

# BUDGET PROCESS

The City of Fort Bragg's budget is a fiscal plan with projected revenues and estimated costs to provide essential services to the public, including police services, fire prevention services, and maintenance of the City's streets, parks, and infrastructure.

**Community Outreach**  
(July-Feb)

**Council Sets Goals**  
(Feb)

**Budget Development**  
(Feb-May)

**Proposed Budget**  
(May)

**Adopted Budget**  
(June)



Council and Staff gather input from community:  
-Council Meetings  
-Committee Meetings

Council establishes goals & priorities based on community feedback.

Departments submit budget requests & develop proposed budget.  
-Midyear budget review workshop

Proposed Budget numbers are finalized and released to the public.  
-Council conducts Budget workshop

Council approves final budget

# BUDGET HIGHLIGHTS

- The General Fund Operating Budget is balanced and shows a \$65k surplus.
- Establishes a Recession Reserve for the General Fund, Water and Wastewater Enterprise Funds.
- Implementation of a new cost allocation plan based on tracking of staff time and allocation costs using appropriate cost drivers.
- \$2.9 million CDBG project for Parents & Friends Inc. The proposed facility will be comprised of three, four-bedroom, three-bath residential units that will be constructed to be fully accessible and equipped for aging, disabled clients.
- Total Grants received; \$9m.
- Funding for 10 capital projects totaling \$13M.

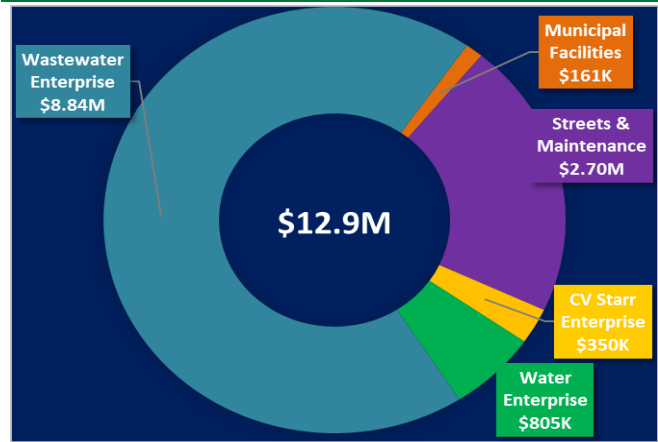
# GENERAL FUND

DEPARTMENT	AMOUNT	%
Public Safety	\$ 4,162,516	42.5%
Community Services	2,188,361	22.3%
General Government	1,167,724	11.9%
Non- Departmental	999,572	10.2%
Allocation to Internal Service	889,721	9.1%
FB Tourism & Marketing	216,500	2.2%
City Council	174,188	1.8%
<b>TOTAL</b>	<b>\$ 9,798,581</b>	

SOURCE	REVENUES	%
Transient Occupancy Tax	\$ 2,864,535	29%
Charges for services	2,617,076	27%
Sales & Use Taxes	1,941,692	20%
Property Taxes	1,105,426	11%
Franchise Taxes	601,752	6%
Other Revenue & Taxes	733,320	7%
<b>TOTAL</b>	<b>\$ 9,863,801</b>	

