

RESOLUTION NO. 2906-2005

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
ADOPTING A FEE SCHEDULE FOR VARIOUS CITY SERVICES**

WHEREAS, the Fort Bragg Municipal Code, Title 18 (Land Use & Development Code) and the California Environmental Quality Act Guidelines, Section 15045, and Government Code, Section 66014 authorize the establishment of fees in order to recover and defray costs incurred in the processing of planning and subdivision projects; and

WHEREAS, the City Council finds it appropriate to charge fees for certain services provided by the City; and

WHEREAS, the last review and update of the City's fees occurred in 2004; and

WHEREAS, the Council has identified further modifications to the fee schedule, as listed in Exhibit "A" attached hereto, and such modifications have been reviewed and are found to not exceed the estimated reasonable cost of providing the services for which the fees are levied; and

WHEREAS, all notices and publications have been given in accordance with Government Code section 66016; and

WHEREAS, the Council conducted public hearings on October 24, 2005 and November 28, 2005 to obtain comments on the amended fee schedule;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby adopt a Fee Schedule, attached as Exhibit "A" showing the fees to be charged for City services; and

BE IT FURTHER RESOLVED that pursuant to Government Code Section 66017(a) these fees shall become effective 60 days after adoption (i.e., January 30, 2006).

The above and foregoing Resolution was introduced by Councilmember Melo, seconded by Councilmember Hammerstrom, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 28th day of November, 2005, by the following vote:

AYES: Councilmembers Gjerde, Hammerstrom, Melo, and Mayor Turner.
NOES: Councilmember Baltierra.
ABSENT: None.
ABSTAIN: None.



DAVE TURNER,
Mayor

ATTEST:

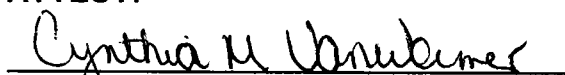

Cynthia M. VanWormer, CMC
City Clerk

EXHIBIT "A"

FEE SCHEDULE FOR VARIOUS CITY FEES

PLANNING FEES

CATEGORY	FEE
Administrative Permits (no public hearing)	
Design Review, Variance, Minor Use Permit, CDP, COA	\$360
Administrative Design Review for Secondary Dwelling Unit	\$120
Administrative Design Review for Signs	\$65
Minor Amendment to Administrative Permit	\$120
Limited Term Permit	\$65
Limited Term Permit Requiring TAC Review	\$230 (fee waived for non-commercial events)
Public Hearing	\$420
Adult-Oriented Business Permit	\$1,220
Annexation	*Costs incurred
Amendment to Design Review, CDP, Use Permit (Minor)	\$540
Certificate of Appropriateness (COA)	\$1,220
Appeal to Planning Commission or City Council	\$900
Certificate of Compliance	\$585
Coastal Development Permit (CDP)	\$1,220
Development Agreement	*Costs incurred
Design Review	\$1,220
Emergency Permit	\$225
Environmental Review: Negative Declaration; Environmental Impact Report	*Costs incurred
Floodplain Development Permit	\$360
General Plan Amendment	*Costs incurred
Local Coastal Plan Amendment	*Costs incurred
Lot Line Adjustment	\$540
Mitigation Monitoring	*Costs incurred
Planned Development Permit	*Costs incurred
Pre-Application Analysis	*Costs incurred

CATEGORY	FEE
	Minimum Deposit: \$300
Rezoning	*Costs incurred
Sign Permit	\$65
Sign Permit w/ Administrative Design Review	\$120
Sign Permit (temporary)	\$65
Sign Permit (political signs)	\$100 (refundable deposit)
Subdivision	
Minor Subdivision (<5 Parcels); not subject to env. review	\$1,315
Major Subdivision (5+ Parcels)	*Costs incurred
Parcel Merger	\$1,315
Reversion to Acreage	\$1,315
Improvement Plan, Plan Check, Construction Inspections	*Costs incurred
Final Map	\$460 plus \$20/parcel
Parcel Map	\$460 plus \$20/parcel
Extension of Time	\$180
Specific Plan	*Costs incurred
Technical Advisory Committee Review (Note: fee waived for non-commercial events)	\$230
Use Permit	\$1,220
Variance	\$1,220
Violations (Penalty Fee)	Penalty fee shall be equal to fee for required application(s) or, where there is not a set fee, \$1,000
NOTE: A penalty fee shall be collected for each violation, regardless of whether abatement involves removal of the violation or submittal of a permit application. When the City imposes a penalty fee, it shall follow the procedures in FBMC Chapter 6.12 which shall provide the property owner with an opportunity to present evidence regarding the violations before payment of the penalty fee is due. The City may require payment of the penalty fee in addition to any remedies provided under FBMC Chapter 6.10.	
NOTE: When more than one application is processed concurrently and a deposit account is not required, the full fee will be charged for the highest priced application, and the fee for the other applications will be reduced by 50%. Only one fee shall be charged for the concurrent processing of Design Review,	

CATEGORY	FEE
Variance, Use Permit and/or Coastal Development Permit applications.	
<p>NOTE: For applications requiring payment of “costs incurred”, a deposit account will be established for the project. The opening deposit will be determined based upon the estimated cost to complete the permitting process. The minimum deposit will be \$2,000. Costs for staff time will be based on fully-loaded hourly rates. City Attorney costs will be based on the City’s actual costs incurred and vary depending on which attorney is providing services. Costs of consultants are based on the City’s actual costs incurred in accordance with professional service agreements for said services.</p>	

BUILDING FEES

CATEGORY:	FEE
<p>Building Permit Surcharge on Construction Permits</p> <p>Note: This fee is not assessed for utility permits, demolition permits (with no valuation), re-roof permits, foundation permits (for existing structures)</p>	1% of total permit valuation
<p>General Plan Maintenance Fee</p> <p>Construction Permits</p> <p>Residential Mobile Homes</p> <p>Affordable Housing Units as defined by FBMC, Title 18</p> <p>Note: This fee is not assessed for utility permits, demolition permits (with no valuation), re-roof permits, foundation permits (for existing structures)</p>	<p>1.5 % of total permit valuation</p> <p>1.5% of assigned valuation based on gross floor area of unit @ \$51 per square foot.</p> <p>City Council may grant exemptions upon written request</p>

PUBLIC WORKS FEES

CATEGORY:	FEE
Encroachment Permit Fees:	
Façade Restoration requiring sidewalk closure	\$75
Pot Holing	Cost Incurred

FINANCE DEPARTMENT FEES

CATEGORY:	FEE
Change in business location or ownership processing fee	\$10
Duplicate business license	\$5
License renewal	\$10

MISCELLANEOUS FEES

CATEGORY:	FEE
Budget Document	\$25
Complete set of Audit Reports	\$25
Subsets of Audit Reports	\$10
Transferring electronic files to CD	\$15/CD
Aerial Photographs	\$80
Planning Commission Packets (per year)	\$140
Sound Equipment use at Town Hall	\$25/day