

## **RESOLUTION NO. 3678-2013**

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH NORTHSTAR ENGINEERING FOR PLAN CHECKING SERVICES FOR THE FORT BRAGG COASTAL TRAIL PROJECT AND AUTHORIZING CITY MANAGER TO EXECUTE SAME UPON EXECUTION BY CONSULTANT (AMOUNT NOT TO EXCEED \$15,250; ACCOUNT 407-3150-0319) AND APPROVING BUDGET ADJUSTMENT NO. 2014-16 AMENDING THE FY 2013/14 BUDGET TO APPROPRIATE PROPOSITION 84 COASTAL RESTORATION AND TRAIL FUNDS (FUND 149) IN THE AMOUNT OF \$15,250 TO ACCOUNT NO. 407-3150-0319**

**WHEREAS**, the City's current Director of Public Works is retiring as of mid-December; and the Associate City Engineer is leaving City employment in early December thus necessitating the retention of outside engineering services to complete plan checks and prepare bid documents while recruitments are underway for the vacant positions; and

**WHEREAS**, the Fort Bragg Coastal Trail Project has been in the design process since approval in the 2006 State Transportation Improvement Program (STIP) grant; and

**WHEREAS**, the City has a contract with Harris Designs to complete project design and provide plans and specifications for review and bid purposes; and

**WHEREAS**, part of the design process requires qualified city staff to review engineering plans and specifications to ensure documents meet the project scope, minimum standards and constructability; and

**WHEREAS**, in the absence of qualified staff and to ensure that the Fort Bragg Coastal Trail Project remains on track to begin construction in 2014, outside engineering services are required; and

**WHEREAS**, NorthStar Engineering provided a proposal for engineering plan check services at the request of City staff; and

**WHEREAS**, costs for engineering services will be billed at the firm's current charge out rates and will not exceed \$15,250; and

**WHEREAS**, no funds were appropriated in the FY 2013/14 Budget for this outside engineering activity and a budget amendment is necessary to provide funding to cover the cost of additional engineering services for this project; and

**WHEREAS**, based on all the evidence presented, the City Council finds as follows:

1. Engineering services are required to maintain project timing and to provide qualified evaluation of project plans and specifications.
2. NorthStar Engineering is qualified to complete this work based upon previous work and experience completed for the City of Fort Bragg.
3. Additional funding to cover the expense of proposed services offered by NorthStar Engineering can be provided by the Prop 84 Coastal Restoration and Trail grant funds.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fort Bragg does hereby approve a Professional Services Agreement with Northstar Engineering for plan checking services for the Fort Bragg Coastal Trail Project and authorizes City Manager to execute same upon execution by Consultant (Amount not to exceed \$15,250; Account 407-3150-0319).

**BE IT FURTHER RESOLVED** that the City Council of the City of Fort Bragg does hereby approve Budget Adjustment No. 2014-16 for \$15,250 amending the FY 2013/14 Budget to appropriate Proposition 84 Coastal Restoration and Trail Funds (Fund 149) in the amount of \$15,250 to Account No. 407-3150-0319 to cover the cost of this contract.

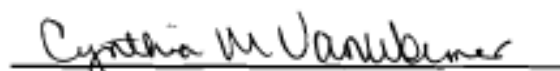
**The above and foregoing Resolution was introduced by Councilmember Hammerstrom, seconded by Councilmember Courtney, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 9th day of December, 2013, by the following vote:**

<b>AYES:</b>	<b>Councilmembers Courtney, Deitz, Hammerstrom, Kraut, and Mayor Turner.</b>
<b>NOES:</b>	<b>None.</b>
<b>ABSENT:</b>	<b>None.</b>
<b>ABSTAIN:</b>	<b>None.</b>



**DAVE TURNER,**  
**Mayor**

**ATTEST:**

  
**Cynthia M. VanWormer, MMC**  
**City Clerk**