City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda

City Council

THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR AGENCY

Monday, April 11, 2016 | **6:00 PM** | **Town Hall, 363 N. Main Street**

AMENDED

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. 16-095 Introduction of New Employees: Keyona Martinez, Community Services Officer; Mateo Ortiz, Audio-Visual Technician; Scott Schneider, Administrative Services Director; Natalie Gregory, Grant Assistant; Chantell O'Neal, Administrative Assistant, Community Development; Scott Perkins, Associate Planner; Pamela Davidson, Temporary Office Assistant, Finance; Isaac Whippy, Government Accountant II; Nancy Atkinson, Temporary Associate City Engineer

1B. 16-114 Presentation of 2016 Mayor's Well Done Awards

Attachments: 2016 Mayor's Well Done Awards

1C. 16-130 Presentation of Proclamation Acknowledging Douglas Moody as the Recipient of the Jazz Journalists Association's 2016 Jazz Hero Award

Attachments: 07-2016 Douglas Moody Jazz Hero

2. STAFF COMMENTS

3. MATTERS FROM COUNCILMEMBERS

4A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City

Council shall submit a "Speaker Card" to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. All remarks and questions shall be addressed to the City Council and no discussion or action shall be taken on any requests, in accordance with Brown Act Requirements. No person shall enter into any discussion without being recognized by the Mayor or acting Mayor.

IF AGENDA PERMITS: A maximum of thirty (30) minutes shall be allotted to receiving public comments at the initial public comment period and, if necessary, an additional 30 minutes shall be allotted to public comments prior to action on the Consent Calendar. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including but not limited to, the number of persons wishing to speak on a particular topic or at a particular meeting, or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: Pursuant to the Brown Act the Council cannot discuss issues or take action on any requests during this comment period.

5. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

6. CONDUCT OF BUSINESS

6A. 16-126 Consider Modifications to the "City Council's Goals and Objectives" as Discussed at Mid-Year Budget Review Session

Attachments: 04112016 Council Goals & Objectives

Attachment 1 - City Council Goal-Setting Matrix - redline 03-10-16

4B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

See 4A. above.

7. CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under CONDUCT OF BUSINESS

7A. 16-122 Adopt City Council Resolution Approving a First Amendment to a Professional Services Agreement with WRA Environmental Consultants for "City of Trails" Conceptual Design and Feasibility Project and Authorizing City Manger to Execute Same (Amount Not to Exceed $34,468, Account No. 314-3020-0630)

Attachments: RESO WRA Environ Consult Contract Amendment

WRA Environ Consultants First Amendment

7B. 16-123 Adopt City Council Resolution Confirming the Continued Existence of a Local Drought Emergency in the City of Fort Bragg

Attachments: RESO Declaring Continuing Local Drought Emergency

7C. 16-135 Adopt City Council Resolution Authorizing the Director of Public Works or City Manager to Sign Right of Way Documents with the California Department of Transportation

Attachments: RESO Chestnut Street ROW certification signing

7D. 16-125 Approve Minutes of March 28, 2016

Attachments: CCM2016-03-28

7E. 16-129 Approve Minutes of Special Meeting of March 29, 2016

Attachments: CCM2016-03-29_Special

8. CLOSED SESSION

8A. 16-128 PUBLIC EMPLOYEE PERFORMANCE EVALUATION; Pursuant to Government Code Section 54957: Title: City Manager

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

NEXT REGULAR CITY COUNCIL MEETING: 6:00 P.M., MONDAY, APRIL 25, 2016

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on April 7, 2016.

_____
June Lemos, City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at http://city.fortbragg.com subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

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Text File

File Number: 16-095

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Mayor's Office

In Control: City Council **File Type:** Recognition/Announcements

Agenda Number: 1A.

Introduction of New Employees: Keyona Martinez, Community Services Officer; Mateo Ortiz, Audio-Visual Technician; Scott Schneider, Administrative Services Director; Natalie Gregory, Grant Assistant; Chantell O'Neal, Administrative Assistant, Community Development; Scott Perkins, Associate Planner; Pamela Davidson, Temporary Office Assistant, Finance; Isaac Whippy, Government Accountant II; Nancy Atkinson, Temporary Associate City Engineer

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Text File

File Number: 16-114

Agenda Date: 4/11/2016 **Version:** 2 **Status:** Mayor's Office

In Control: City Council **File Type:** Recognition/Announcements

Agenda Number: 1B.

Presentation of 2016 Mayor's Well Done Awards

2016
Mayor's Well Done Awards

City of Fort Bragg

April 11, 2016

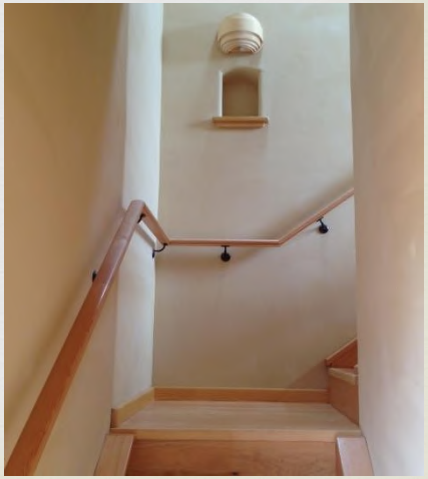
2016 Mayors Well Done Awards

1. Residential Projects
   - 836 East Laurel St.– New Construction
   - 317/323 South McPherson St. - Residential Façade
   - 450 & 452 South McPherson St. – Housing Complex
2. Commercial Projects
   - Taco Bell – New Construction
   - Point Noyo Restaurant - Remodel
   - Golden West – Paint Job
   - Mendo Lake Credit Union - Landscaping
3. Sustainable Design
   - Cypress Ridge Apartments
4. Best New Sign
   - Wren's Boutique
5. Window Displays
   - Astoria
   - Dot & Twine

NEW RESIDENTIAL CONSTRUCTION

David and Karen Gidley

836 East Laurel St.



Local materials, clay plaster, edible garden, etc.

RESIDENTIAL FAÇADE

Paul Meyer

317/323 South McPherson St.

Before

After

NEW HOUSING COMPLEX

Habitat for Humanity of the Mendocino Coast

454 & 456 South McPherson St.

