

RESOLUTION NO. 3609-2013

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SCHLOSSER NEWBERGER ARCHITECTS FOR PREPARATION OF PLANS AND SPECIFICATIONS AND CONSTRUCTION PROJECT MANAGEMENT SERVICES FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED HARRISON STREET HOUSE TRANSITIONAL HOUSING FACILITY REHABILITATION PROJECT AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NOT TO EXCEED \$36,570; ACCOUNT NO. 302-5003-0632)

WHEREAS, the City was awarded a grant from the 2012 State Community Development Block Grant (CDBG) program General Allocation for the Harrison Street House Transitional Housing Facility Rehabilitation Project ("Project"); and

WHEREAS, property owner and program operator Mendocino Coast Hospitality Center (MCHC) lacks capacity to manage the construction project, and per the First Amendment to the City's Subrecipient Agreement with MCHC, the City is responsible for procurement and supervision of the project architect/project manager; and

WHEREAS, an informal small purchase procurement process as allowable under City and CDBG regulations was undertaken which resulted in submittal of five viable proposals for the required services; and

WHEREAS, of the five proposals received, the proposal from Schlosser Newberger Architects reflects the lowest cost and further, Schlosser Newberger Architects has extensive experience with CDBG residential and public facility rehabilitation projects; and

WHEREAS, the Project is subject to the National Environmental Policy Act (NEPA) and environmental clearance activities have been completed and approved by CDBG with a finding of categorical exclusion per the Code of Federal Regulations section 24 CFR 58.35(a)(1) rehabilitation of a public facility; and

WHEREAS, funds in the amount of \$53,650 were appropriated in the FY 2012/2013 budget for Activity Delivery related to the Harrison Street House Transitional Housing Facility Project, and sufficient funds are available for this contract; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. The City applied for and received grant funding for construction and pre-construction activities for the Harrison Street House Transitional Housing Project and sufficient funds are available for this contract.
2. A compliant small purchase procurement process was undertaken, and after considering the adequacy of response, cost proposal, firm qualifications and CDBG experience, Schlosser Newberger Architects was found to be highly capable of providing the required tasks.
3. Securing the services of Schlosser Newberger Architects will ensure provision of qualified services for a reasonable cost to benefit the City of Fort Bragg by effecting improvements to the City's only transitional housing facility for the homeless.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby approve a Professional Services Agreement with Schlosser Newberger Architects for Preparation of Plans and Specifications and Construction Project Management Services for Community Development Block Grant Funded Harrison Street House Transitional Housing Facility Rehabilitation Project and Authorizing City Manager to Execute Same (Amount not to Exceed \$36,570; Account No. 302-5003-0632).

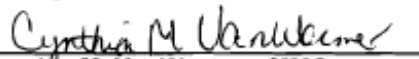
The above and foregoing Resolution was introduced by Councilmember Hammerstrom, seconded by Councilmember Courtney, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 8th day of April, 2013, by the following vote:

AYES: Councilmembers Courtney, Deitz, Hammerstrom, and Mayor Turner.
NOES: None.
ABSENT: None.
ABSTAIN: None.



DAVE TURNER,
Mayor

ATTEST:


Cynthia M. VanWormer, MMC
City Clerk