

## RESOLUTION NO. 3997-2017

### RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING BUDGET AMENDMENT NO. 2017- 23 AMENDING THE FY 2016/17 BUDGET TO APPROPRIATE FUNDS IN THE AMOUNT OF \$6,000 FROM THE C.V. STARR ENTERPRISE FUND 810 TO ACCOUNT NO. 810-4812-0319 IN ORDER FOR THE MENDOCINO COAST RECREATION AND PARK DISTRICT TO ENTER INTO A CONTRACT WITH GEORGINA FETH-MICHEL TO PROVIDE HUMAN RESOURCES AND FINANCIAL CONSULTING AND TRAINING TO C.V. STARR CENTER STAFF

**WHEREAS**, the C.V. Starr Community Center (CVSCC) is a public facility serving residents and visitors of Fort Bragg and the Mendocino Coast and its ongoing operation is consistent with the Council's goal of promoting healthy lifestyles through the provision of active recreational facilities; and

**WHEREAS**, the FY 2016-2017 budget for the CVSCC was approved by the Fort Bragg City Council on June 27, 2016; and

**WHEREAS**, both the City of Fort Bragg and the Mendocino Coast Recreation and Park District (which operates the CVSCC under contract with the City of Fort Bragg) wish to provide staff training and to help develop long-term policies and procedures for the financial and operational viability of the CVSCC; and

**WHEREAS**, the MCRPD wishes to obtain the services of Georgina Feth-Michel to deliver said scope of work;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fort Bragg does hereby approve Budget Amendment No. 2017-23 amending the FY 2016/17 Budget to appropriate funds in the amount of \$6,000 from the CVSCC Enterprise Fund to Account No. 810-4812-0319 to provide the necessary funds for the MCRPD to contract with Georgina Feth-Michel for the following services:

1. General review of CVSCC financial and administrative systems with staff training and recommendations, as appropriate;
2. Review current CVSCC fee structure including polling similar facilities in order to identify possible modifications to overall fee schedule in order to increase program revenue;
3. Prepare framework for multi-year CVSCC capital improvement plan, facility maintenance and repair plan and equipment replacement plan;
4. Set up Excel worksheets for five year budget forecasts for CVSCC;
5. Review MCRPD/CVSCC cost allocation methodology and make recommendations as needed; and
6. Assist with preparation of draft fiscal management and budget policies for CVSCC.

**The above and foregoing Resolution was introduced by Councilmember Norvell, seconded by Councilmember Cimolino, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 8<sup>th</sup> day of May, 2017, by the following vote:**

**AYES:** Councilmembers Cimolino, Lee, Norvell, Turner and Mayor Peters.  
**NOES:** None.  
**ABSENT:** None.

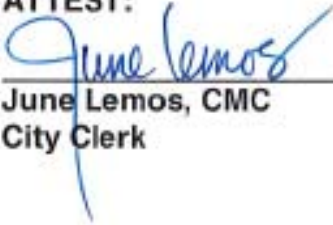
ABSTAIN: None.  
RECUSED: None.



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LINDY PETERS  
Mayor

ATTEST:



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June Lemos, CMC  
City Clerk