NEW COMMERCIAL CONSTRUCTION

Taco Bell

700 South Main St.

COMMERCIAL FAÇADE

Golden West

128 East Redwood Ave.

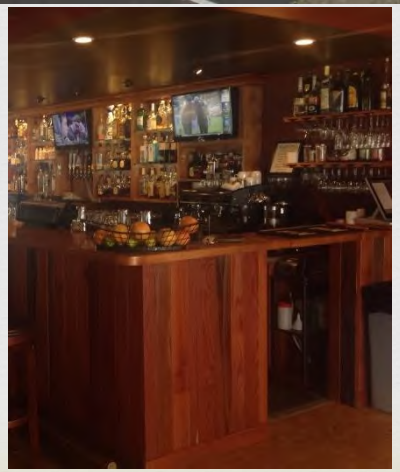
Before

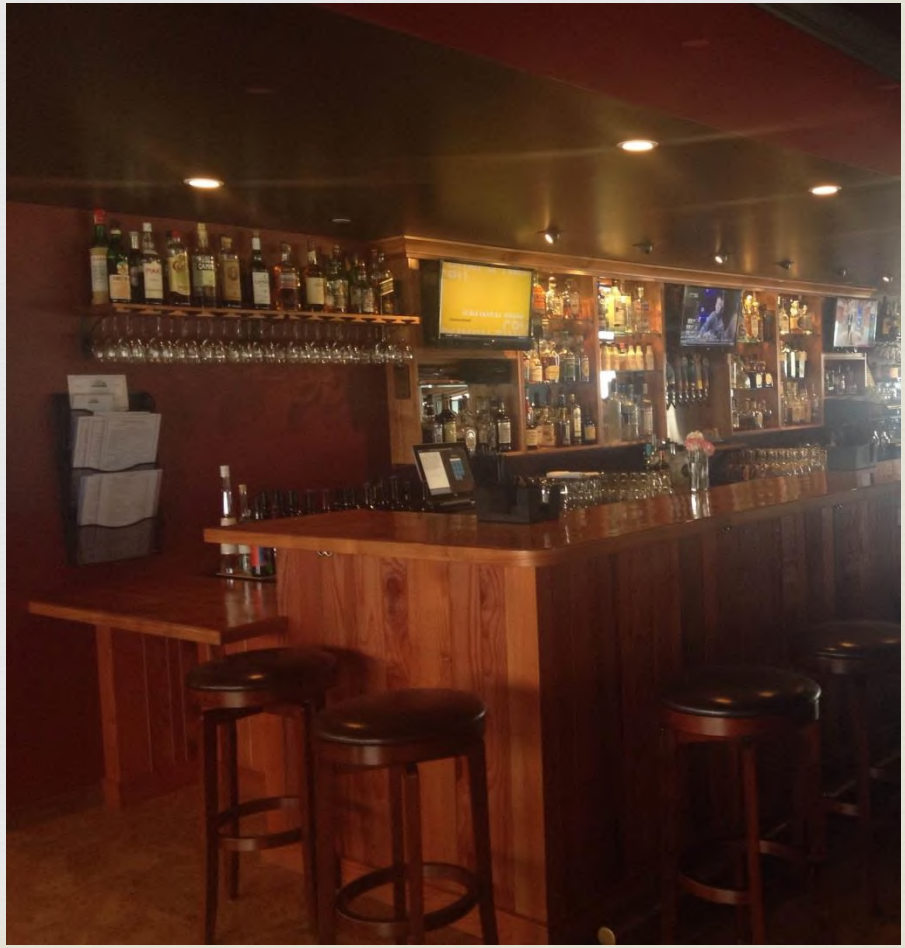
After

COMMERCIAL REMODEL

Point Noyo Restaurant

1011 South Main St.





COMMERCIAL LANDSCAPING

Mendo Lake Credit Union

136 North Franklin St.

SUSTAINABLE DESIGN

Cypress Ridge Apartments

Contractor: Real Goods Solar

520 East Cypress St.

21 KW Roof Mount Solar Array

BEST SIGN

Business: Wren's Boutique

Sign Contractor: Braggadoon

320 North Franklin St.

Best Window Display

Astoria

334 North Franklin St.

BEST WINDOW DISPLAY

Dot & Twine

140 East Laurel St.

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Text File

File Number: 16-130

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Mayor's Office

In Control: City Council **File Type:** Proclamation

Agenda Number: 1C.

Presentation of Proclamation Acknowledging Douglas Moody as the Recipient of the Jazz Journalists Association's 2016 Jazz Hero Award

P R O C L A M A T I O N

ACKNOWLEDGING DOUGLAS MOODY AS THE RECIPIENT OF THE JAZZ JOURNALISTS ASSOCIATION'S 2016 JAZZ HERO AWARD

WHEREAS, The Jazz Journalists Association honors individuals each year as Jazz Heroes; and

WHEREAS, Jazz Heroes are individuals who are advocates, altruists, activists, aiders and abettors of jazz who have had a significant impact in their local communities; and

WHEREAS, Jazz Hero Awards are made annually on the basis of nominations from community members; and

WHEREAS, Douglas Moody is one of a select group of individuals to receive the award nationwide; and

WHEREAS, at Doug's instigation, the North Coast Brewing Company, of which he is co-owner, has become one of the biggest for-profit sponsors of jazz in the country raising over $1 Million for the Thelonious Monk Institute of Jazz through the sharing of profits of the award-winning brew; and

WHEREAS, Doug, through his deep passion of jazz, sponsors over eight jazz related events and festivals and also underwrites jazz programming for radio stations nationwide including KOZT's weekly show, "Jazz from the Coast" which Doug hosts; and

WHEREAS, Doug's love of jazz resulted in the creation of North Coast Brewing Jazz label's CD "The Brother Thelonious Quintet" of which the proceeds go to the artists and jazz education programs as well as the founding of the "Glass Beach Jazz Label" whose second album is due out soon.

NOW, THEREFORE, I, Dave Turner, Mayor of the City of Fort Bragg, on behalf of the entire City Council, do hereby congratulate Doug for the great work he does not only for the world of Jazz, but for the enhancement of the quality of life for Fort Bragg.

SIGNED this 11th day of April, 2016.

_____

DAVE TURNER, Mayor

ATTEST:

_____

June Lemos, City Clerk

No. 07-2016

City of Fort Bragg

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Text File

File Number: 16-126

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Business

In Control: City Council **File Type:** Staff Report

Agenda Number: 6A.

Consider Modifications to the "City Council's Goals and Objectives" as Discussed at Mid-Year Budget Review Session

AGENCY:	**City Council/MID**
MEETING DATE:	**April 11, 2016**
DEPARTMENT:	**Admin**
PRESENTED BY:	**L. Ruffing**

AGENDA ITEM SUMMARY REPORT

TITLE:
CONSIDER MODIFICATIONS TO THE "CITY COUNCIL'S GOALS AND OBJECTIVES" AS DISCUSSED AT THE MID-YEAR BUDGET REVIEW SESSION

ISSUE:
At the Council's March 10, 2016 Mid-Year Budget Review work session, the Council reviewed the Goals, Objectives, and Strategies that were defined during a goal-setting process conducted in February and March of 2015. The Council discussed progress on goals and suggested a number of changes. A redline version is presented with the modifications as discussed. This is also an opportunity for the Council to receive additional public input and to further refine its goals.

RECOMMENDED ACTION:
Review and update "City Council's Goals and Objectives."

ALTERNATIVE ACTION(S):
None.

ANALYSIS:
The City Council typically holds a strategic planning workshop every two years following the reorganization of the Council after an election. A matrix of City Council goals, objectives, and strategies was defined at last year's workshop. This matrix was reviewed by the Council in conjunction with the recent Mid-Year Budget Review session. It is helpful to consider progress on goals and to reevaluate priorities as staff begins to assemble the FY 2016/17 Budget which establishes the work plan for the coming year.

This is an opportunity for the Council to receive public input, consider the modifications as directed at the Mid-Year Budget Review, and provide additional direction regarding further modifications, if desired.

FISCAL IMPACT:
None.

IMPLEMENTATION/TIMEFRAMES:
If additional changes are directed, a "final" 2016 Goals & Objectives Matrix will be brought back on a future consent calendar for acceptance by the Council.

ATTACHMENTS:
1. Updated Goals & Objectives Matrix (redline)

NOTIFICATION:
1. None.

City Clerk's Office Use Only

Agency Action ☐ Approved ☐ Denied ☐ Approved as Amended

Resolution No.: _____ Ordinance No.: _____

Moved by: _____ Seconded by: _____

AGENDA ITEM NO. 6A

Vote: _____

☐ Deferred/Continued to meeting of: _____

☐ Referred to: _____

PRIORITY AREA: A Healthy Environment

Water, Sewer, Streets & Parks; Smart Growth and Green Buildings; Small-town Atmosphere; Walkable and Bike-Friendly Communities; Healthy Lifestyles

GOAL 1.0: MAINTAIN AND IMPROVE CITY INFRASTRUCTURE

Objective 1.1: Increase Water Storage Capacity

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Address Water Supply and Storage Limitations				
· Construct Summers Lane Reservoir; assemble funding; implement Timber Harvest Plan; award construction contract; build in 2016/17.	H	1-2	Public Works	In progress
· Consider feasibility of utilizing Pudding Creek Reservoir for additional water storage, particularly for new development on the Mill site.	H	~~4-5~~2-3	Public Works	In progress

Objective 1.2: Increase Water Supply

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Promote Water Conservation				
· Publicize methods to reduce water consumption, such as rainwater collection, use of gray water, and landscaping wells.	H	1-5	Public Works & Admin.	Ongoing
Promote Leak Detection				
· Work with Springbrook regarding providing leak notices with the utility bills.	H	1	Finance	Done
· Educate customers on how to read online stats and detect unusual usage; prepare training video.	H	1	Finance	In progress
Explore Possibility of Desalination Plant ~~on the Mill Site~~ (technology, storage, regulatory requirements, financing, location, and brine disposal)				
· As the first step, arrange for a presentation to the ~~City Council~~Public Works & Facilities Committee to get more information.	M	2-3	City Council	In progress
Engage Georgia-Pacific in discussions regarding water supply needs for Mill Site reuse	H	2	Mill Site ad hoc committee	

Objective 1.3: Construct Necessary Repairs and Upgrades to the City's Wastewater Treatment Facilities

Strategies/Actions:	Priority	Year(s)	Responsible	Status

· Award contract for design and engineering (evaluate energy use and opportunities for on-site energy generation).	H	1	Public Works	Done
· Assemble construction funding.	H	1-2	Public Works	In progress
· Obtain permits; complete CEQA review.	H	1-2	Public Works	In progress
· Construct Waste Water Treatment Plant upgrades in 2017/18.	H	3-4	Public Works	__
· Prepare updated interpretive panels for new WWTF.	M	5	Comm. Dev	__

