Procure all necessary materials.
 - May include but not limited to:
 - Sheathing
 - Underlayment
 - Shingles
 - Mod Bit Base Sheet
 - Mod Bit Cap Sheet
 - TPO Material
 - Vents, Ducts, turbine tops and Flashing (304 Stainless or approved alt.)
 - Full coverage stainless steel cap (304 Stainless steel or approved alt.)
 - Nails and fasteners (Stainless Steel or approved alt.)
- Acquire appropriate permits
- Install all materials appropriately according to respective technical specifications and codes
- Remove and properly dispose of all project debris including following all construction and demolition recycling procedures.
- Repair any areas that collect water or inhibit the flow of water off of the roof.

- Repair existing and missing drainage facilities.
- Provide a Project schedule.
- Attend a mandatory City-led Project site walk for the Fire Station Roof Scope of work taking place on Tuesday April 30 at 10:00AM.

Specifications

Specifications for materials chosen by the contractor must be reviewed by the City of Fort Bragg for approval.

Insurance requirements

The Contractor selected will provide the City proof of insurance accommodating the Construction Contract requirements. As described in the City of Fort Bragg's Insurance Matrix the Construction Contract general liability must cover two (2) million dollars in occurrence and four (4) million dollars aggregate. The auto liability will cover one (1) million. Workers compensation will be statutory status. Errors & Omissions, Builders Risk, and Pollution Liability will all cover the Building Value.

Contractor selected will comply with insurance requirements for installing all specified roofing types.

Prevailing Wage Requirements

The contractor will comply with Prevailing Wage Requirements established by California Labor Code Section 1770, 1771, 1773, 1775, 1776, 1777, 1813, and 1815.

More Information regarding insurance and prevailing wage can be located on the City of Fort Bragg's Website (<https://www.city.fortbragg.com/government/requests-for-proposals-bids>)

Location

City Hall building – 416 North Franklin Street Fort Bragg, CA 95437



Figure 1

Legal Requirements

1. Required Contractor's License(s):

A. A California class **B** or **C-39** contractor's license is required to bid this contract. Joint ventures must secure a joint venture license prior to award of this Contract.

2. Required Contractor and Subcontractor Registration

A. City shall accept Bids only from Bidders that (along with all Subcontractors listed in a Subcontractors List) are currently registered with the Department of Industrial Relations ("DIR") and qualified to perform public work pursuant to Labor Code Section 1725.5.

B. Subject to Labor Code Sections 1771.1(c) and (d), any Bid not complying with paragraph 2.A above shall be returned and not considered; provided that if Bidder is a joint venture (Business & Professions Code Section 7029.1) or if federal funds are involved in the Contract (Labor Code Section 1771.1(a)), City may accept a non-complying Bid provided that Bidder and all listed Subcontractors are registered at the time of Contract award.

Submittal

Submissions will be due before May 10, 2024 at 2:00 PM PDT. Emailed submissions will be accepted, there will not be a formal bid opening as this is considered a small informal contract in accordance with the City's Municipal Code Section 3.22.

Please submit all documents including an active CSLB License Number and a DIR Number attached to the quote/bid before the above time and day to:

Carlos Hernandez
Engineering Technician
chernandez@fortbragg.com
City of Fort Bragg
416 N Franklin St
Fort Bragg, CA 95437

FOR QUESTIONS PLEASE CONTACT:

Carlos Hernandez
Engineering Technician
chernandez@fortbragg.com
(707) 961-2827