

RESOLUTION NO. 3795-2015
RESOLUTION OF THE FORT BRAGG CITY COUNCIL
and

RESOLUTION NO. ID 370-2015

**RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT BOARD
AMENDING FY 2014/15 BUDGET FOR MID-YEAR BUDGET ADJUSTMENTS**

WHEREAS, on June 23, 2014, the Fort Bragg City Council and the Fort Bragg Municipal Improvement District No. 1 District Board adopted the Fiscal Year (FY) 2013/14 Budget; and

WHEREAS, March 16, 2015, the City Council/District Board conducted a Mid-Year Budget Review Workshop; and

WHEREAS, as a result of the Mid-Year Budget Review process, it was determined that certain adjustments to the FY 2014/15 Adopted Budget are necessary; and

WHEREAS, the adjustments are identified on Exhibit "A" attached hereto; and

WHEREAS, there is sufficient revenue and adequate fund balance to fund the allocations; and

WHEREAS, based on all the evidence presented, the City Council/District Board finds as follows:

1. Certain mid-year adjustments to the FY 2013/14 Budget are necessary as shown in Exhibit "A".
2. There are sufficient funds to fund the allocations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 does hereby amend the previously adopted FY 2014/15 Budget to incorporate the changes enumerated in Exhibit "A".

The above and foregoing Resolution was introduced by Council/Board Member Hammerstrom, seconded by Council/Board Member Cimolino, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 13th day of April, 2015, by the following vote:

AYES: Council/Board Members Cimolino, Deitz, Hammerstrom, and Mayor Turner.
NOES: None.
ABSENT: Council/Board Member Peters.

ABSTAIN: None.

A handwritten signature in black ink, appearing to read 'Dave Turner', written over a horizontal line.

DAVE TURNER,
Mayor/Chair

ATTEST:

A handwritten signature in black ink, appearing to read 'Cynthia M. VanWormer', written over a horizontal line.

Cynthia M. VanWormer, MMC
City/District Clerk

Exhibit "A"

FY 2014/15 Mid-Year Budget Adjustments

<u>Account Number</u>	<u>Account Description</u>	<u>Department</u>	<u>Increase</u>	<u>Decrease</u>	<u>Net Change</u>
General Fund					
110-4130-0101	Salaries & Wages	City Manager	32,328		
110-4130-0210	Misc Insurance Premiums & Fees	City Manager	127		
110-4130-0211	Medical Premium Contribution	City Manager	8,630		
110-4130-0213	Dental Premiums	City Manager	572		
110-4130-0214	Vision Care	City Manager	90		
110-4130-0220	Pers	City Manager	3,813		
110-4130-0252	FICA/Medicare	City Manager	2,440		
110-4330-0101	Salaries & Wages	PW Admin/Engineering		32,328	
110-4330-0210	Misc Insurance Premiums & Fees	PW Admin/Engineering		127	
110-4330-0211	Medical Premium Contribution	PW Admin/Engineering		8,630	
110-4330-0213	Dental Premiums	PW Admin/Engineering		572	
110-4330-0214	Vision Care	PW Admin/Engineering		90	
110-4330-0220	Pers	PW Admin/Engineering		3,813	
110-4330-0252	FICA/Medicare	PW Admin/Engineering		2,440	

Net increase/(decrease) in General Fund budget

This action corrects an error in accounts contained in Resolution 3751-2014 authorizing budget adjustment 2015-07 which moved budgeted funds in the personnel budget of the Public Works Admin/Engineering Department to Professional Services for a contract for engineering services.

110-4130-0104	Vacation & Sick Leave Payout	City Manager	22,900		22,900
Net increase/(decrease) in General Fund budget					22,900
This action increases the budget for payouts to retiring employee.					

110-4130-0213	Employee Benefits	City Manager	8,425		8,425
Net increase/(decrease) in General Fund budget					8,425
This action increases the budget for a change in employee coverage.					

110-4130-0317	Recruitment Costs	City Manager	9,500		9,500
Net increase/(decrease) in General Fund budget					9,500
This action increases the budget to add funding for two more recruitments and one-time costs associated with the Police Chief recruitment.					

110-4130-0319	Professional Services	City Manager	7,750		7,750
Net increase/(decrease) in General Fund budget					7,750
This action increases the budget to fund Municipal Code updates (\$1,000) and labor negotiation fees (\$6,750).					

110-4150-0312	Audit and Accounting	Finance	13,000		13,000
Net increase/(decrease) in General Fund budget					13,000
This action increases the budget to fund additional audit fees for preparation of the financial statements and a TDA Fund Audit for MCOG.					

110-4150-0319	Professional Services	Finance	7,000		7,000
Net increase/(decrease) in General Fund budget					7,000
This action increases the budget to fund fees for a Cost Allocation Plan. The report was budgeted in FY 2013 and completed in FY 2015. The budget for the report was not re-budgeted in FY 2015					

110-4190-0319	Professional Services	Non-Departmental	15,000		15,000
Net increase/(decrease) in General Fund budget					15,000
This action will increase the budget to fund technical support for Polanco oversight.					