Objective 1.4: Maintain City Streets and Alleys

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Complete Implementation of Downtown Streetscape Plan Improvements on Main Street.	L	4-5	Public Works	
Continue to Maintain and Improve City Streets (including structural repairs on South Franklin Street).	H	1-5	Public Works	Ongoing
Implement Improvements to Alleys Based on Priorities Established in the Alley Master Plan (focus on high-traffic commercial alleys, including alleys behind Starbucks and Sears).	M	1-5	Public Works	Ongoing

Objective 1.5: Build New Solid Waste Transfer Station

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Complete CEQA process, select site, and contract with a design-build-operate contractor.	H	1-2	Admin. & MSWMA	In progress

GOAL 2.0: CREATE A WALKABLE AND BIKE-FRIENDLY COMMUNITY AND PROMOTE HEALTHY LIFESTYLES

Objective 2.1: Continue to Implement the "City ~~Surrounded By A Park~~of Trails" Vision from the General Plan

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Complete Construction of Northern Segment of Coastal Trail				
· Schedule a Grand Opening of the Coastal Trail (media event; invite GP and donors).	H	1	Comm. Dev. / Public Works	Done
· Provide more parking at the Elm Street parking lot.	H	2	Comm. Dev. / Public Works	Done
· Pursue Coastal Trail Connection to Downtown ~~within the next 6 months~~concurrent with construction of the central segment of the Coastal Trail (Economic Development Strategy 2.1).	H	~~1~~2-3	Comm. Dev. / Public Works	In progress

Complete Construction of Southern Segment of Coastal Trail.	H	1-2	Public Works	Done
Complete Construction of Middle Connecting Segment of Coastal Trail Around the Mill Pond Area	M	3-4	Comm. Dev. / Public Works	In progress
· Provide a path along day-lighted creeks on the Mill site.	L	5+	Comm. Dev. / Public Works	__
Ensure Adequate Funding to Provide For Ongoing Management of Noyo Headlands Park, including maintenance and public safety needs.				
· Consider ~~1%~~ TOT increase to fund ongoing maintenance and security as well as additional marketing and promotions.~~; discuss the issue in conjunction with current proposal to modify the countywide Business Improvement District for promotions.~~	H	1-2	City Council / Admin.	In progress
· Provide for ongoing "adaptive management" of Noyo Headlands Park with high level of interdepartmental coordination.	H	1-5	City Council / Admin.	Ongoing
· Consider whether to allow vendors and concessionaires and/or special events (i.e., weddings) at the Park.	H	2	City Council / Admin.	__
Complete City of Trails Master Plan, including the Noyo Harbor pedestrian and bicycle access plan.	M	2-3	Comm. Dev./Public Works	In progress

Objective 2.3: **Pursue Development of Additional Active Recreational Facilities and Bicycle and Pedestrian Access Projects**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
~~Implement Main Street Merge Relocation~~ Encourage Caltrans to address Main Street sidewalks and street conditions.	~~H~~M	~~1~~3-4	~~Comm. Dev.~~ Public Works	__
Implement Chestnut Street Multi-Use Trail Project.	H	2	Public Works	In progress
Implement South Fort Bragg Pedestrian & Bicycle Access Plan.	M	~~2-3~~3-4	Comm. Dev.	__
Continue to Seek Funding for Implemention of ~~(for funding)~~ Residential Street Safety Plan	M	2-3	Finance/Public Works	Ongoing

GOAL 3.0: ESTABLISH FORT BRAGG AS A LEADER IN SUSTAINABLE PRACTICES

Objective 3.1: **Zero Net Energy**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Comply with California Building Code (2020 = Zero Net Energy).	M	1-5	Comm. Dev.	Ongoing
Train Contractors to Retrofit Homes to Conserve Energy (REDI Program, Housing Rehab Loans).	M	1-~~2~~5	Comm. Dev.	Ongoing

Objective 2.4: **Integrate Concepts of Sustainability into City Plans, Projects, and Purchases**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Implement Climate Action Plan.	M	1-5	City Council / Public Works	__

PRIORITY AREA: A Prosperous Economy

Economic Development, Living Wages, Affordable Housing, a Diversified & Sustainable Economy

GOAL 4.0: FOSTER A STRONG, RESILIENT AND PROSPEROUS LOCAL ECONOMY

Objective 4.1: **Ensure that Redevelopment of the Georgia-Pacific Mill Site Benefits the Community**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
· Continue to work with the North Coast Brewery to encourage their proposed 'destination' brewery expansion project.	H	1	City Council / Admin. / Comm. Dev.	Ongoing
· Complete the Mill Site Reuse Planning Process (Economic Development Strategy 1.3). Review preliminary draft Mill Site Specific Plan and consider options for moving forward with rezoning of property on the Mill Site. Discuss with Coastal Commission Staff. Conduct joint Council/Planning Commission workshops to discuss Mill Site reuse strategy.	~~H~~ M	1-4	City Council / Mill Site ad hoc committee/ Admin. / Comm. Dev.	__
· Use Successor Agency's Polanco authority to ensure appropriate clean-up of the Mill Site and to provide immunities to future redevelopers.	H	1-3	City Council / Admin. / Comm. Dev.	In progress
· Consider City-initiated efforts to help market the Mill Site.	H	~~1~~ 2-4	City Council / Mill Site ad hoc committee Admin. / Comm. Dev.	__
· Arrange meeting with GP Executives in Atlanta to convey how important this development is for the economic health and vitality of the community.	H	~~1~~ 2-4	~~City Council / Admin. / Comm. Dev.~~ Mill Site ad hoc committee	__
Continue to Support ~~Efforts to~~ Development of Noyo Center For Marine Science (Economic Development Strategy 1.6).	H	1-5	City Council	Ongoing

Pursue Development of Industrial & Fine Arts Center (Economic Development Strategy 3.2).	M	2-4	City Council	__
Prepare Feasibility Study for a Conference/Performing Arts Center (Economic Development Strategy 3.1).	L	4-5	Comm. Dev.	__

Objective 4.2: Support Local Businesses and Increase the Number of Sustainable Wage Jobs in Fort Bragg

Strategies/Actions:	**Priority**	**Year(s)**	**Responsible**	**Status**
Consider Changing the City's Marketing and Promotion Strategy	H	~~1~~2-5	City Council / Admin. / Comm. Dev	In progress
· Market quality of life.			.	
· Support bicycle tourism.				
· Consider marketing "Old Town Fort Bragg."				
Continue to Provide Excellent Business Assistance Services Through West Company and also Consider Establishing an "Ombudsman" or Business Liaison Position.	H	1-5	Comm. Dev.	Ongoing
Encourage Preservation of Historic Buildings in Downtown Fort Bragg	~~M~~H	2-4	Comm. Dev.	__
· Consider establishment of historic preservation tax incentives under Mills Act.				
· Consider establishment of "affirmative maintenance" ordinance to require downtown property owners to maintain historic properties.				
· Consider tax on vacant storefronts to incentivize occupancy.				
Pursue Business Expansion, Attraction and Retention with a Focus on Generating New Living Wage Jobs (Economic Development Strategy 1.1, Item 2).	H	1-5	Comm. Dev.	__

Objective 4.3: Implement Overall Information Technology Upgrade

Strategies/Actions:	**Priority**	**Year(s)**	**Responsible**	**Status**
Improve Access to Technology in and Around Fort Bragg including implementation of Downtown Wifi (Economic Development Strategy 1.7.)	M	2-5	City Council / Public Works	In progress
Encourage Local Schools (Including College) to Teach Technology.	~~M~~H	3-5	City Council	In progress

Objective 4.4: Support the Development and Retention of Affordable Housing in Fort Bragg

Strategies/Actions:	**Priority**	**Year(s)**	**Responsible**	
Plan For Tri-Level Housing on the Mill Site.	L	3-5	Comm. Dev.	__

Work with Affordable Housing Developers to Build Additional Multi-Family and Senior Housing.	H	2-5	Comm. Dev.	In progress

