



City of Fort Bragg Waste Management Checklist

Please complete Parts A & B, and pay the appropriate fees when you submit your Building Permit Application. We will make a copy of the form and return it to you. Complete Part C when you finish the project, and return the form with a complete set of receipts to obtain a partial or complete refund of your Waste Recycling Deposit. Refunds are issued based on tonnage recycled. For more information please contact the Community Development Department. (Ord. 871-2007).

PART A

1. Project Address: _____	
2. Date submitted: _____	3. APN: _____
4. PROPERTY OWNER	5. APPLICANT/AGENT
Name: _____	Name: _____
Address: _____	Address: _____
_____	_____
Phone No.: _____	Phone No.: _____
Fax No. _____	Fax No.: _____

6. Type of project: New construction Addition/Remodel Demolition

7. Enter square footage below

\$0.37/SF for new construction projects		SF x .37 =	\$
\$0.47/SF for remodel or renovation projects of more than 500 square feet		SF x .47 =	\$
\$0.52/SF for demolition projects of more than 1,000 square feet		SF x .52 =	\$
\$0.26/SF for road, sidewalk, driveway renovation/demolition of more than 200 square feet		SF x .26 =	\$

8. Waste Recycling Deposit (account 110.0000.2027) \$

9. Waste Management Checklist processing fee (account 110.0000.3424) \$25.00

TOTAL CONSTRUCTION & DEMOLITION FEES **\$**

10. Surety Company If Deposit Is Guaranteed By BOND:

FOR OFFICE USE ONLY

APPROVED WASTE MANAGEMENT CHECKLIST (Parts A & B)	RECEIPT NUMBER: _____
	AMOUNT PAID: _____
Staff signature _____	DATE: _____

AMOUNT AUTHORIZED FOR REFUND:
from Item 17, Refund Amount (account 110.0000.2027) VERIFIED REFUND AMOUNT \$ _____

Refund authorized by:
Staff signature _____ DATE: _____

Waste Management Checklist

- Step 1:** Indicate materials to be recycled and estimate volume in Part B.
Step 2: Convert cubic yards to tons using conversion rates provided, and submit to City for approval.
Step 3: After completion of project, complete Part C, and submit with receipts for ALL MATERIALS, both recycled and non-recycled.
Step 4: City calculates percentage of refund for Waste Recycling Deposit.

PART B How will recycling be done?						PART C (To be filled out after completion of project) AMOUNT RECYCLED: Specify how much of each material was recycled and attach receipts				
MATERIAL TYPE	METHODS (check all that apply)				VOLUME			amount of cubic yards	conversion rate cubic yards to tons	tons
	Hauler recycling bins on site	Self-haul to transfer station	Mixed debris hauled to recycling separation plant	Other	amount of cubic yards	conversion rate cubic yards to tons	tons			
Asphalt/Concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		1.3/cy		1.3/cy		
Brick/Masonry/Tile	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		1.512/cy		1.512/cy		
Building Materials (e.g. doors, fixtures, windows, plate glass, cabinets, other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.15/cy		0.15/cy		
Cardboard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.05/cy		0.05/cy		
Carpet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.3/cy		0.3/cy		
Ceiling Tiles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.0875/cy		0.0875/cy		
Drywall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.25/cy		0.25/cy		
Landscape Debris (brush, chips, trees, stumps, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.15/cy		0.15/cy		
Scrap Metal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		0.453/cy		0.453/cy		
Wood & Pallets* , clean, unpainted (not pressure treated)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		.015/cy		.015/cy		
* Signed and completed wood recycling form must be submitted for wood taken off-site for burning in stoves.						11. TOTAL TONS RECYCLED:				

**Waste Management Checklist
PART C (continued)**

12. List materials not recycled (by cubic yard)	SPECIFY VOLUME OF WASTE NOT RECYCLED. Attach Disposal Receipts		13. TOTAL TONS NOT RECYCLED
	Total debris not recycled (CY)	conversion rate	
		0.15/cy	

Circle choice: Hauler trash bin Self-haul to transfer station Other (specify)

14. Waste Recycling Goals:

Demolition (more than 1,000 SF)	75% of concrete and asphalt; 15% of remainder tonnage
Re-roofing:	50% of wood, slate or stone waste tonnage (Asphalt shingles are exempt from ordinance at this time due to no recycling facility in area.)
New Construction	50% of waste tonnage
Remodeling (more than 500 SF)	50% of waste tonnage
Sidewalk, driveway, roadway (more than 200 SF)	75% of waste tonnage

REFUND CALCULATION: The amount of your refund depends on how much you recycle. If the percentage you recycled meets or exceeds the targets below, your entire Waste Recycling Deposit will be refunded. If recycling targets are not met, your refund is pro-rated accordingly. For example, if someone doing new construction recycles 40%, and the target is 50%, they have reached 80% of their recycling goal and get back 80% of their Waste Recycling Deposit. Below is a worksheet you can use to determine your refund.

Item 11 (total tons recycled)		=	Item 14 (waste recycling goal)	
plus Item 13 (total tons <i>not</i> recycled)	+		Multiply by Item 15 (percentage recycled)	X
TOTAL VOLUME			16. PERCENTAGE OF REFUND (not to exceed 100%)	%
Divide by Item 11 (total tons recycled)	÷		Multiply by Item 8 Waste Recycling Deposit Amount	X
15. PERCENTAGE RECYCLED	%		17. REFUND AMOUNT	\$