

RESOLUTION NO. 3891-2016
RESOLUTION OF THE FORT BRAGG CITY COUNCIL
and

RESOLUTION NO. ID 379-2016

**RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT BOARD
AMENDING FY 2015/16 BUDGET FOR MID-YEAR BUDGET ADJUSTMENTS**

WHEREAS, on June 22, 2015, the Fort Bragg City Council and the Fort Bragg Municipal Improvement District No. 1 District Board adopted the Fiscal Year (FY) 2015/16 Budget; and

WHEREAS, on March 10, 2016, the City Council/District Board conducted a Mid-Year Budget Review Workshop; and

WHEREAS, as a result of the Mid-Year Budget Review process, it was determined that certain adjustments to the FY 2015/16 Adopted Budget are necessary; and

WHEREAS, the adjustments are identified on Exhibit "A" attached hereto; and

WHEREAS, there is sufficient revenue and adequate fund balance to fund the allocations; and

WHEREAS, based on all the evidence presented, the City Council/District Board finds as follows:

1. Certain mid-year adjustments to the FY 2015/16 Budget are necessary as shown in Exhibit "A".
2. There are sufficient funds to fund the allocations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 does hereby amend the previously adopted FY 2015/16 Budget to incorporate the changes enumerated in Exhibit "A".

The above and foregoing Resolution was introduced by Council/Board Member Peters, seconded by Council/Board Member Deitz, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 28th day of March, 2016, by the following vote:

AYES: Council/Board Member Cimolino, Deitz, Hammerstrom, Peters, and Mayor Turner.

NOES: None.

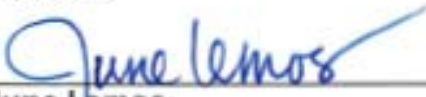
ABSENT: None.

ABSTAIN: None.



DAVE TURNER,
Mayor/Chair

ATTEST:



June Lemos
City/District Clerk

Attachment A

FY 2015/16 Requested Mid-Year Budget Adjustments

<u>Account Number</u>	<u>Account Description</u>	<u>Department</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Adjusted Budget</u>	<u>Justification</u>
110-4130-0316	Pre-employment costs	Administrative Services	\$ 7,000	\$ 7,000	\$ 14,000	Number of recruitments has exceeded expectations.
110-4130-0366	Travel/Training	Administrative Services	6,050	3,000	9,050	Additional training needed for new staff.
110-4130-0981	Small Tools & Equipment	Administrative Services	-	3,000	3,000	Per ergonomics audit, new desks, chairs needed.
110-4131-0381	Small Tools & Equipment	City Clerk	-	700	700	Per ergonomics audit, new furnishings needed.
110-4131-0315	Elections Costs	City Clerk	-	4,000	4,000	Costs for June 8, 2016 election for Measure U.
110-4131-0381	Small Tools & Equipment	City Clerk	-	950	950	New metal shelves needed for archival storage.
110-4131-0741	Machinery & Equipment	City Clerk	-	6,450	6,450	2 Fire proof file cabinets needed to properly and safely store historical documents.
110-4131-0366	Travel/Training	City Clerk	2,500	5,500	8,000	Additional training for the City Clerk. Costs partially offset with scholarships.
110-4131-0364	Legal Notices	City Clerk	2,500	1,500	4,000	Unanticipated expenses associated with legal notices for multiple ordinances.
110-4200-0381	Small Tools and Equipment	Police Department	17,700	7,000	24,700	8 Officer's radios at \$900 each plus ammunition.
110-4200-0366	Travel/Training	Police Department	14,000	20,000	44,000	Increased need for POST and other mandated trainings. Costs partially offset by approximately \$6,400 in POST reimbursements.
110-4200-0919	Professional Services	Police Department	315,300	1,700	336,800	Additional funds needed for evidence tows.
110-4392-0875	General Supplies	Public Works Parks	15,000	8,000	23,000	Funds for erosion repairs at Noyo Headlands Park. May be offset by grant funds, if available.
General Fund; Total Requested Budget Amendments				68,800		

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520-4393-0353	Facilities Maint & Repair	ISF	100,500	8,000	108,500	Multiple unplanned expenses: PD A/C system, City Hall carpeting, City Hall East heater, Gym heater, Gym doors and Fort Building carpentry.
Facilities Maint Internal Service Fund; Total Requested Budget Amendm				8,000		
522-4550-0352	Vehicle Repair & Maint	ISF	33,000	3,000	36,000	New Transmission for PD vehicle. Required to keep vehicle on road.

Attachment A

FY 2015/16 Requested Mid-Year Budget Adjustments

<u>Account Number</u>	<u>Account Description</u>	<u>Department</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Adjusted Budget</u>	<u>Justification</u>
522-4550-0741	Machinery and Equipment	ISF	-	4,000	4,000	Replace car hoist. Unable to find replacement parts for the current hoist due to its age.
<u>Fleet Internal Service Fund; Total Requested Budget Amendments</u>				<u>7,000</u>		
615-7999-0799	Summers Lane Reservoir	Water Capital Project	-	365,000	365,000	Appropriate funds to complete Summers Lane Reservoir Project. While the CIP identifies costs of \$1.87M, only \$1.5M was appropriated (\$700k grant; \$800k Water Enterprise Capacity Fees)
<u>Water Enterprise</u>				<u>365,000</u>		
710-4712-0319	Professional Services	Wastewater Operations	213,000	9,600	222,600	Sludge hauling was inadvertently not budgeted
715-4721-0781	Sodium Hypo Chlorite - CIP	Wastewater Capital	-	28,000	28,000	Additional \$28,000 needed to complete the Sodium Hypochlorite project. Original FY2015 budget was \$85k. New total is \$113k.
<u>Wastewater Enterprise; Total Requested Budget Amendments</u>				<u>37,600</u>		
280-4860-0619	FBFPA Equipment	Fire Tax Fund	88,275	23,955	112,230	New truck for the Fire Chief. City's contribution to the purchase is 57% and comes from the Fire Tax Fund (280).
<u>Fire Equipment Fund; Total Requested Budget Amendments</u>				<u>23,955</u>		
<u>Grand total</u>				<u>\$ 510,355</u>		