

RESOLUTION NO. 3413-2010

RESOLUTION OF THE FORT BRAGG CITY COUNCIL ADOPTING A FEE SCHEDULE FOR MISCELLANEOUS CITY SERVICES

WHEREAS, the City Council finds it appropriate to charge fees for certain miscellaneous services provided by the City; and

WHEREAS, the City maintains a comprehensive "Consolidated Fee Schedule" to provide members of the public and City staff with a convenient method for determining fees and charges that apply to certain City services; and

WHEREAS, included in the Consolidated Fee Schedule is a list of fees for miscellaneous services; and

WHEREAS, the City has conducted an analysis of its miscellaneous services and the costs reasonably incurred in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for miscellaneous services; and

WHEREAS, the City has a policy of recovering the full costs reasonably incurred in providing miscellaneous services of a voluntary and limited nature, such that those receiving the miscellaneous services pay the associated costs and general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such miscellaneous services; and

WHEREAS, pursuant to Government Code Section 66018, the specific fees to be charged for such miscellaneous services must be adopted by the City Council after providing notice and holding a public hearing; and

WHEREAS, the City Council conducted a public hearing on December 13, 2010, following proper notice, to obtain comments on the proposed fee schedule; and

WHEREAS, based on all the evidence presented at the time of the public hearing on this matter, the City Council finds as follows:

1. All notices and publications have been given in accordance with Government Code section 6062a; and
2. The fees collected for providing miscellaneous services are not a source of additional general fund revenues nor are they a "special tax" as described in California Government Code section 50076; and
3. Modifications to the current fees, as identified in Exhibit "A", have been reviewed and are found to not exceed the estimated reasonable cost of providing the services for which the fees are levied.

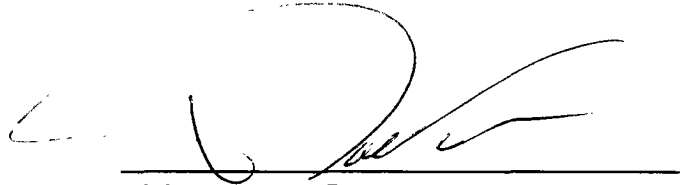
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby adopt the fees as shown on Exhibit "A", attached, showing the fees to be charged for the services described therein.

BE IT FURTHER RESOLVED that the City Clerk is authorized and directed to update the Consolidated Fee Schedule to reflect the fees described in Exhibit "A".

BE IT FURTHER RESOLVED that these fees shall become effective upon adoption.

The above and foregoing Resolution was introduced by Councilmember Hammerstrom, seconded by Councilmember Gjerde, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 13th day of December, 2010, by the following vote:

AYES: Councilmembers Courtney, Gjerde, Hammerstrom, Melo, and Mayor Turner.
NOES: None.
ABSENT: None.
ABSTAIN: None.



DAVE TURNER,
Mayor

ATTEST:



Cynthia M. VanWormer, CMC
City Clerk

EXHIBIT "A"

FEES FOR VARIOUS CITY SERVICES

ANIMAL CARE & CONTROL FEES

CATEGORY:	FEE
Adoption Fees	Set by MCHS
<u>Dog Licenses:</u>	
– Altered	\$20
– Unaltered	\$50
– Duplicate License/Tag	\$5
– Delinquent Licensing Penalty – altered	Double license fee
– Delinquent Licensing Penalty – unaltered	Double license fee
– Potentially Dangerous/Vicious Dog license	\$100
Feed & Care Fees	Set by MCHS
<u>Impound/Redemption Fee – Unaltered</u>	
– 1 st Offense	\$35
– 2 nd Offense	\$50
– 3 rd and subsequent Offenses	\$100
<u>Impound/Redemption Fee – Altered</u>	
– 1 st Offense	\$10
– 2 nd Offense	\$25
– 3 rd and subsequent Offenses	\$50
Protective Custody Hold	Set by County
Spay/Neuter Fees	Set by MCHS
<u>Surrender Fees:</u>	
– Stray Animals	Set by MCHS
– Owner Surrender	Set by MCHS
Vaccinations/Medications/Tests/Microchip	Set by MCHS
Veterinary Services	Set by MCHS
Vicious Potentially Dangerous Animal Hearing Fee	\$300

