

**City of Fort Bragg
Fort Bragg Water Works
Vacation Hold Policy**

Water and Sewer customers may request their account be put on Vacation Hold without charge once in a twelve month period, beginning July 1st and ending June 30th. Additional Vacation Holds will be accommodated, however the "On/Off at Customer's Request fee will be charged when the vacation hold terminates. Currently this fee is \$25.00.

In addition, a Vacation Hold cannot be requested more than once in a billing period. For example we can not accommodate the following: If on December 18th a request is made to turn an account on and off on December 26th and then on again December 30th.

All Vacation Holds must have a turn on date when requesting a vacation hold.

Vacation Hold is defined as a period where the customer asks that their account be temporarily turned off for a defined period of time. During this time the customer is not charged the Flat Water and Sewer charges and all bills will be "held" until the billing period immediately following the return from vacation.