

JOINT
RESOLUTION NO. 3149-2008
RESOLUTION OF THE FORT BRAGG CITY COUNCIL
RESOLUTION NO. R139-2008
RESOLUTION OF THE FORT BRAGG REDEVELOPMENT AGENCY
RESOLUTION NO. ID 302-2008
RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AMENDING THE FY 2007/2008 BUDGET

WHEREAS, on February 11, 2008, the City Council/Redevelopment Agency/Municipal Improvement District conducted a Mid-Year Budget Review workshop; and

WHEREAS, as a result of the Mid-Year Budget Review, it was determined that certain amendments to the FY 2007/08 Budget are necessary as identified on Exhibit "A" attached hereto; and

WHEREAS, the budget amendments will not increase the budgeted expenditure total beyond that established by the adopted FY 2007/08 Budget; and

WHEREAS, overall expenditures are projected to end the year favorably under budget; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby amend the previously adopted FY 2007/08 Budget to incorporate the changes enumerated in Attachment "A".


The above and foregoing Resolution was introduced by Council/Agency/Board Member Melo, seconded by Council/Agency/Board Member Courtney, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg/Agency Board of the Fort Bragg Redevelopment Agency/District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 10th day of March, 2008, by the following vote:

AYES: Council/Agency/Board Members Courtney, Gjerde, Melo, and Vice Mayor/Chair Turner.
NOES: None.
ABSENT: Mayor/Chair Hammerstrom.
ABSTAIN: None.



DAVE TURNER,
Vice Mayor/Chair

ATTEST:



Cynthia M. VanWormer, CMC
City/District Clerk/Secretary

EXHIBIT "A"

MID-YEAR ADJUSTMENTS TO FY2007/08 BUDGET

2008 Mid Year Budget Worksheet						Line Item Increases
Account	Description	2008 Adopted	2008 Est	Mid Yr Adj Req.	Total Budget	
RDA						
170-4810-0320	Dues & Memberships	-	4,700	4,700	4,700	Economic Development & Financing Corporation yearly fee for program services not included in FY08 budget
City Clerk						
110-4131-0320	Dues & Memberships	250	325	75	325	Items not included in FY08 Budget - Notary Insurance \$25 - CMC Recertification (every 4 years) \$50
110-4131-0364	Legal Notices	2,000	3,500	1,500	3,500	Increase in advertising rates; more public hearing notices than anticipated
110-4131-0381	Small Tools & Equip	100	449	350	450	Add'l expense incurred for ergonomic chair for Office Clerk.
Non-Dept						
110-4190-0319	Prof Services	-	1,147	1,147	1,147	Yearly maintenance for Parcel Quest not included in budget
110-4190-0360	Property Premium	34,925	38,418	3,493	38,418	Error in estimate from Remif when budget was submitted
110-4190-0601	Direct Liability Claims	2,000	3,000	1,000	3,000	Paint spill on Hwy 20 resulted in higher number of claims during first half of FY
110-4190-0619	Miscellaneous	3,253	4,400	1,147	4,400	Pomo Bluff property tax penalties
Caspar Closure						
191-4915-0607	Caspar Landfill Prop Tax		158	158	158	Caspar Trnsfer Station prop tax not budgeted
Community Development						
110-4320-0364	Legal Notices	2,000	4,000	2,000	4,000	Increase in advertising rates; more public hearing notices than anticipated
Police Department						
110-4200-0318	Investigative Med Serv	4,000	5,600	1,600	5,600	Costs and service demands have increased
110-4200-0376	Med/Safety Supplies	2,500	6,500	4,000	6,500	Additional safety equipment needed
110-4200-0741	Machinery & Equip	10,000	10,968	968	10,968	Actual cost of computer equipment purchased
110-4201-0102	Overtime	2,401	8,400	6,000	8,401	Administrative demands & cost of living increases
110-4201-0366	Training/Travel	5,000	10,000	5,000	10,000	Increase in mandatory training
110-4201-0383	Utilities	3,000	9,000	6,000	9,000	Original budget amount too low
Asset Forfeiture \$\$\$						
167-4215-0351	Equip Repair & Maint	-	3,187	3,187	3,187	Equipment purchased for PD
167-4216-0319	Prof Services	500	7,800	7,300	7,800	\$2,300 for GRIP activities; \$5,000 to Big Brother Big Sister
167-4216-0375	General Supplies	-	2,100	2,100	2,100	Supplies for GRIP activities
167-4216-0619	Miscellaneous	-	1,249	1,249	1,249	Items purchased for youth meetings, bike sale
Water Enterprise Capital Reserve						
640-4718-0731	Constr in Progress		10,000	10,000	10,000	Drilling & installation of slant line under Hwy 20
Wastewater Enterprise						
710-4712-0370	WW Fines		10,250	10,250	10,250	1/2 of fine from Water Resources Board

