

RESOLUTION NO. 4283-2020
RESOLUTION OF THE FORT BRAGG CITY COUNCIL
and

RESOLUTION NO. ID 432-2020
RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT BOARD

AMENDING FY 2020/-21 BUDGET FOR MID-YEAR BUDGET ADJUSTMENTS

WHEREAS, on June 29, 2020, the Fort Bragg City Council and the Fort Bragg Municipal Improvement District No. 1 District Board adopted the Fiscal Year (FY) 2020-21 Budget; and

WHEREAS, the impacts of the COVID-19 pandemic, including reduced staffing costs and levels by implementing furloughs and layoffs have interrupted the normal annual budget process; and

WHEREAS, the City Manager anticipates reviewing and revising the budget as the impacts from the COVID-19 pandemic and economic downturn are better understood; and

WHEREAS, the City Manager has identified updates and corrections to the FY 2020-21 budget as adopted by the City Council on June 29, 2020; and

WHEREAS, the adjustments are identified in Exhibit A attached hereto; and

WHEREAS, there is sufficient revenue and adequate fund balance to fund the allocations; and

WHEREAS, based on all the evidence presented, the City Council/District Board finds as follows:

1. Certain mid-year adjustments to the FY 2020-21 Budget are necessary as shown in Exhibit A.
2. There are sufficient funds to fund the allocations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 does hereby amend the previously adopted FY 2020-21 Budget to incorporate the changes enumerated in Exhibit A.

The above and foregoing Resolution was introduced by Council/Board Member Norvell, seconded by Council/Board Member Morsell-Haye, and passed and adopted at a special meeting of the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 13th day of July 2020, by the following vote:

AYES: Councilmembers Albin-Smith, Morsell-Haye, Norvell, Peters and Mayor Lee.
NOES: None.
ABSENT: None.
ABSTAIN: None.
RECUSED: None.

William V. Lee

WILLIAM V. LEE,
Mayor

ATTEST:

June Lemos

June Lemos, CMC
City/District Clerk

Exhibit A

FY 2020-21 Budget Adjustments

<u>Account Number</u>	<u>Account Description</u>	<u>Department</u>	<u>Current Budget</u>	<u>Increase/ (decrease)</u>	<u>Adjusted Budget</u>	<u>Justification</u>	<u>Funding Source</u>
110-0000-3998	CARES Act Allocation	Nondepartmental	\$ -	\$ (91,702)	\$ (91,702)	To account for State Budget Allocation to Cities of CARES Act funding	Operating Revenue
110-4110-0231	Worker's Comp Premium	Council	466	(107)	359	Adjust WC Premium from preliminary estimate	General Fund
110-4130-0231	Worker's Comp Premium	Admin	12,356	(2,842)	9,514	same as above	General Fund
110-4150-0231	Worker's Comp Premium	Finance	5,913	(1,360)	4,553	same as above	General Fund
110-4200-0231	Worker's Comp Premium	Police	141,152	(32,473)	108,679	same as above	General Fund
110-4320-0231	Worker's Comp Premium	Community Development	5,896	(1,356)	4,540	same as above	General Fund
110-4330-0231	Worker's Comp Premium	PW Admin/Engineering	7,312	(1,298)	6,014	same as above	General Fund
110-4570-0231	Worker's Comp Premium	Corporation Yard	19,783	(4,936)	14,847	same as above	General Fund
110-4150-0312	Auditing Services	Finance	36,666	(15,238)	21,428	Revise Audit Fees	General Fund
110-4190-0358	Liability Premium	Nondepartmental	188,694	(38,798)	149,896	Adjust Liability Premium from preliminary estimate	General Fund
110-4321-0319	Professional Services	VFB Promotions	-	10,000	10,000	Adjust for 4-month Contract with Ideal Cooperative	General Fund
General Fund; Total Requested Budget Amendments			\$ 418,238	\$ (180,110)	\$ 238,128		
520-4393-0353	Facilities & Maintenance	Facilities	\$ 265,125	\$ (239,500)	\$ 25,625	Correct Entry Error	Allocation of ISF
521-4394-0231	Worker's Comp Premium	Technology & Maint	5,801	(1,335)	4,466	Adjust WC Premium from Preliminary estimate	Allocation of ISF
522-4550-0231	Worker's Comp Premium	Fleet	11,973	(2,755)	9,218	same as above	Allocation of ISF
Internal Service Funds; Total Requested Budget Amendments			\$ 282,899	\$ (243,590)	\$ 39,309		
610-4610-0312	Auditing Services	O&M	\$ -	8,873	\$ 8,873	Revise Audit Fees	Rates
651-6003-0731	CIP - Water Plant	Water Capital Projects	1,900,000	(100,000)	1,800,000	Correct error in Adopted Budget	Capital reserve from rates
Water Enterprise; Total Requested Budget Amendments			1,900,000	(91,127)	1,808,873		
710-4710-0312	Auditing Services	O&M	2,538	11,663	14,201	Revise Audit Fees	Rates
710-4712-0313	Laboratory	O&M	24,000	8,500	32,500	COVID-19 Testing	Rates
710-4712-0231	Worker's Comp Premium	Wastewater	17,301	(3,980)	13,321	Adjust WC Premium from Preliminary estimate	Wastewater Rates
Wastewater Enterprise; Total Requested Budget Amendments			43,839	16,183	60,022		
810-4812-0312	Auditing Services	CV Starr	-	3,449	\$ 3,449	Revise Audit Fees	Sales Tax
C.V. Starr Enterprise: Total Request Budget Amendment			-	3,449	3,449		
Total Requested Budget Amendments			\$ 2,644,976	\$ (495,195)	\$ 2,149,781		