



City of Fort Bragg
 Incorporated August, 5, 1889
 416 N. Franklin St.
 Fort Bragg, Ca. 95437
 707-961-2823
 FAX 707-961-2802

CITY FACILITY
ALCOHOL USE APPLICATION

DATE(S) OF EVENT: _____ TIME: _____ A.M. TO _____ A.M. OPEN UP AT _____ A.M.
 P.M. P.M. P.M.

LOCATION OF EVENT: _____ DESCRIPTION OF EVENT: _____

NUMBER EXPECTED TO ATTEND: _____ OPEN TO PUBLIC? _____ YES _____ NO

PURPOSE OF USE: _____

WILL ALCOHOL BE SERVED ? _____ WILL ALCOHOL BE SOLD ? _____

ORGANIZATION: _____ PRESIDENT/CHAIRMAN: _____

MAILING ADDRESS: _____ TELEPHONE : _____

CITY/STATE/ZIP CODE: _____ FAX NUMBER: _____

As the individual, group, or organization applying for permission to use the TOWN HALL FACILITY, it is hereby agreed that I/WE shall comply with each of the RULES, REGULATIONS AND RENTAL RATES FOR USE OF THE TOWN HALL as established by the Fort Bragg City Council, a copy of which is furnished with this permit.

Executed on _____, 200__, at _____, California.

PERSON COMPLETING FORM: _____ Position: _____

Printed name: _____

Deposit of \$500 to be paid in advance: _____ Date Paid _____

Required Insurance Documents on File: _____
 City Clerk/Designee

DATED: _____

APPROVAL TO SERVE ALCOHOL WITHIN BUILDING: _____

DATED: _____

APPROVAL TO SELL ALCOHOL WITHIN BUILDING: _____

DATED: _____

APPROVED: _____
 City Manager/Designee

DATED: _____

APPROVED: _____
 Police Chief/Designee

DATED: _____

CITY OF FORT BRAGG

RULES AND REGULATIONS REGARDING ALCOHOL USE

Consumption of alcoholic beverages is permitted at the Town Hall in accordance with the following procedure:

1. Intent to serve or sell alcoholic beverages must be noted on the use application form and permission received from the City Manager/Designee and Police Chief/Designee
2. If an individual or group is going to sell alcoholic beverages at any activity, the applicant must obtain written permission from the Alcoholic Beverage Control Board and submit a copy of the permit along with the use application.
3. No alcoholic beverages will be permitted to be taken from Town Hall; all alcoholic beverages must be consumed on the premises.
4. No alcohol is permitted to be stored on the premises of any City facility.
5. There shall be no "open bar" permitted. An "open bar" is defined as a bar where alcohol is served without a charge for each drink. Beer and wine may be served in conjunction with a dinner event. Wine and beer tasting events may be conducted. There shall be no alcoholic beverages served during public dances.
6. No alcohol shall be served, furnished or given in any way to any minor; doing so may result in civil or criminal prosecution, including damages for injuries the minors cause. The indemnification provided by paragraph II-I above includes claims arising out of such alcohol use by minors.
7. No alcohol shall be serviced to any person who is obviously drunk or who is known to be habitually drunk; doing so may result in criminal prosecution.
8. No alcohol is permitted on the premises of any City facility during hours of operation for the conduct of official business.
