



FORT BRAGG POLICE DEPARTMENT

250 Cypress Street
Fort Bragg, CA 95437-5437

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Chief of Police

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Emergency Winter Shelter Policy

The Hospitality House (HH) is intended to be the main source of shelter with the Emergency Winter Shelter (EWS) program being a backup. The EWS will only be offered if the Hospitality House (HH) is full. Users of the EWS who stay at HH are expected to remain with and abide by the House rules. If ineligible for HH due to rules violation, you will be ineligible for EWS. If offered housing at HH and you refuse you will be banned from the EWS for 30 days.

Hospitality House will have confirmation if the EWS will be activated by 12:00 p.m. daily based on expected weather conditions. Users are to check in at (HH) no earlier than 1:00 p.m., and no later than 2:30 p.m. daily. Rooms will be double occupied. Persons without authorized voucher will **not** be allowed in any room for any amount of time. Individuals with authorized vouchers will be subject to disqualification for the remainder of the season by allowing unauthorized persons in the motel room. Those with a voucher are not allowed to loiter on the motel property or at nearby businesses. You must be on motel property and near your room between the hours of 9:00 pm and 6:00 am. Exceptions may be made for work. At no time is it acceptable to be visiting other rooms or have anyone else visit your room.

Participants will submit to search and seizure which includes your person, room, and property at any time by FBPD staff while utilizing the EWS. Signature: _____

Individuals utilizing the EWS will check out each day by the motel's pre-designated checkout time. Exceptions may be made for severe daytime weather as authorized by The Fort Bragg Police Department. If an exception is made you will be notified prior to checkout.

Individuals with active warrants should clear warrants prior to being issued a voucher. Subjects identified with any warrants shall clear the warrant(s) before any additional nights are provided. Alcohol is prohibited while using the EWS, including off-site and will result in revocation of voucher. Violence and criminal activity will not be tolerated. Possession of illegal substances and/or paraphernalia while on motel property is prohibited.

Pets and services animals are allowed to stay in the motel if house trained and must be on a leash while on the premises. The motel reserves the right to decline services due to pet incidents at any given time. Individuals shall comply with the motel's rules. The motel reserves the right to ban individuals.

The amount of personal property brought to the motel room will be limited to one small overnight bag per person. All other property may be held at the Fort Bragg Police Department at your own risk. It is the individual's responsibility to transport excess property. If the FBPD front lobby is closed, please use the red dispatch phone and ask to speak with an officer to store property. Items not retrieved by noon the following day will be disposed of. The Fort Bragg Police Department releases all liability to items held at the Fort Bragg Police Department.

****Failure to comply with any of the conditions above may result in being banned from the EWS program for the rest of the season.****

Persons who are not a local resident within the City of Fort Bragg will be subject to one night stay and will be contacted by the Care Response Unit for an exit interview. Individuals living outside the City of Fort Bragg in Mendocino County's coastal regions can contact Mendocino County Program MOPS at, (North Coast) 707-513-8004 OR (South Coast) 707-671-3034, to receive services within their region. Persons will be offered to be connected to a safer location in order to receive support in more suitable conditions.

Printed Name

Signature

Date