Objective 4.5: Address Homelessness in Fort Bragg

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Form a Citizens Advisory Council (CAC) On Homelessness and Conduct Town Hall Meeting.	H	~~1~~2-3	Public Safety Committee	__
Coordinate With Other Agencies in the County and Research How Other Communities and Agencies Work With Homeless People to Encourage Good Behavior and Minimize Community Impacts.	H	1-5	City Council	In progress
Support the Establishment of Transitional and Supportive Housing to Help Move Homeless Persons/Families Into Permanent Housing.	M	1-5	City Council	Ongoing
Increase Police Presence in Downtown With More Day-Time Foot and Bike Patrols; Consider Re-Establishing a Downtown Substation.	H	1-5	Police	Ongoing

Objective 4.5: **Encourage Cultural Heritage Events in Fort Bragg** (Economic Development Strategy 3.4)

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Help Organize Cinco de Mayo Event, ~~May 9th,~~ Bainbridge Park.	H	1-5	Councilmember Peters	Ongoing

PRIORITY AREA: An Engaged Community

Partnerships With Various Communities, Community Groups and Agencies

GOAL 5.0: IMPROVE COMMUNITY ACCESS TO CITY SERVICES

Objective 5.1: **Increase the Availability of Services, Communication and Outreach to the General Public**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Continue Bi-Weekly Newspaper Column to Keep The Community Informed.	M	1-5	Admin.	Ongoing
Enhance the Public Input Process.	H	1-5	Admin.	Ongoing
All City Projects Under Development Go Through Committees.	H	1-5	Admin.	Ongoing
Conduct Single Issue Workshops to Get More Public Input on Projects (set times for meetings based on stakeholder availability).	H	1-5	Admin.	Ongoing
Consider Alternating Times of the City Dialogue Roundtables to allow for broader participation by community members.	H	1	Admin.	Ongoing
Publicize Important Upcoming Meetings Via Press Releases, the City's Website, and Social Media.	H	1-5	Admin.	Ongoing
Utilize Public Access Channel (PEG) For Notifications and Indicate Where Members of the Public Can Get Information.	M	1-5	Admin.	In progress
Consider Creating a "City News Show."	L	5	Admin.	__

GOAL 6.0: DEVELOP PARTNERSHIPS WITH VARIOUS COMMUNITY GROUPS AND AGENCIES

Objective 6.1: **Strengthen Neighborhoods and Increase Public Safety on our Streets**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Increase Daytime Foot and Bike Patrols to Increase Police Visibility and to help address the issue of homelessness in the downtown area.	H	1	Police	Ongoing
Support a Downtown Watch Group to increase communication between downtown business/property owners and the City.	H	1	City Council / Comm. Dev.	Done

Continue to Grow and Support the City's Neighborhood Watch Program.	H	2-5	Police; City Council	Ongoing

Objective 6.2: **Establish partnerships with community groups and agencies that provide vital local services**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
~~Assign City Representative (Deitz) to County's Marijuana Legalization Committee~~	~~H~~	~~1~~	~~City Council~~	

Objective 6.3: **Update City's Emergency Plans and Educate Community about Emergency Preparedness**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Presentation to City Council Regarding Emergency Preparedness.	M	1	Admin.	Done
Provide Citizens Emergency Response Team (CERT) trainings to help establish a trained volunteer network to assist with disaster response.	M	2-4	Police	___

PRIORITY AREA: A Strong Organization

Image, Staffing, Resources, Capacity, Organization Structure

GOAL 7.0: MAINTAIN CITY'S FINANCIAL STRENGTH & RESILIENCY

Objective 7.1: **Develop a Long-term Financial Plan for the City & Capital Projects**

Strategies/Actions:	Priority	Year(s)	Responsible	Status
Identify new funding mechanisms to replace the funding for economic development, revitalization, and business assistance that was lost when redevelopment agencies were dissolved.	M	1-5	Admin. / Finance	__
Explore various revenue generating strategies and continue to be vigilant in seeking and obtaining grants for priority projects and activities.	H	1-5	Admin. / Finance	Ongoing
Develop long-term financing plans for non-recurring maintenance costs and for the City's Capital Improvement Program.	H	1-3	Public Works / Finance	In progress

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City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 16-122

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Consent Agenda

In Control: City Council **File Type:** Resolution

Agenda Number: 7A.

Adopt City Council Resolution Approving a First Amendment to a Professional Services Agreement with WRA Environmental Consultants for “City of Trails” Conceptual Design and Feasibility Project and Authorizing City Manger to Execute Same (Amount Not to Exceed $34,468, Account No. 314-3020-0630)

On July 13, 2015, the City Council approved a contract with WRA Environmental Consultants of San Rafael ("WRA") to complete a feasibility study and conceptual design for the "City Surrounded by a Trail" project (subsequently renamed "City of Trails" project). At a special City Council workshop regarding the City of Trails feasibility study, Council directed staff to make the Noyo Harbor/Fort Bragg Coastal Trail Connection a high priority. The proposed contract amendment includes changes to the scope of work to include the addition of North Harbor Drive and the Access Road from the Dredge Sands site to the Coastal Trail to the feasibility study and to complete conceptual design and engineering of these potential pedestrian and bicycle improvements. The additional services required of WRA and its subcontractor, Questa Engineering, are outlined in Exhibit A to the proposed First Amendment to Professional Services Agreement attached hereto. Costs associated with this increase in scope of work total $34,468 (see page 6 of Exhibit A). This amount is more than adequately covered by a Mendocino Council of Governments (MCOG) Transportation Planning Work Program Grant set aside for the Noyo Harbor Access Plan, which has a total budget of $55,770. The Term of the Agreement and Time of Completion are being extended by three months to allow time to complete the extra services.

RESOLUTION NO. _____*-2016*

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING A FIRST AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH WRA ENVIRONMENTAL CONSULTANTS FOR "CITY OF TRAILS" CONCEPTUAL DESIGN AND FEASIBILITY PROJECT AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NOT TO EXCEED $34,468, ACCOUNT NO. 314-3020-0630)

WHEREAS, a Request for Proposals (RFP) was issued in January 2015 for consulting services to complete a feasibility study and conceptual design for the "City Surrounded by a Trail" Project (renamed "City of Trails") and of the four qualified proposals received, WRA Environmental Consultants of San Rafael was determined to be the most qualified firm; and

WHEREAS, on July 13, 2015, the City Council approved a contract for $65,500 with WRA Environmental Consultants to provide professional services for a conceptual design and feasibility study for the "City of Trails" Project; and

WHEREAS, on October 29, 2015, the Fort Bragg City Council emphasized the importance of providing a connection to the Noyo Harbor, either via North Harbor Drive or via the old access road from the Dredge Sands Site to the Coastal Trail; and

WHEREAS, in 2015 the City was awarded $55,770 in MCOG funding for the Noyo Harbor Access Plan to study the engineering feasibility of establishing safe pedestrian and bicycle access to the Noyo Harbor from North Harbor Drive and the access road that runs from the Dredge Sands site to the Coastal Trail; and

WHEREAS, due to the overlap in the scope of the City of Trails and the Noyo Harbor Access Plan, the City determined that it would be most efficient and effective to have these studies completed by the same consultant, WRA and their sub-consultant Questa Engineering; and

WHEREAS, due to the consequential increase in the scope of the Project, additional design and engineering services are needed, as described in the revised Scope of Work of the First Amendment attached hereto as Exhibit A; and

WHEREAS, a proposal dated February 22, 2016, was provided to the City by WRA Environmental Consultants and sub-consultant Questa Engineering for additional services in an amount not to exceed $34,468; and

WHEREAS, the cost for the additional services will be covered by a Mendocino Council of Governments (MCOG) Transportation Planning Work Program Grant for the Noyo Harbor Access Plan, which has a budget of $55,770; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. WRA Environmental Consultants is currently providing conceptual design and engineering services for this project.
2. The Project time of completion has been extended due to the addition of engineering analysis for the North Harbor Drive access and access road from the Dredge Sands site to the Coastal Trail.

3. WRA Environmental Consultants will be paid based upon the Budget for additional costs in their proposal dated February 22, 2016 in an amount not to exceed $34,468.
4. Adequate funding is available from the MCOG Grant for Noyo Harbor Access Plan to complete the work as provided in the amendment proposal.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby approve the First Amendment to the Professional Services Agreement with WRA Environmental Consultants for "City of Trails" Conceptual Design and Feasibility Project and authorizes the City Manager to execute same (Amount not to exceed $34,468, Account No. 314-3020-0630).

