

RESOLUTION NO. 3677-2013

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH NORTHSTAR ENGINEERING FOR PLAN CHECKING SERVICES FOR THE MAIN STREET MERGE PROJECT AND AUTHORIZING CITY MANAGER TO EXECUTE SAME UPON EXECUTION BY CONSULTANT (AMOUNT NOT TO EXCEED \$14,770; ACCOUNT 250-4950-0319) AND APPROVING BUDGET ADJUSTMENT NO 2014-15 AMENDING THE FY 2013/14 BUDGET TO APPROPRIATE FUNDS IN THE AMOUNT OF \$14,770 FROM FUND 250 TO ACCOUNT NO. 250-4950-0319

WHEREAS, the City's current Director of Public Works is retiring as of mid-December; and the Associate City Engineer is leaving City employment in early December; and

WHEREAS, outside engineering services are required to complete plan checks and prepare bid documents while recruitments are underway to fill the vacant positions; and

WHEREAS, the Main Street Merge Project has been in the design process since approval in the 2006 State Transportation Improvement Program (STIP) grant; and

WHEREAS, the City has a contract with GHD Engineering (formerly Winzler & Kelly) to complete the project design and provide plans and specifications for bid purposes; and

WHEREAS, part of the design process requires qualified City staff review of engineering plans and specifications to ensure the documents meet the project scope, minimum standards and constructability; and

WHEREAS, in the absence of qualified staff and to ensure that the projects remain on track to begin construction in 2014, outside engineering services are required; and

WHEREAS, NorthStar Engineering provided a proposal for engineering plan check services at the request of City staff; and

WHEREAS, the costs for engineering services will be billed at the firm's standard charge out rates based upon their rate schedule and will not exceed \$14,770; and

WHEREAS, no funds were appropriated in the FY 2013/14 Budget for this engineering activity and a budget amendment is necessary to provide funding to cover the cost of additional engineering services for this project;

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. Engineering services are required to maintain project timing and to provide qualified evaluation of project plans and specifications.
2. NorthStar Engineering is qualified to complete this work based upon previous work and experience completed for the City of Fort Bragg.
3. Additional funding is required to cover the expense of proposed services offered by NorthStar Engineering and the City's Street Sales Tax Fund is an appropriate source of such funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby approve a Professional Services Agreement with Northstar Engineering for plan

checking services for the Main Street Merge Project and authorizes the City Manager to execute same upon execution by Consultant (Amount not to exceed \$14,770; Account 250-4950-0319).

BE IT FURTHER RESOLVED that the City Council of the City of Fort Bragg does hereby approve Budget Adjustment No. 2014-15 for \$14,770 amending the FY 2013/14 Budget to appropriate \$14,770 from Fund 250 to Account No. 250-4950-0319 to cover the cost of this contract.

The above and foregoing Resolution was introduced by Councilmember Hammerstrom, seconded by Councilmember Courtney, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 9th day of December, 2013, by the following vote:

AYES: Councilmembers Courtney, Deitz, Hammerstrom, Kraut, and Mayor Turner.

NOES: None.


ABSENT: None.

ABSTAIN: None.



DAVE TURNER,
Mayor

ATTEST:


Cynthia M. VanWormer, MMC
City Clerk