FINANCE DEPARTMENT FEES

CATEGORY:	FEE
Audit Reports – Complete Set	\$30

CATEGORY:	FEE
Audit Reports – Subsets	\$13
Budget Document	\$51
<u>Business License Fees</u>	
– Initial License	\$100
– Initial License for Home Occupation	\$63
– Change of Name	\$15
– Change of Ownership	\$100
– Change of Business Location	\$100
– Duplicate License	\$8.50
– License Renewal (Annual)	\$64
– Non-Profit Business License	\$36
Return check fee (charge for return of bad check from bank or financial institution)	\$35
Replace lost AP Check	\$21
Utility Bill – Final Notice Penalty	\$40
Utility Profile Fee (one free in 12-month period)	\$25

MISCELLANEOUS FEES

CATEGORY:	PROPOSED FEE
<u>Color Copies:</u>	
– 8 ½ x 11 and 8 ½ x 14 (per page)	\$0.30
– 11 x 17 (per page)	\$0.60

PUBLIC SAFETY FEES

CATEGORY:	FEE
Alarm Fee – for alarms terminating at Police Department, Annually	\$25
<u>Audio Tape Recording Copy</u>	
– Requestor provides tape	\$25
– City provides tape	\$26
Concealed Weapon Permit Fees	Removed – not used
Conference Room use during non-business hours (per hour)	\$50
Found Property Claimant	\$25
Gun Storage Fee	\$75
Insurance Letter for Crime Report	\$25

CATEGORY:	FEE
<u>Evidence Photographs:</u>	
- Digital	\$25 + cost of photo supplies (\$1 per sheet of photo paper or digital CD copy) + postage if mailed
- Commercial film developing	\$50 + charge by commercial film developer + postage if mailed
Record Clearance Checks	\$54
<u>Taxicab Fees:</u>	
- Taxi Driver Background Check	\$105 + DOJ Fee
Vehicle Accident Report	\$25
Vehicle Release (for towed vehicle) – normal release	\$84
Vehicle Release (for towed vehicle) – 30 day hold review/release	\$115
<u>Video Tape Copy:</u>	
- Requestor provides tape	\$25
- City provides tape	\$30

PUBLIC WORKS FEES

CATEGORY:	FEE
<u>Backflow Prevention Device Fees:</u>	
- Annual test fee if performed by City personnel (should the device fail the test, customer is responsible for repairs & would receive one follow-up retest at no charge)	\$90
Building Permit for driveway and/or handicap ramp	\$70
<u>Deposit to borrow City-owned Equipment:</u>	
- Rental Fee for City-owned Equipment	\$65
- Rental Fee for City-owned Equipment/Street Closure	\$230
<u>Encroachment Permit Fees:</u>	
- Permit Issuance Fee	\$85
- Sidewalk Closure (façade improvements, sidewalk sales, etc.)	\$85
<u>Food Service Establishment Wastewater Discharge Permit Fees:</u>	
- Annual Inspection Fee	\$75
- Initial Application Fee	\$105
<u>Grease Trap/Interceptors:</u>	
- Initial Application Fee	\$105
- Annual Inspection Fee (this fee may be waived upon demonstration by the permittee that fats, oils, and grease collected in grease interceptors, or alternate approved systems, have been recycled for conversion to bio-diesel or other products as approved)	\$75

CATEGORY:	FEE
by the District)	
<u>Sanitary Sewer Fees:</u>	
– Permit and inspection of connections to the sanitary sewer system per residential or nonresidential unit	\$55
– Permit and inspection of apartment connections to the sanitary sewer system	\$55 + \$10 per each unit in excess of 5 units
– Alterations of existing sewer installations	\$55
<u>Septic Tank Dump Fees:</u>	
Trucks delivering septic tank or chemical toilet pumpings originating from locations inside the district	
– Up to 1500 gallons	\$180
Treated Wastewater Disposal Fee	\$0.25/gallon
Water turn on/off in case of failure to pay	Removed – moved to Finance Dept. and Renamed

TOWN HALL USE FEES

CATEGORY:	FEE
Custodian Charge (per hour during normal hours of work)	\$50
Custodian Charge (per hour, overtime rate)	\$80

GYM USE FEES

CATEGORY:	FEE
Basic Use Fee (per hour)	\$20
Daily Use Fee (12 hours)	\$100
Extended Use Fee	Fee established on case-by-case basis by City Manager