**GENERAL FUND SURPLUS: \$65K**

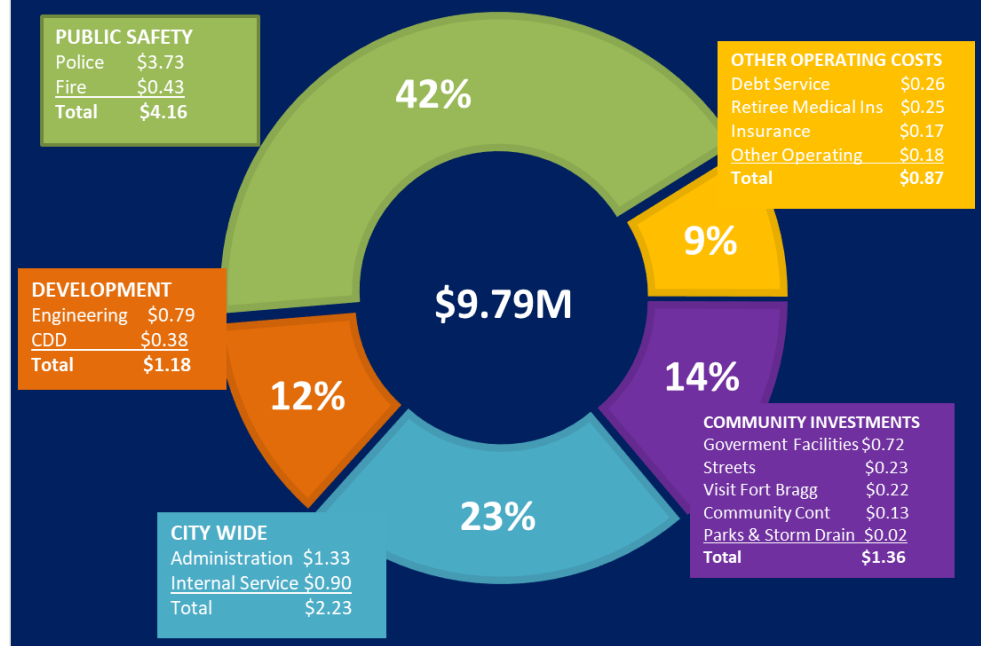
# CAPITAL IMPROVEMENT PROGRAM BUDGET



The City has a 5-Year CIP that identifies future capital projects over the next 5 years and helps City staff and Council prepare to secure funding for those projects. Some of the highlights are:  
Total number of projects: 10

- \$7.4M to complete the WW Treatment Plant Upgrade.
- \$1.4M to rebuild 3 failing sanitary sewer lift stations.
- \$2.7M for street rehab, bike and pedestrian safety improvements.

# WHERE DO YOUR TAX DOLLARS & FEE PAYMENTS GO?



All numbers indicated above are in \$ millions

# CITY WIDE BUDGET \$34.3M

- **GENERAL FUND; \$9.8 MILLION**  
The City's primary operating account - supports most City staff and key City services such as Police, Public Works, and CDD.
- **WATER ENTERPRISE FUND; \$2.6 MILLION**  
Activities of the City's water treatment and distribution operations as well as expansion & maintenance of water system infrastructure.
- **WASTEWATER ENTERPRISE FUND; \$11.04 MILLION**  
Accounts for activities of the Fort Bragg Municipal Improvement District No.1 which provides the City's wastewater collection, treatment and disposal operations as well as expansion, replacement and maintenance of the wastewater system infrastructure.
- **CV STARR ENTERPRISE FUND; \$2.17 MILLION**  
Accounts for all operations of the C.V. Starr Center, including the local Sales tax restricted to funding operations of the center and the Property taxes collected by the city.
- **INTERNAL SERVICE FUNDS \$901k**  
Supports City vehicle replacements, maintenance and technology costs.

# COUNCIL GOALS



## HOUSING

- 200 units of housing in the next 5 years
- Pursue community Land Trust/JPA/Housing Authority
- Streamline permitting and creative approaches to fees.



## JOBS/INDUSTRY

- Become more business and customer service friendly
- Partner with educational institutions
- Foster and help sustain local businesses



## QUALITY OF LIFE

- Beautification of streets/sidewalks
- Assist façade improvements for businesses
- Pursue partnerships to maintain open space
- Maintain a fully staffed police force



## INFRASTRUCTURE

- Develop water security
- Renewable energy
- Emphasize grants for City infrastructure

# YOUR ELECTED OFFICIALS



Mayor  
Will Lee



Vice Mayor  
Bernie Norvell



Councilmember  
Tess Albin-Smith

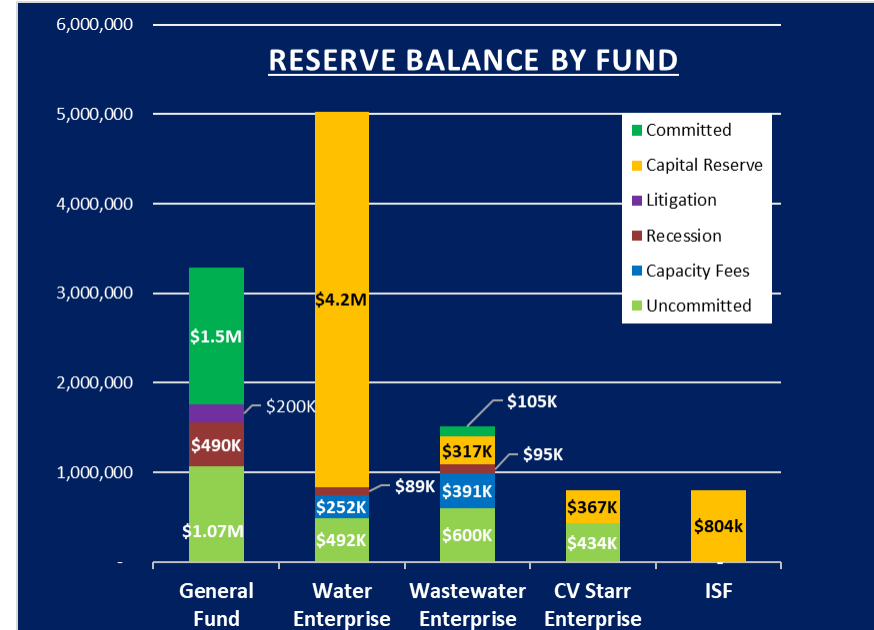


Councilmember  
Jessica Morsell-Haye



Councilmember  
Lindy Peters

# RESERVES



# GENERAL FUND BUDGET CHALLENGES



### ❖ UNFUNDED LIABILITIES

The General Fund is the biggest budgetary challenge facing the City. Like most agencies in California, the City faces looming pressure related to the CALPERS unfunded liabilities & increasing pension costs. The City's pension costs are expected to double by fiscal year 2025 at close to \$2M per year.