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 11th day of April, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
DAVE TURNER,
Mayor

ATTEST:

_____
June Lemos
City Clerk

FIRST AMENDMENT
TO AGREEMENT WITH WRA ENVIRONMENTAL CONSULTANTS
FOR "CITY SURROUNDED BY A TRAIL"
CONCEPTUAL DESIGN AND FEASIBILITY STUDY

THIS FIRST AMENDMENT is made and entered into this ___ day of April 2016, by and between the CITY OF FORT BRAGG, hereinafter referred to as "CITY," and WRA ENVIRONMENTAL CONSULTANTS, hereinafter referred to as "CONSULTANT."

WHEREAS, CITY and CONSULTANT entered into an Agreement on July 13, 2015 for professional services from CONSULTANT to prepare a conceptual design and feasibility study for the "City Surrounded by a Trail" project; and

WHEREAS, on October 29, 2015, the Fort Bragg City Council authorized changes in the scope of work to include modified approaches to supporting the public workshops and additional concepts for design development; and

WHEREAS, The City was awarded Mendocino Council of Governments (MCOG) funding to complete an engineering study of access to North harbor Drive, known as the North Harbor Access Plan; and

WHEREAS, WRA has submitted a proposal to subcontract the required engineering services for the North Harbor Access Plan to Questa Engineering; and

WHEREAS, WRA has been performing tasks for the City Surrounded by a Trail (AKA City of Trails) project which is ongoing and the proposed engineering work by Questa Engineering is interconnected with this ongoing work underway by WRA; and

WHEREAS, there are still sufficient funds for all of these activities awarded by MCOG;

NOW, THEREFORE, for the aforementioned reasons and other valuable consideration, the receipt and sufficiency of which is acknowledged, CITY and CONSULTANT hereby agree that the Professional Services Agreement for "City Surrounded by a Trail" Feasibility Study and Conceptual Design between the CITY and CONSULTANT dated July 13, 2015, is hereby amended as follows:

1. **SCOPE OF WORK:** Paragraph 1 (DESCRIPTION OF SERVICES OR SCOPE OF WORK) is hereby amended to add the following to the existing paragraph: "The Services are further described in Consultant's updated scope of work, which is attached to and made a part of this First Amendment to Agreement as Exhibit A."

2. **TERM:** Paragraph 2 (TERM) is hereby amended to extend the contract to December 31, 2016**.**

3. **PAYMENT TERMS:** Paragraph 3 (PAYMENT TERMS AND NOT TO EXCEED AMOUNT) The Not to Exceed amount is hereby amended from $65,500 to $99,968 (increase of $34,468).

4. **TIME OF COMPLETION:** Paragraph 4 (TIME OF COMPLETION) is hereby amended to extend the time of completion to September 30, 2016**.**

5. Except as expressly amended herein, the Professional Services Agreement, between the CITY and CONSULTANT dated July 13, 2015 is hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Amendment the day and year first above written.

CITY OF FORT BRAGG:

By:_____

Linda Ruffing
City Manager

ATTEST:

_____

June Lemos, City Clerk

CONSULTANT:

By: 4/1/2016

George Salvaggio
Principal

4/4/16

APPROVED AS TO FORM:

_____

Samantha W. Zutler, City Attorney

IN WITNESS WHEREOF, the parties have executed this Amendment the day and year first above written.

CITY OF FORT BRAGG:

By:_____
Linda Ruffing
City Manager

CONSULTANT:

By:_____
George Salvaggio
Principal

ATTEST:

_____
June Lemos, City Clerk

APPROVED AS TO FORM:

_____
Samantha W. Zutler, City Attorney

EXHIBIT A

ENVIRONMENTAL CONSULTANTS

CITY OF TRAILS FEASIBILITY STUDY
City of Fort Bragg, California

CHANGE ORDER # 3
Incorporates North Harbor Drive and Additional Engineering
Into Existing City of Trails Feasibility Study

Prepared for:

Ms. Marie Jones, Director
Community Development Department
416 North Franklin Street
Fort Bragg, California 95437

February 22, 2016

WRA Project # 25050

PURPOSE

The purpose of this Change Order #3 is to describe the services and costs for WRA, in cooperation with Questa Engineering, to provide additional engineering and planning for North Harbor Drive and Old Mill Road in Fort Bragg, California. WRA will incorporate the findings of these additional engineering and planning investigations into the City of Trails Feasibility Study started under the original contract and modified in subsequent revisions dated July 13 and October 12, 2015 respectively.

WRA is in the process of preparing the City of Trails Feasibility Study which, as a result of the Community Workshop and subsequent City Council decision on October 29th, 2015 focuses on three trail connections;

- Redwood Avenue Coastal Trail Connection to Downtown,
- Old Mill Road connecting the Coastal Trail to North Noyo Bay, and
- South Noyo Harbor Trail.

The City of Fort Bragg recognizes the north side of Noyo Harbor as a major destination and economic driver in the Fort Bragg community. This important business, tourism and recreation destination has no sidewalk access for pedestrians or bicycle access along the very constrained North Harbor Drive roadway. Providing a dedicated pedestrian and bicycle access along North Harbor Drive will dramatically enhance safe passage, especially for bicyclists, to the harbor from the City for tourists and residents. Numerous engineering constraints, such as a narrow right of way and steep down-slopes will require preliminary geotechnical evaluations and consideration of advanced engineering alternatives by Questa Engineering to accommodate the extra width required for a trail next to North Harbor Drive.

A preliminary planning study for Old Mill Road has revealed the need for additional engineering on the

berm around the dredge spoils pond and at a specific eroded site along the road. This change order will provide an engineering assessment of the berm and the eroded area.

The existing pedestrian only access to the Harbor is a very steep, unmaintained and privately-owned trail through the Harbor Lite Lodge property. Improvements to the Harbor Lite Lodge Trail will be recommended, but will not be developed to the same level as the other trails since it is already an existing trail.

SCOPE OF WORK

This change order adds one additional trail into the final City of Trails Feasibility Study along North Harbor Drive and provides additional engineering for the proposed trail on Old Mill Road. The tasks described below utilize alphabetic suffices on the original task numbers and this funding request is organized to augment the existing tasks and funding structure. Table 1 at the end of this section summarizes the budget for this change order request. The engineering studies will be incorporated into the final City of Trails Feasibility Study.

Task 1A – Field Reconnaissance

A Questa staff Geologist and Engineer will visit the two trail sites to evaluate field conditions and report on the need for special structures.

Task 1B – Project Management

WRA will continue to provide the primary point of contact for the City of Fort Bragg and will coordinate deliverables, communications and financing between all members of the design team and the City.

Task 2A – Stakeholder Meeting

WRA will attend a City sponsored stakeholder meeting to discuss potential alternatives for the proposed trail on North Harbor Drive. WRA will provide available documentation including the base maps described below and will support the City in facilitating the stakeholder meeting.

> Deliverable - WRA will work with the City to conduct a meeting with stakeholders to identify preferred design alternatives and potential conditions for approval. While in Fort Bragg, WRA will also conduct a site visit to all the proposed trail sites to confirm design approaches.

Task 3A – Develop Engineering Base Maps

Questa utilize LiDAR topographic data and convert it into AutoCAD and DEM compatible files for engineering use. Built features will be taken from aerial photography, interpretation of LiDAR and ground observations. Preliminary property lines will be taken from City GIS shape files, any readily available Caltrans right of way maps, and record drawings or improvement plans on file with the City.

Deliverable: Two Topographic Base Maps, one for each Study area, 1"= 40', 1-2 foot contour intervals.

Task 3B – Complete Engineering Analysis

Old Haul Road. Based on an analysis of preliminary trail plans and topographic maps from the task above, a complete engineering analysis and constructability review of conversion of the Old Haul Road to a public access trail will be completed. The review will focus on a) the berm on the west of the dredge spoils pond, b) the alternative alignment on the east side of the dredge spoils pond, and c) the eroded area about half way up the trail towards the upper bluff. Grading, cut and fill sources, and volumes and stability of the trail prism will be evaluated.

North Harbor Drive. The analysis will include a conceptual plan and profile, and at least four scaled cross sections depicting possible approaches to constructing a trail structure on the Harbor Drive road shoulder slope, as shown in Figure 1, using techniques such as a soldier pile retaining wall or a cantilevered walkway structure.

Deliverable - Preliminary Engineering Designs for each trail, including trail plan, profile, cross sections and conceptual structure details of portions of Old Haul Road and North Harbor Drive.

Task 3C – Preliminary Geotechnical Evaluation Report

A brief, initial geotechnical report will be completed in this task, summarizing the results of the field evaluation, a review of available geologic, geomorphic and landslide mapping, and other geotechnical information from nearby areas provided by the City. The report will summarize constraints, contain preliminary design recommendations, and outline next steps and additional studies needed.