FY 2014/15 Mid-Year Budget Adjustments

<u>Account Number</u>	<u>Account Description</u>	<u>Department</u>	<u>Increase</u>	<u>Decrease</u>	<u>Net Change</u>
110-4200-0322	Fleet & Equipment Services	Public Safety - Police	<u>30,000</u>		30,000
Net increase/(decrease) in General Fund budget					
This action increases the allocation to fleet services to account for the purchase of a replacement for a failed generator.					
110-4200-0362	Telephone & Communication	Public Safety - Police	<u>5,600</u>		5,600
Net increase/(decrease) in General Fund budget					
This action increases the budget to account for higher costs than anticipated.					
110-4200-0365	Copy-Printing	Public Safety - Police	<u>2,400</u>		2,400
Net increase/(decrease) in General Fund budget					
This action increases the budget to fund the cost of printing Moving Citation books and forms that had previously been provided by the Department of Justice.					
110-4200-0367	Recruit Training	Public Safety - Police	<u>20,000</u>		20,000
Net increase/(decrease) in General Fund budget					
This action increases the budget to fund police recruit training.					
110-4200-0381	Small Tools & Equipment	Public Safety - Police	<u>3,000</u>		3,000
Net increase/(decrease) in General Fund budget					
This action increases the budget to fund amunition included in the Fy 2014 but not purchased until FY 2015. Purchase was not re-budgeted in FY 2015.					
110-4200-0619	Miscellaneous	Public Safety - Police	<u>9,200</u>		9,200
Net increase/(decrease) in General Fund budget					
This action increases the budget to fund housing for the interim police chief.					
110-4522-0322	Fleet & Equipment Services	Parks	<u>19,550</u>		19,550
Net increase/(decrease) in General Fund budget					
This action increases the budget to fund a portion of the cost of a utility vehicle.					
110-4915-0319	Professional Services	Caspar Trn & Landfill	<u>170,000</u>		170,000
Net increase/(decrease) in General Fund budget					
This action increases the budget to fund additional invoices received for prior year services (FY 10 & FY 11).					
Total General Fund Increase/(Decrease) in budget					<u>343,325</u>
Offset by undesignated fund balance.					

FY 2014/15 Mid-Year Budget Adjustments

<u>Account Number</u>	<u>Account Description</u>	<u>Department</u>	<u>Increase</u>	<u>Decrease</u>	<u>Net Change</u>
Fleet & Equipment Internal Service Fund					
522-0000-1650	Machinery & Equipment	Fleet ISF	30,000		
552-0000-0742	Vehicles			23,000	
Net increase/(decrease) in Fleet & Equipment ISF budget					53,000
This action increases the budget to fund the purchase of a replacement for the failed generator at the police department and the purchase of a utility vehicle for use by the parks department, the police department and the water enterprise fund. The generator will be funded by the General Fund and the cost of the utility vehicle will be shared by the General Fund and Water.					
Total Fleet & Equipment ISF Increase/(Decrease) in budget					53,000
Water Enterprise					
610-4610-0373	License & Permits	Water - Admin	5,000		
Net increase/(decrease) in Water Enterprise budget					5,000
This action will increase the budget to fund the additional cost charged by the State Water Resources Control Board.					
610-4611-0915	Capital Lease Principal	Water - Maintenance		111,369	
610-4611-0916	Capital Lease Interest	Water - Maintenance		15,196	
Net increase/(decrease) in Water Enterprise budget					(126,565)
This action will decrease the budget to account for lease payment budgeted twice.					
610-4612-0322	Fleet & Equipment Services	Water - Treatment	3,450		
Net increase/(decrease) in Water Enterprise budget					3,450
This action will increase the budget to provide partial funding for utility vehicle.					
Total Water Enterprise Increase/(Decrease) in budget					(118,115)
Wastewater Enterprise					
714-4713-0741	Machinery & Equipment	Wastewater - Non-recurring Capital		6,000	
Net increase/(decrease) in Wastewater Enterprise budget					6,000
This action will increase the budget to account for Jetta Drive replacement parts not included in initial quote for grit removal system repairs.					
Total Wastewater Enterprise Increase/(Decrease) in budget					6,000
Town Hall Capital Project					
412-5501-0731	CIP - Town Hall Remodel	Town Hall Capital Project	11,000		
Net increase/(decrease) in Town Hall Capital Project budget					11,000
This action will increase the budget to fund the American Disability Act button for the front door; not included in the original plan.					
110-4200-0381	CIP - Town Hall Remodel	Town Hall Capital Project	15,000		
Net increase/(decrease) in General Fund budget					15,000
This action increases the budget to fund replacement of the front door.					
Total Town Hall Capital Project Increase/(Decrease) in budget					26,000