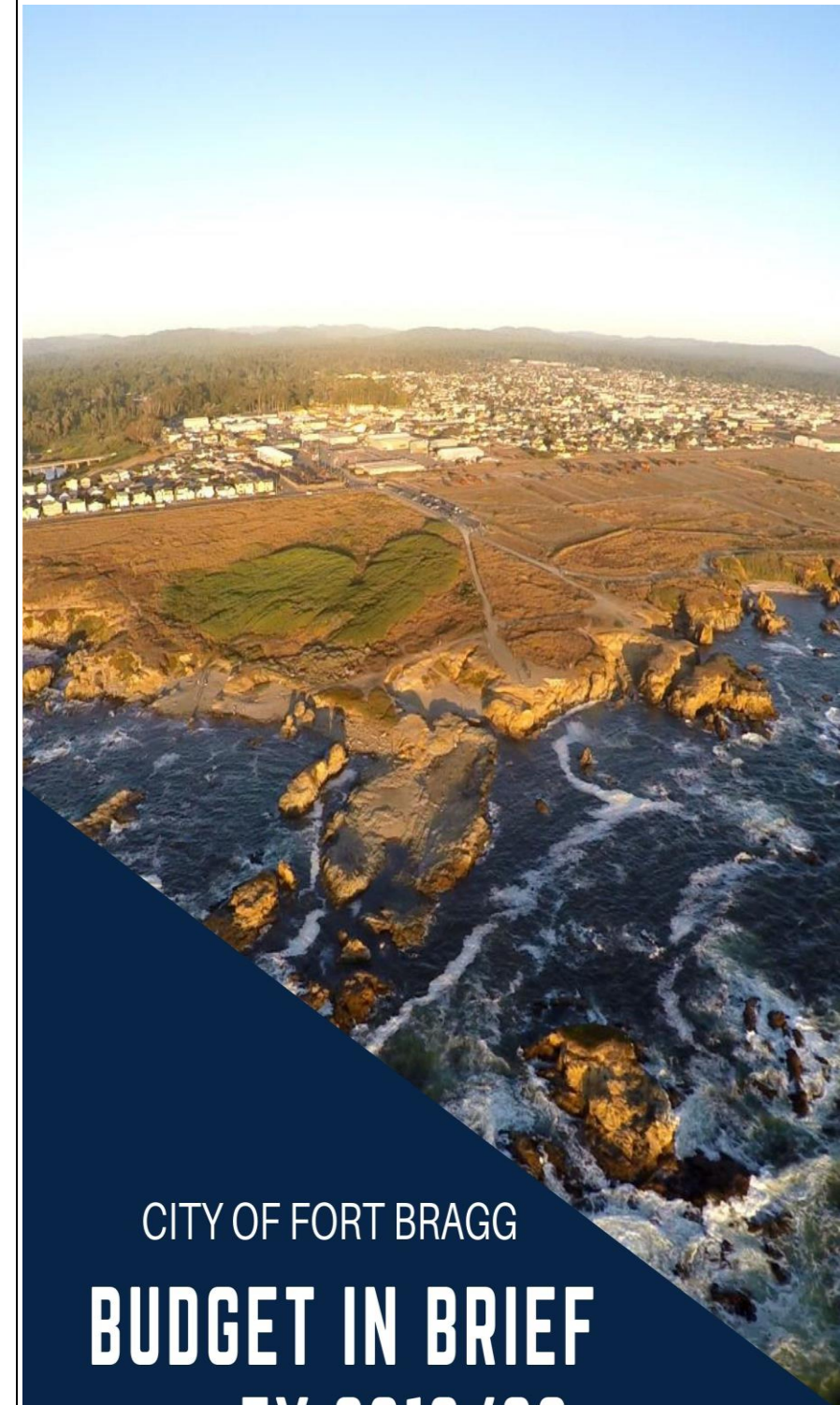
- \$9.89M Net Pension Liability
- \$3.40M in unfunded OPEB liability (retiree healthcare)

### ❖ REVENUES

The General Fund is predominantly supported by taxes (sales tax, Transient Occupancy Tax (TOT), property tax, and franchise taxes). With the City transitioning to a tourist economy it is not surprising that TOT has become the largest general fund revenue source. In recent years, the City has embarked on a Marketing & Promotion campaign aimed at further increasing TOT collections.

View complete budget: [www.city.fortbragg.com](http://www.city.fortbragg.com)

For questions contact the Finance department:  
(707) 961 2825 or email: [finance@fortbragg.com](mailto:finance@fortbragg.com)



CITY OF FORT BRAGG  
**BUDGET IN BRIEF**  
**FY 2019/20**