Deliverable - Preliminary Geotechnical Evaluation based on site reconnaissance and available information review; includes discussion of constraints and preliminary design recommendations.

Task 3D – Preliminary Cost Estimates

Preliminary cost estimates for the two study areas will be prepared including final design, engineering costs, environmental review and permitting, construction, and construction management and any ROW engineering costs. Additional easements will also be required and the City of Fort Bragg will be responsible for any negotiations or discussions with landowners. Right of Way acquisition costs will not be included.

Deliverable - Preliminary Final Design and Construction Cost Estimates of Old Haul Road and North Noyo Drive trail segments.

Task 4A – Draft City of Trails Feasibility Study

WRA will consolidate the engineering and planning information for North Harbor Drive and Old Mill Road into the Draft City of Trails Feasibility Study and will respond to comments regarding the draft in conjunction with the overall study. The draft report will follow the template approved for the City of Trails Feasibility Study as follows.

Template for the City of Trails Feasibility Study

- *Trail Concept and Benefits*
- *Related Trail Connection Opportunities*
- *Ownership and Acquisition*
- *Existing Conditions*
- *Recommended Improvements*
- *Environmental Impacts and Permitting*
- *Maintenance Requirements*
- *Potential Issues and Data Needs*
- *Conceptual Plan and Trail Section*

Deliverable: One electronic copy of the Draft City of Trails Feasibility Study

Task 5A – Final City of Trails Feasibility Report

WRA will provide responses to City comments on the draft and provide a final print check copy of the City of Trails Feasibility Study for the City to confirm final changes. WRA will provide 5 copies of the finished report to the City and will also forward all electronic files used to produce the study.

Deliverable: One electronic copy of the Final City of Trails Feasibility Study and all electronic files used to produce the City of Trails Feasibility Study.

STAFFING

Paul Curfman will continue to be the Project Manager and George Slavaggio of WRA will be the Principal-in-Charge. WRA will continue to provide design and technical staff and GIS analysis. Mr. Jeffery Peters of Questa Engineering will be the Principal Engineer in Charge and Carl Nelson will be the Project Engineer supported by Andrew McDade as the Engineering Associate. Geotechnical analyses will be directed by Willard Hopkins and supported by Chris Lyle, staff Geologist and Hydrologist.

SCHEDULE

The Draft Feasibility Study, with the North Harbor Drive Trail is to be completed by April 2016.

BUDGET FOR ADDITIONAL COSTS

The Change Order #3 budget below will be absorbed into the budget for the City of Trails Feasibility Study and together they will be invoiced as one project.

Change Order 3 Cost Proposal - 2/22/2016

		WRA	Questa	Expenses	Subtotal
Task 1	**Project Management and Coordination**				
1A	Questa Field Reconnissance		$1,680	$200	
1B	WRA Project Management	$1,500			
	Task Subtotal by Firm	***$1,500***	***$1,680***	***$200***	**$3,380**
Task 2	**Facilitate Community and Planning Workshops**				
2A	WRA Site Visit 3 and Stakeholder Meeting 1	$2,500		$300	
	Task Subtotal by Firm	***$2,500***	***$0***	***$300***	**$2,800**
Task 3	**Prepare Draft Work Products**				
3A	Prepare Engineering Base Maps for Two Trail Sites		$4,018	$150	
3B	Complete Engineering Analysis for Two Trails		$5,700	$150	
3C	Preliminary Geotechnical Evaluation Report		$3,515		
3D	Preliminary Engineering Cost Estimates		$5,755		
	Task Subtotal by Firm	***$0***	***$18,988***	***$300***	**$19,288**
Task 4	**Revised Draft Reports**				
4A	Add North Harbor Drive Section in City of Trails Report	$5,700			
4B	Revised Old Mill Road Section with Geotech and Engineering	$2,300			
	Task Subtotal by Firm	***$8,000***	***$0***	***$0***	**$8,000**
Task 5	**Final Report & City Council Presentation**				
5A	Respond to City Comments and Prepare Final Report	$1,000			
	Task Subtotal by Firm	***$1,000***	***$0***	***$0***	**$1,000**
	Subtotal by Firm	**$13,000**	**$20,668**	**$800**	**$34,468**

OK

TERMS AND CONDITIONS

The conditions contained in the existing Agreement for Professional Consultant Services signed **October 5, 2015** will apply to this Change Order.

EXHIBIT A

APPROVAL TO PROCEED

Work can be initiated through acknowledgment of this Scope of Work by signing below.

Scope of Work and Estimated Budget accepted by:

_____ _____
Signature Date

_____
Printed Name and Title

_____ _____
Firm Name Phone Number

_____ _____
Street Address email

_____ _____ _____
City State Zip Code

For WRA, Inc.

_____ _____
Principal Date

_____ _____
Principal Date

EXHIBIT A

Figure 1. Harbor Drive Trail Concept

1 inch = 250 feet

0 125 250 500 Feet

City of Trails Feasability Study
Fort Bragg, California

wra
ENVIRONMENTAL CONSULTANTS

Map Prepared Date: 2/4/2016
Map Prepared By: Fhourigan
Base Source: Esri Streaming - NAIP 2014
Data Source(s): WRA

Path: L:\Acad 2000 Files\25000\25050\GIS\ArcMap\HarborDriveDetail.mxd

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City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 16-123

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Consent Agenda

In Control: City Council **File Type:** Resolution

Agenda Number: 7B.

Adopt City Council Resolution Confirming the Continued Existence of a Local Drought Emergency in the City of Fort Bragg

RESOLUTION NO. ____*-2016*

RESOLUTION OF THE FORT BRAGG CITY COUNCIL CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL DROUGHT EMERGENCY IN THE CITY OF FORT BRAGG

WHEREAS, California Government Code section 8630 empowers the Fort Bragg City Council to proclaim the existence of a local emergency when the City is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City; and

WHEREAS, California Government Code section 8558(c) states that a “local emergency” means the duly proclaimed existence of conditions of extreme peril to the safety of persons and property within the territorial limits of the City, including conditions caused by the drought; and

WHEREAS, on August 10, 2015, the Fort Bragg City Council adopted Resolution No. 3837-2015 declaring a Stage 1 Water Emergency and calling for immediate implementation of water conservation measures; and

WHEREAS, on September 30, 2015, the Fort Bragg City Council conducted an emergency meeting at which the City Manager reported that the City’s Noyo River diversion was not reliably providing water due to low flows and high salinity content, thus critically impairing the City’s ability to replenish water; and

WHEREAS, based on the aforementioned circumstances, the Fort Bragg City Council adopted Resolution No. 3856-2015, by which it declared a Stage 3 Water Emergency and instituted mandatory water conservation measures intended to reduce water use by 30% from the same period in the previous year as described in Title 14, Section 14.06 of the City of Fort Bragg Municipal Code; and

WHEREAS, at a regular meeting on October 13, 2015, the Fort Bragg City Council adopted Resolution No. 3857-2015, by which it reaffirmed Resolution No. 3856-2015 and its declaration of a Stage 3 Water Emergency; and

WHEREAS, at a regular meeting on October 13, 2015, the Fort Bragg City Council adopted Resolution No. 3858-2015, declaring a local drought emergency in the City of Fort Bragg; and

WHEREAS, at a regular meeting on November 9, 2015, the City Council of the City of Fort Bragg adopted Resolution No. 3865-2015, by which it continued the local drought emergency for an additional 30 days in accordance with California Government Code section 8630(c); and

WHEREAS, at a regular meeting on December 14, 2015, the City Council of the City of Fort Bragg adopted Resolution No. 3875-2015, by which it continued the local drought emergency for an additional 30 days in accordance with California Government Code section 8630(c); and

WHEREAS, at a regular meeting on December 14, 2015, the Fort Bragg City Council unanimously voted to reduce the Stage 3 Water Emergency to a Stage 1 Water Emergency; and

WHEREAS, at a regular meeting on January 11, 2016, the City Council of the City of Fort Bragg adopted Resolution No. 3883-2016, by which it continued the local drought emergency for an additional 30 days in accordance with California Government Code section 8630(c); and

WHEREAS, at a regular meeting on February 8, 2016, the City Council of the City of Fort Bragg adopted Resolution No. 3887-2016, by which it continued the local drought emergency for an additional 30 days in accordance with California Government Code section 8630(c); and

WHEREAS, at a regular meeting on March 14, 2016, the City Council of the City of Fort Bragg adopted Resolution No. 3890-2016, by which it continued the local drought emergency for an additional 30 days in accordance with California Government Code section 8630(c); and

WHEREAS, while the immediate threat to the Noyo River diversion has receded as a result of recent precipitation, the City of Fort Bragg's water system remains imperiled unless and until the Summers Lane Reservoir is constructed, filled, and capable of providing supplemental water during periods of extreme low flows in the Noyo River;

NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED by the City Council of the City of Fort Bragg that for reasons set forth herein, said local emergency shall be deemed to continue to exist until the City Council of the City of Fort Bragg, State of California, proclaims its termination; and

BE IT FURTHER RESOLVED that the City Council of the City of Fort Bragg will review the need for continuing the local drought emergency at least once every 30 days until the City Council terminates the local drought emergency; and

BE IT FURTHER RESOLVED that this resolution confirming the continued existence of a local drought emergency shall be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California, as well as the Mendocino County Office of Emergency Services.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 11th day of April 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
DAVE TURNER,
Mayor

ATTEST:

_____
June Lemos
City Clerk

City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 16-135

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Consent Agenda

In Control: City Council **File Type:** Resolution

Agenda Number: 7C.