Transfers & Line Item Adj		2008	2008	Mid Yr	Total	No net increase/decrease in budget
Account	Description	Adopted	Est	Adj Req.	Budget	
RDA						
Transfers						
Transfers In						
110-0000-3998	Interest Inc - Interfund Loans		15,619	15,619	15,619	Interest on Interfund Loan paid to Gen Fund from RDA
174-0000-7999	Transfer In	-	2,550	2,550	2,550	Funds transferred from RDA bond in prior FY for grant match not used. Grant was not approved. Funds transferred back to bond from RDA
174-0000-7999	Transfer In	-	61,008	61,008	61,008	Funds transferred from RDA bond in prior FY for Guest House repairs not used; transferred back to bond from capital project fund
170-0000-7999	Transfer In		25,000	25,000	25,000	RDA bond funds approved for Coastal Trail planning not transferred last fiscal year. Reso 127-2006
Transfers Out						
170-4810-0321	Interest - Interfund Loans		15,619	15,619	15,619	Repayment of interfund loan in FY08 budget but no appropriation made for accrued interest
170-7999-0799	Transfer Out	-	2,550	2,550	2,550	Funds transferred from RDA bond in prior FY for grant match not used. Grant was not approved. Funds transferred back to bond from RDA
112-7999-0799	Transfer Out	-	61,008	61,008	61,008	Funds transferred from RDA bond in prior FY for Guest House repairs not used; transferred back to bond from capital project fund
174-7999-0799	Transfer Out	-	25,000	25,000	25,000	RDA bond funds approved for Coastal Trail planning not transferred last fiscal year. Reso 127-2006
Line item adjustments						
Human Resource						
110-4135-0316	Pre-emp costs	11,000	10,000	(1,000)	10,000	Adj to offset increase in Adv & Pub
110-4135-0363	Advertising & Pub	6,000	7,000	1,000	7,000	Add'l expense offset by savings in pre-employment costs
Finance						
110-4150-0101	Salaries & Wages	242,932	190,000	(15,875)	227,057	Adjustment offsetting increase in account #110-4150-0109
110-4150-0109	Other Pay	-	15,875	15,875	15,875	Out of class pay for Acting Fin. Director - offset by salary savings
Community Development						
110-4320-0101	Salaries & Wages	335,518	299,000	(18,050)	317,468	Adjustment to offset increase for consultant contract
110-4320-0319	Prof Services	31,560	46,560	18,050	49,610	Requested increase is to hire consultant to complete the Green House Gas Reduction Action Plan. Offset by salary savings
Police Department						
110-4200-0101	Salaries & Wages	870,654	761,500	(20,000)	850,654	Adjustment for salary savings offsetting comp time payouts
110-4200-0103	Comp Time Payou	50,000	70,000	20,000	70,000	Over budget due to staffing shortages; offset by salary savings
Appropriation for grant revenue and expenditure						
110-0000-3206	SRO Reimb		100,000	100,000	100,000	Appropriation for SRO Grant funds approved (revenue)
110-4200-0379	SRO Expenses	-	100,000	100,000	100,000	Appropriation for expenditures to be reimbursed by SRO grant

Fund Closures & Grant Appropriations			Mid Yr	No net increase/decrease in budget
	Account	Description	Adj	
Revenue				
General Fund	110-0000-7999	Transfer from other Funds	100,000	
Safe Routes to Schools	129-0000-3308	Safe Routes to Schools Grant	424,954	
Cops AB1913 Allocation	139-0000-3162	Cops Grant	100,000	
OJP Vest Grant	146-0000-3303	Dept of Justice Grant	3,147	To set up budget appropriation
Housing Rehab STBG 1521	154-0000-3305	CDBG Grant 05-STBG 1521	3,702	for approved grant revenue
Coastal Trail CalTrans Grant	159-0000-3321	CalTrans Coastal Trail Grant	80,000	to be received
Expenditure				
Safe Routes to Schools	129-4929-0731	CIP-Safe Routes to Schools	424,954	
Cops AB1913 Allocation	139-4854-0799	Transfer to other funds	100,000	
OJP Vest Grant	146-4844-0381	Small Tools & Equip	3,000	To set up budget appropriation for
Housing Rehab STBG 1521	154-4825-0631	Housing Rehab-Gen Admin	3,702	unexpended grant balance
Coastal Trail CalTrans Grant	159-4833-0319	Professional Services	80,000	
Transfers In				
General Fund	110-0000-7999	Transfers	385	
General Fund	110-0000-7999	Transfers	337	
General Fund	110-0000-7999	Transfers	9,158	
CDBG Program Income	162-0000-7999	Transfers	2,278	
Bainbridge Bike & Ped	181-0000-7999	Transfers	406	
City Hall Rehab	185-0000-7999	Transfers	1,815	To set up appropriations for transfer
Gas Taxes	221-0000-7999	Transfers	10,448	of residual balances in
AB2928 Traffic Cong Relief	225-0000-7999	Transfers	3,376	inactive funds & prior year
Wastewater	710-0000-7999	Transfers	17,892	posting correction
Wastewater	710-0000-7999	Transfers	2,234	
Wastewater	710-0000-7999	Transfers	27	
Wastewater	710-0000-7999	Transfers	7,627	
Transfers Out				
Developer Deposits	119-0000-0799	Transfers	9,158	
Bainbridge Tennis/Basketball	182-0000-7999	Transfers	337	
Bainbridge Park Imp	184-0000-7999	Transfers	1,815	
Bainbridge Park Imp	184-0000-7999	Transfers	406	
TDA Streets & Roads Alloc	222-0000-7999	Transfers	385	
Laurel & Main St Signal	302-0000-7999	Transfers	10,448	
Pavement Markings	305-0000-0799	Transfers	3,376	
Secondary Digester	750-0000-7999	Transfers	17,892	
Grease Trap Fees	751-0000-7999	Transfers	2,234	
Storm Drain Master Plan	754-0000-0799	Transfers	2,278	
Olsen Lane Storm Drain Ext	758-0000-7999	Transfers	27	
Oak St. Drainage	759-0000-7999	Transfers	7,627	