

**RESOLUTION NO. 4201-2019**

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL TO RECEIVE AND FILE THE 2017/18 PARKING IN-LIEU DEVELOPMENT IMPACT FEE REPORT AND MAKE CERTAIN FINDINGS, AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 66006(b) AND CALIFORNIA GOVERNMENT CODE SECTION 66001(d)**

**WHEREAS**, the Mitigation Fee Act, California government Code Section 66000 *et seq.* authorizes the City of Fort Bragg (City) to impose, collect and expend mitigation fees to offset the impacts of development within the City; and

**WHEREAS**, the California Government Code Section 66006(b) requires that for each separate account or fund established for the collection and expenditure of Development Impact Fees, the City shall make available to the public within one hundred eighty (180) days after the last day of each fiscal year a report that includes the amount of the fee, the beginning and ending balance of the fee account or fund and the interest earned thereon; and

**WHEREAS**, the California Government Code Section 66001(d) provides that for the first fiscal year following the first deposit into the fund, and every five years thereafter, the City shall make findings with respect to the portion of the fund remaining unexpended, whether committed or uncommitted; and

**WHEREAS**, prior to the Fiscal Year ended June 30, 2016, the City complied with the requirements of California Government Code Section 66001(d) and Section 66006(b) through the annual submittal of the Comprehensive Annual Financial report, The Capital Improvement Program and Annual Operating Budgets; and

**WHEREAS**, California Government Code Section 66001(d) provides that such findings when required shall be made in connection with the public information required by California Government Code Section 66006(b); and

**WHEREAS**, California Government Code Section 66006(b)(2) requires that the City Council review the information made available to the public at a regularly scheduled public meeting not less than 15 days after the information is made available to the public; and

**WHEREAS**, based on all the evidence presented, the City Council finds as follows:

1. As of June 30, 2018, the Parking In-Lieu Fee Fund contained Thirty-Two Thousand Three Hundred Thirty-Eight Dollars (\$32,338).
2. The unexpended fees will be used to lease parking spaces from the Mendocino Railroad (aka Skunk Train) or from other available property owners in or near the Central Business District, or to procure ownership or improvements to other parking spaces in or near the Central Business District.

3. There is a reasonable relationship between the use of the unexpended Parking In-Lieu Fees as described in paragraph 2 and the purpose of the Parking In-Lieu Fees, which is to fund the shared parking in the Central Business District.
4. The current estimated cost of leasing parking spaces in the Mendocino Railroad parking lot is \$24,000 per year. The estimated cost to develop additional parking in the Central Business District is \$15,000 per parking space. The funding source will include the unexpended Parking In-Lieu Fees, uncommitted General Fund balance and available grant revenues that may become available for such use.
5. The Parking In-Lieu Fees have been deposited into the Parking In-Lieu Fee fund, which is the appropriate fund to finance the projects outlined in paragraph 2.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Fort Bragg has reviewed and accepted the annual disclosure information made available to the public on August 7, 2019, which was presented to the City Council and attached to this Resolution as Exhibit A.

The above and foregoing Resolution was introduced by Councilmember Norvell, seconded by Mayor Lee, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 9<sup>th</sup> day of September, 2019, by the following vote:

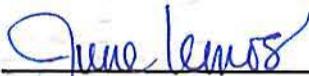
**AYES:** Councilmembers Albin-Smith, Morsell-Haye, Norvell and Mayor Lee.  
**NOES:** None.  
**ABSENT:** Councilmember Peters.  
**ABSTAIN:** None.  
**RECUSED:** None.




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**WILLIAM V. LEE**  
**Mayor**

**ATTEST:**




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**June Lemos, CMC**  
**City Clerk**

# City of Fort Bragg, California

## Development Impact Fees Report Parking In-Lieu Fees Fiscal Year Ended June 30, 2018



Prepared by City of Fort Bragg Finance Director  
Victor Damiani

EXHIBIT A

**City of Fort Bragg, California**  
**Development Impact Fees Report**  
**Parking-In-Lieu Fees**  
**Fiscal Year Ended June 30, 2018**

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For purpose of compliance with California Government Code Subsection 66006(b)(1), the following information regarding AB 1600 fees is presented in connection with the City’s General Plan Maintenance fund:

*(A) A brief description of the type of fee in the account or fund.*

Parking In-Lieu Fee – The Parking In-Lieu Fee was established to provide flexibility for property owners in the Central Business District. Property owners can pay the fee instead of developing on-site parking which would otherwise use a significant amount of land and have a high cost to build. The Parking In-Lieu Fees allow for shared parking, better urban design, more flexible and effective land use, historic building reuse and economic development.

*(B) The amount of the fee.*

The Parking In-Lieu fee was temporarily waived effective October 22, 2012. The waiver has been extended annually since that time and continues in effect. In FY 2018 a parking lot sub-lease was established with the North Coast Brewing Company in the amount of \$3,889.00 annually.

*(C) The beginning and ending balance of the account or fund. See statement below.*

*(D) The amount of the fees collected and the interest earned. See statement below.*

**Statement of Revenues, Expenditures, and Changes in Fund Balance**

	<u>FY 17-18</u>
<b>Revenues</b>	
Parking Fees	\$ 3,889
Interest Income	470
<b>Total Revenues</b>	<b>\$ 4,359</b>
<b>Expenses</b>	-
<b>Total Expenses</b>	<b>\$ -</b>
<b>Other Financing Sources (Uses)</b>	
Transfers in	
Transfers out	8,300
<b>Total Other Financing Sources &amp; Uses</b>	<b>\$ (8,300)</b>
<b>Revenues Over (Under) Expenses</b>	<b>\$ (3,941)</b>
<b>Beginning Fund Balance as of 07/01/2017</b>	<b>\$ 36,279</b>
<b>Ending Fund Balance as of 06/30/2018</b>	<b>\$ 32,338</b>

**City of Fort Bragg, California**  
**Development Impact Fees Report**  
**Parking-In-Lieu Fees**  
**Fiscal Year Ended June 30, 2018**

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*(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.*

\$8,208.00 of the Fees were expended to pay for the lease of a parking lot from the Skunk Train. The leased parking lot provides additional free parking for businesses in the Central Business District. 94% of total costs were funded with fees.

*(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.*

For the fiscal year 2018/2019, the City determined that there are sufficient funds to continue the lease of the Skunk Train parking lot.

*(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.*

In 2012 the balance of the parking-in-lieu fees was transferred to a fund called "parking". Annually the amount of the parking lot lease is transferred from the "parking" fund to the "parking-in-lieu" fund. The parking lot lease is paid from the "parking-in-lieu" fund. In FY 2018, \$8,300.00 was transferred to the parking-in-lieu fund for payment of the parking lot lease.

*(H) The amount of the refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.*

No refunds were made during the fiscal year.