

PARENTS AND FRIENDS INC.

NOTICE INVITING BIDS

INVITATION TO BIDDERS

FROM:

The Owner (hereinafter referred to as Owner)  
Parents and Friends Inc.  
306 Redwood Ave.  
Fort Bragg, CA 95437  
Phone: 707-964-4940

And the Architect (hereinafter referred to as Architect)  
K. Boodjeh Architects  
531 3<sup>rd</sup> Street  
Eureka, CA 95501  
Phone: (707) 798-6107

DATE: February 17, 2022

TO: Potential Bidders

NOTICE IS HEREBY GIVEN that sealed bids are invited by Parents and Friends Inc. for the performance of all the work and the furnishing of all the labor, materials, supplies, tools, and equipment for the following project:

PARENTS AND FRIENDS CYPRESS STREET  
RESIDENTIAL CARE FACILITY FOR THE ELDERLY

350 Cypress Street  
Fort Bragg, CA 95437  
A.P.N. 018-090-12

This Notice Inviting Bids is issued pursuant to the Contract Documents, prepared by K. Boodjeh Architects, Construction Drawings (Plans) dated February 17, 2022, and Project Manual (Specifications) dated February 17, 2022. The building permit will be issued after the selection of the Contractor and approvals of Mendocino County Air Quality Management District.

SECURING DOCUMENTS: A digital copy of the Plans, Specifications, and other Contract Documents will be provided through the City of Fort Bragg (Project Administrator). Please contact Natalie McLaughlin by email at [nmclaughlin@shn-engr.com](mailto:nmclaughlin@shn-engr.com). Plans and Specifications and other Contract Document forms will be available for examination and viewing at City Hall, 416 N. Franklin Street, Fort Bragg, CA 95437. The Bid documents will be available on February 17, 2022.

PROJECT COST ESTIMATE: Opinion of Probable Costs is approximately \$3,130,740.

RELATED DOCUMENTS: The following Instructions to Bidders, Agreement, and General Conditions will be used to execute the contract:

CONTRACT EXECUTION: The Contract must be executed within 10 days of Notice of Award.

## PARENTS AND FRIENDS INC.

**SITE AVAILABILITY:** The Site will be made available by appointment between Monday, February 21, 2022, and Wednesday, February 23, 2022, at the Project site, 350 Cypress Street, Fort Bragg, California. Contact Rick Moon [RMOON@PARENTSANDFRIENDS.ORG](mailto:RMOON@PARENTSANDFRIENDS.ORG) to schedule a site visit. A site visit is not mandatory. Before submitting a bid for the work, it is recommended that the Bidder inspect the site and inform themselves as to the conditions under which he will be obligated to execute the work. No allowance will be subsequently made for failure to inspect, and the Bidder will be solely responsible for the consequences of his negligence or lack of diligence. Before submitting any proposal, each Bidder shall examine the General Conditions, Contract Documents, Plans, Specifications, Instructions to Bidders, and the forms appended hereto and made a part hereof.

**QUESTIONS & CLARIFICATIONS:** In order to avoid any misinterpretation or misrepresentation between the Bidder, the Architect, and the Owner as regards the plans and specifications for the Project, neither the Owner nor Architect will respond to any verbal or telephone inquiries; however, Bidders may submit written inquiries for clarifications or questions by email or mail to the attention of Morgan Ellig, 531 3<sup>rd</sup> Street, Eureka, CA, 95501, email: [morgan@kboodjeh.com](mailto:morgan@kboodjeh.com). Any responses to written Bidder inquiries will be at the full discretion of the Architect, and any responses will be in writing in the form of an Addendum to these Contract Documents, which will be sent to all Bidders. All questions must be submitted on or before 5PM Pacific Standard Time February 28, 2022.

**PROJECT ADMINISTRATION & FUNDING:** The project is financed with public funds through a program of the City of Fort Bragg. The City of Fort Bragg is the Project Administrator. The City of Fort Bragg is not an agent of the Owner, Architect, or Contractor, but is tasked with the proper administration of public funds. The Project is funded by State Community Development Block Grant (CDBG) funds, which carry with them both Federal and State requirements.

**CONTENTS OF THE BID ENVELOPE:** Each Bid shall be submitted on the forms furnished within the Bid Documents. All forms must be completed.

**REQUIRED BID FORM:** All bidders must submit bids on Section 00 41 00, the "Bid Form." The Owner will reject as non-responsive any bid not submitted on the required form. Bids must be complete. Bidders must complete all bid items and supply all information required by the bidding documents and specifications. The Owner reserves the right in its sole discretion to reject any bid as non-responsive as a result of any error or omission in the bid. Bidders may not modify the Bid Form or qualify their bids. Bidders must submit clearly and distinctly written bids. Bidders must clearly make any changes in their bids by crossing out original entries, entering new entries, and initialing new entries. The Owner reserves the right to reject any bid not clearly written. The Bid Form shall be signed by the bidder's legal representative as indicated on the Bid Form. If the bid is made by an individual, it shall be signed and his/her full name and his/her address shall be given; if it is made by a partnership, it shall be signed with the co-partnership name by a member of the firm, who shall sign his/her name and provide the name and address of each member; and if it is by a corporation, the bid shall show the name of the corporation and the state under the laws of which the corporation was chartered. When the bid is signed by the duly authorized officer or officers of the corporation, it shall be attested by the corporate seal, and the names and titles of the principal officers of the corporation shall be given. When a bid is signed by an agent, other than the officer or officers of a corporation authorized to sign contracts on its behalf or a member of a partnership, a "Power of Attorney" must be filed with the Owner prior to opening bids or shall be submitted with the bid; otherwise, the bid may be rejected as irregular and unauthorized. Bids submitted as joint ventures must be stated and be signed by each venturer.