Adopt City Council Resolution Authorizing the Director of Public Works or City Manager to Sign Right of Way Documents with the California Department of Transportation

Chestnut Street Multi-Use Trail Project design and funnding approvals are currently underway. Recent requirements for allocating the funding from the California Department of Transportation include right of way certification. The City of Fort Bragg will not gain additional rights of way, but the City will be asking some property owners to allow access to their property during construction. In order to complete the right of way certification document for Caltrans Local Assistance, the signatory for the City needs to be authorized by City Council resolution. This certification process is to be complete by April 15, 2016.

RESOLUTION NO. ___*-2016*

RESOLUTION OF THE FORT BRAGG CITY COUNCIL AUTHORIZING THE DIRECTOR OF PUBLIC WORKS OR CITY MANAGER TO SIGN RIGHT OF WAY DOCUMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Fort Bragg is eligible to receive federal and/or State funding for certain Transportation Projects through the California Department of Transportation; and

WHEREAS, Right of Way documents need to be executed with the California Department of Transportation before such funds can be claimed; and

WHEREAS, the City of Fort Bragg wishes to delegate authorization to execute these documents, and any other documents thereto, to the Director of Public Works or the City Manager.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby authorize the Director of Public Works or the City Manager to execute all Right of Way documents (i.e., Right of Way certifications, deeds, contracts, etc.) and any amendments thereto with the California Department of Transportation.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 11th day of April, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
DAVE TURNER,
Mayor

ATTEST:

_____
June Lemos
City Clerk

City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 16-125

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Consent Agenda

In Control: City Council **File Type:** Minutes

Agenda Number: 7D.

Approve Minutes of March 28, 2016

City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes

City Council

THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR AGENCY

Monday, March 28, 2016 | **6:00 PM** | **Town Hall, 363 N. Main Street**

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:01 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. 16-097 Presentation of Proclamation Declaring April 2016 as "Child Abuse and Neglect Prevention Month"

Councilmember Cimolino read a Proclamation declaring April 2016 to be Child Abuse and Neglect Prevention Month and presented the Proclamation to Rosalie Gjerde. Laura Welter of Safe Passage read a statement about improving parenting skills.

1B. 16-100 Presentation by Leadership Mendocino Executive Director Heidi Cusick Dickerson and 2015 Scholarship Recipients

Heidi Cusick Dickerson gave the Council a presentation on Leadership Mendocino. Scholarship recipient Susie Valle of the West Company spoke about the opportunities she has had because of Leadership Mendocino. Heather Paulson expressed gratitude for her scholarship which has helped with her businses management consulting business.

1C. 16-090 Receive Presentation Regarding the Northwest California Alternative Fuels Readiness Plan (AFRP) Project

Juliette Bohn presented information regarding the future of alternative fuels in Mendocino County and the Northwest California Alternative Fuels Readiness Plan project funded by the California Energy Commission.

1D. 16-109 Proclamation of the Fort Bragg City Council Expressing Continuing Support and Admiration for the Town of Otsuchi, Japan on the Occasion of the Inauguration of a New Community Facility at Namiita Beach

Vice Mayor Peters read a proclamation honoring Otsuchi's reopening of Namiita Beach after it was

heavily damaged by the earthquake disaster. Mayor Turner related how members of the community donated beach glass to send to Fort Bragg's Sister City for the April 17th restoration ceremony.

2. STAFF COMMENTS

Chief Lizarraga congratulated Officer Joe Shaw and his wife on the birth of their daughter. The Chief announced a Neighborhood Watch meeting on April 12 at 6PM at Town Hall. Project Sanctuary will have a viewing of "Hunting Ground," a video on sexual assault on college campuses, on April 2 at 3PM at Cotton Auditorium.

City Manager Ruffing reported that a special joint meeting of the City Council and Mendocino Coast Recreation and Parks District board will be held March 29 at 6PM at Town Hall to discuss the CV Starr Community Center budget. Ruffing reported on the recent City Dialogue forum and an upcoming Finance & Administration Committee agenda.

3. MATTERS FROM COUNCILMEMBERS

Mayor Turner reported on his recent meeting with the Mendocino Solid Waste Management Authority, Tsunami Awareness Week, open house at the Police Department's Emergency Operations Center, the Fire Board meeting, Beer Festival and Whale Run. He commended Sheila Semans, Executive Director of the Noyo Center for Marine Science, for receiving the Matt Coleman Environmental Service Award. The Mayor noted that planning is underway for a Coastal Trail celebration on June 4.

Vice Mayor Peters reported that the Mendocino Transit Authority board of directors hired a new general manager, Carla Meyer. He said Cedar Street speed bump issues will be discussed at the next Public Works and Facilities Committee meeting. Peters said a Cinco de Mayo celebration will be held on Saturday, May 7, at Bainbridge Park.

Councilmember Cimolino reported on the following meetings and events: Mendocino Opioid Safety Coalition, Coalition for Gang Awareness and Prevention, Soroptimist International Dream Girls Summer Leadership Institute, Latino community movie screening, "Don't Tell Anyone."

Councilmember Hammerstrom reported on his attendance at the Mendocino Museum Road Show at Cotton Auditorium last week.

4A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

- Debra DeGraw, Vice Chair of the Fort Bragg Promotion Committee, thanked the Council for approving the downtown Wi-Fi. She said she recently gave downtown businesses instructions on how to update their listings on the promotional website, www.fortbragg.com.
- Judy Valadao suggested a work program for homeless people to get them working and involved in the community.
- Jay McMartin Rosenquist said the word “federal” should be capitalized in the June 7 voter pamphlet on Measure U and the City Council should ask the City Attorney to have the County make this and two other minor changes.
- Douglas Chouteau stated that sweeps of homeless in Redway and Eureka are driving more homeless people to Fort Bragg.
- Eric Dwyer said there are dangerous places for children and dogs on both the north and south areas of the Coastal Trail.

- George Reinhardt made comments on Juliette Bohn's alternative fuels presentation and said he wants Fort Bragg to become a leader in alternative fuels.

5. PUBLIC HEARING

6. CONDUCT OF BUSINESS

6A. 16-106 Receive Council Ad Hoc Committee Report on Interviews with Lodging Owners; Receive Committee Recommendations Regarding Potential Ballot Measure to Increase Fort Bragg's Transient Occupancy Tax (Bed Tax) Rate and Modifications to the City's Marketing and Promotions Program; and Provide Direction to Staff

City Manager Ruffing summarized the agenda report and the Ad Hoc Committee's recommendations regarding the Transient Occupancy Tax (TOT) increase and the marketing and promotions efforts for the City of Fort Bragg. Committee Members Peters and Turner reported on their recent visits with members of the local lodging establishments, noting that the response to this increase was very good and the Committee recommends putting a measure to increase TOT on the ballot in November.

Mayor Turner recessed the meeting at 7:40 PM; the meeting was reconvened at 7:50 PM.