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**BID SECURITY:** Each Bid shall be accompanied by a Bid Bond executed by an admitted insurer authorized to issue surety bonds in the State of California (in the form set forth in said Contract Documents). The Bidder's security shall be in the amount equal to at least ten percent (10%) of the Bid. The successful Bidder will be required to furnish and pay for a satisfactory faithful performance bond and a satisfactory payment bond in the forms set forth in said Bid Documents.

**BIDDER QUALIFICATIONS:** The successful Bidder shall possess a valid Contractor's license in good standing, with a classification of "B" (General Building Contractor) at the time the contract is awarded. All Bidders will be required to certify that they are eligible to submit a Bid on this project and that they are not listed either (1) on the Controller General's List of Ineligible Bidders/Contractors, or (2) on the debarred list of the Labor Commissioner of the State of California.

**INSURANCE:** It is recommended that bidders confer with their respective insurance carriers or brokers to determine in advance of bid submission the availability of the insurance certificates and endorsements required. A bidder who executes the Contract and thereafter fails to comply strictly with the insurance requirements will be deemed to be in breach of Contract.

**RECEIPT OF BIDS:** Each Bid must be contained in a sealed envelope as set forth in said Bid Documents, and addressed to June Lemos, City Clerk, 416 N. Franklin Street, Fort Bragg, California 95437 at or before 2:00 P.M., Pacific Standard Time, on March 11, 2022. The City Clerk will stamp bids with the date and time of receipt. Bids shall be deemed to include the written responses from the Bidder to any questions or requests for information that the Architect made as part of the bid evaluation process after submission of the bid. Telephone and telefax proposals will not be accepted. The Owner will reject all bids received after the specified time and will return such bids to bidders unopened.

**BID OPENING:** All Bids will be publicly opened, via a virtual bid opening, link below, and summary amounts read aloud. The City Clerk, whose duty it is to open the Bids, will open Bids that have been received before the deadline. Bidders or their authorized agents may be present. After the opening of bids, the Architect will review all bids for accuracy and reserves the right to correct obvious errors.

You are invited to a Zoom webinar.

When: Mar 11, 2022 02:00 PM Pacific Time (US and Canada)

Topic: Parents & Friends Cypress Street RCFE Project Bid Opening

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86163751690>

Or Telephone:

US: +1 720 707 2699 or +1 253 215 8782

Webinar ID: 861 6375 1690

**DETERMINATION OF APPARENT LOW BIDDER:** Apparent low bid will be based on the amount of the bids listed of the Bid Form with the following criteria: The apparent low bid will be based on the Base Bid.

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**RESERVATION OF RIGHTS:** The Owner specifically reserves the right, in its sole discretion, to reject any or all bids, or re-bid, or waive minor irregularities from bid requirements. If no bids are received, the Owner reserves the right to identify interested contractor(s) and negotiate directly without re-bidding. No Bid shall be withdrawn for a period of ninety (90) calendar days subsequent to the opening of Bids without the consent of the Owner.

**SECURITIES IN LIEU OF RETENTION:** Public Contract Code Section 22300 gives the Contractor the option to deposit securities with an escrow agent as a substitute for retention earnings to be withheld by the Owner. In accordance with the provisions of Section 22300 of the Public Contractors code, the Contractor may elect to receive 100% of payments due under the contract from time to time, without retention of any portion of the payment, by entering into an Escrow Agreement for Security Deposits In Lieu of Retention.

**EQUAL OPPORTUNITY EMPLOYMENT:** The successful Bidder will be required to comply with all equal employment opportunity laws and regulations both at the time of award and throughout the duration of the Project.

**MONITORING BY THE DEPARTMENT OF INDUSTRIAL RELATIONS:** This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

**PREVAILING WAGE:** The Contractor, and each subcontractor participating in the Project, shall be required to pay the prevailing wages as established by the Department of Industrial Relations, Division of Labor Statistics and Research, P.O. Box 420603, San Francisco, CA, Phone: (415) 703-4780. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the Contract, as determined by the Director of the State of California Department of Industrial Relations, are included in the Bidding Documents, may be obtained from the California Department of Industrial Relations website (<http://www.dir.ca.gov/OPRL/dprewagedetermination.htm>) and are deemed included in the Bidding Documents. Upon request, City will make available copies to any interested party. Also, the successful Bidder shall post the applicable prevailing wage rates at the Site.

**CALIFORNIA FAIR EMPLOYMENT & HOUSING ACT:** In the performance of this contract, the Contractor will not discriminate against any employee or applicant for employment in accordance with the provisions of the California Fair Employment and Housing Act. (Government Code section 12900)