Public Comment on this item was received from:

- Ginabelle, a member of the Fort Bragg Promotion Committee (FBPC), asked the Council to consider postponing the decision to bring promotions back in-house at the City, as they would like to continue their efforts without interruption. She noted the website has undergone a remodel and views are up over 200%.
- Nancy Swithenbank, member of the Chamber of Commerce Board of Directors, expressed concern about the fiscal impact to the Chamber if this change in marketing and promotion oversight is made.
- Sheila Semans thanked the Council for including the Noyo Center for Marine Science as one of the recipients of the TOT increase, and noted that the Oceanarium is very strongly related to tourism.
- Johanna Jensen supports a two percent TOT increase, stating that the Noyo Center will be feeding the local economy by bringing people to the area.
- Jay McMartin Rosenquist thought the increase was one percent and wanted to know why two percent is being proposed.
- Mary Nordell, bed and breakfast owner, asked what would happen between July 2016 and June 2017 if the Chamber is no longer administering the FBPC.
- Jeanette Colombi, motel owner, said the fortbragg.com website is clear and easy to navigate. She recommended voting on a special tax instead of a general tax to direct funds toward the uses mentioned.
- Eric Dwyer recommends changes to the division of the revenues, lowering the amount for marketing and increasing the amount for athletic fields. He wants to keep the marketing with the Chamber instead of in house at the City. He would like to see money go to the Mayor's Fund for the emergency weather shelter.
- Katie Turner Carr spoke in favor of the recommendation to put this measure on the ballot, and for the addition of the Noyo Center and athletic fields to the list of those receiving a portion of the revenues from the tax increase.
- Ray Alarcon, board member of the Chamber of Commerce, advocates a special tax, stating that the community will be more strongly supportive of such a measure.

Discussion: The Councilmembers discussed this agenda item in two segments: (1) Whether or not to put the measure on the November ballot, and if so, whether the measure should be a general or specific tax increase and how the revenues should be spent; and (2) Whether or not to bring the promotions committee back in house at the City of Fort Bragg. The following was noted during further discussion of this item:

- It was agreed that a general tax was more likely to be passed than a specific tax.
- All Councilmembers supported putting this measure on the November ballot as a general tax increase along with a companion measure about how to spend the funds.
- The Council would like to receive public input on the specific purposes for which the tax revenues will be spent and the percentage allocated to each item.
- The Council wants marketing and promotions to remain with the FBPC at this time. They recommended this issue be revisited if the ballot measure passes, by holding a conversation with the community, staff, and Council regarding how to manage the marketing and promotion of Fort Bragg.

The City Council directed staff to prepare a general tax increase measure for the November 2016 ballot to raise Transient Occupancy Tax by two percent, with a companion non-binding advisory measure directing how the funds are to be spent, based on input from the public. The Council tabled further discussion on marketing and promotions until after the November election.

Mayor Turner recessed the meeting at 8:56 PM; the meeting was reconvened at 9:02 PM.

6B. 16-111 Receive Report and Provide Direction to Staff Regarding Use of Electric Personal Assistive Mobility Devices on the Fort Bragg Coastal Trail

Public Works Director Varga gave his staff report to the Council, noting that the Coastal Conservancy's legal counsel stated that the Coastal Trail deed restriction prohibiting active recreational activities applies to Electric Personal Assistive Mobility Devices (EPAMDs), including Segways.

Discussion: In response to questions from Vice Mayor Peters about whether the City could be vulnerable to lawsuits if EPAMDs were allowed on the trail, City Manager Ruffing said any breach in the irrevocable offer to dedicate the trail could result in the Coastal Conservancy taking over the park.

Public Comment: Lynne Baumgartner, owner of North Coast Segway, said EPAMDs are green tech, with no noise or emissions. Her business plan proposes to partner with the Noyo Center to give history and environmental education tours, and she would like to operate her Segway tour business on the Coastal Trail. She demonstrated the use of an EPAMD to the Council.

A motion was made by Vice Mayor Peters, seconded by Councilmember Cimolino, to continue the meeting past 10:00 PM. The motion carried unanimously.

Continued Public Comment:

- Lucas Peters said he has ridden Segways on the Coastal Trail and had a 100 percent positive reaction from people on the trail. He spoke on the safety of these devices and urged the Council to allow Segways on the Coastal Trail.
- Eric Dwyer said it was a mistake to issue a business license knowing that EPAMDs are not allowed on the Coastal Trail. He recommended that the code be rewritten to keep up with modern standards.
- Brady Baumgartner said Segways would raise the stoke-meter of Fort Bragg, and the city should get groovy, get rocking, and ride on.

Discussion: Much discussion was held about the use of EPAMDs on the Coastal Trail. The final consensus was that since the Coastal Conservancy has told the City such use would violate deed restrictions, the Council cannot allow it. The Council will refer the issue of Segway tours on the streets and sidewalks of Fort Bragg to the Public Works and Facilities Committee for further review and recommendations.

This matter was referred to the Public Works and Facilities Committee.

4B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

7. CONSENT CALENDAR

Mayor Turner requested that Item 7A be removed from the Consent Calendar.

Approval of the Consent Calendar

A motion was made by Vice Mayor Peters, seconded by Councilmember Deitz, to approve Items 7B through 7E of the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

7B. 16-103 Adopt Joint City Council/Municipal Improvement District No. 1 Resolution Amending the FY 2015/16 Budget for Mid-Year Budget Adjustments

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3891-2016 / RESO ID 379-2016

7C. 16-096 Accept Certificate of Completion with Granite Construction for the Fort Bragg Coastal Restoration and Trail Project, Project No. 2014-01

This Certificate of Completion was accepted on the Consent Calendar.

7D. 16-110 Approve Minutes of Special Meeting of March 10, 2016

These Minutes were approved on the Consent Calendar.

7E. 16-105 Approve Minutes of March 14, 2016

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

7A. 16-094 Authorize City Manager to Execute a Grant of License Permitting the Placement of Steps in the Public Right of Way in front of 144 East Laurel Street

Mayor Turner expressed concern about steps jutting out into City sidewalks and that allowing this grant of license to one business owner would set a bad precedent. The Councilmembers were in agreement that the issue should be referred to the Public Works and Facilities Committee to look

at other alternatives.

This Consent Calendar item was referred to the Public Works and Facilities Committee.

8. CLOSED SESSION

ADJOURNMENT

Mayor Turner adjourned the meeting at 10:51 PM.

_____
DAVE TURNER, MAYOR

_____
June Lemos, City Clerk

IMAGED (_____)

City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
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Text File

File Number: 16-129

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Consent Agenda

In Control: City Council **File Type:** Minutes

Agenda Number: 7E.

Approve Minutes of Special Meeting of March 29, 2016

City of Fort Bragg

416 N Franklin Street
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Meeting Minutes

Special City Council

THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR AGENCY

Tuesday, March 29, 2016 | **6:00 PM** | **Town Hall, 363 N Main Street**

Joint Meeting with MCRPD - Mid-Year Budget Review for FY 2015-16

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:06 PM.

ROLL CALL

Present from Mendocino Coast Recreation & Parks District (MCRPD): Bill Hayes, Cesar Yanez, Maryellen Sheppard

Present from C.V. Starr Community Center: Carly Wells

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

1. CONDUCT OF BUSINESS

1A. 16-113 Conduct Joint City Council/MCRPD Board Workshop for C.V. Starr Community Center FY 2015/16 Mid-Year Budget Review

City Manager Ruffing announced that Dan Keyes has been hired as the new C.V. Starr Community Center District Administrator.

Guest Services Coordinator Wells summarized the Mid-Year Budget Report for the center, stating that revenues are above projected and expenses are down. She recapped the various programs at the CV Starr Center, capital improvements, income and expenses, and proposed budget adjustments. MCRPD Chair Hayes noted that the total budget adjustment of $48,365 included in the approved budget comparison is still on the conservative side and he recommended that the Council approve the budget amendments.

Public Comment: Mayor Turner read a comment from George Reinhardt recommending that the City install electric charging stations as soon as possible.

Discussion: The MCRPD board members and Councilmembers discussed the Center's floor drains, personnel, scholarship programs, and installation of a spa in the aquatic center. Vice Mayor Peters recommended having a heart rate monitor installed at the Center. Councilmember Deitz commended staff for managing the facility, saying it is great for the City.

ADJOURNMENT

Mayor Turner adjourned the meeting at 6:57 PM.

_____
DAVE TURNER, MAYOR

_____
June Lemos, City Clerk

IMAGED (_____)

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City of Fort Bragg

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Text File

File Number: 16-128

Agenda Date: 4/11/2016 **Version:** 1 **Status:** Closed Session

In Control: City Council **File Type:** Staff Report

Agenda Number: 8A.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION; Pursuant to Government Code Section 54957: Title: City Manager