



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Wednesday, November 13, 2019

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

ROLL CALL

1. APPROVAL OF MINUTES

- 1A. [19-467](#) Approve Minutes of October 9, 2019

Attachments: [PWM 10092019](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [19-456](#) Receive Report and Make Recommendation Regarding Changed Parking Lot Orientation for Sears Alley Parking Spaces

Attachments: [10092019 Sears Alley Parking Configuration Report](#)
[Att 1-Sears Alley Parking Presentation](#)

- 3B. [19-099](#) Receive Oral Update from Staff on Departmental Activities

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on November 8, 2019.

Sandy Arellano, Public Works Project Analyst

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Text File

File Number: 19-467

Agenda Date: 11/13/2019

Version: 1

Status: Minutes to be Approved

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of October 9, 2019



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Meeting Minutes Public Works and Facilities Committee

Wednesday, October 9, 2019

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Chair Lee called the meeting to order at 3:00 PM.

ROLL CALL

Present: 2 - Will Lee and Jessica Morsell-Haye

1. APPROVAL OF MINUTES

1A. [19-441](#) Approve Minutes of September 11, 2019

A motion was made by Chair Lee, seconded by Committee Member Morsell-Haye, that these Committee Minutes be approved for Council review. The motion carried by a unanimous vote.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Paul Clark.

3. CONDUCT OF BUSINESS

3A. [19-454](#) Review the Potential Expansion of the Municipal Improvement District Wastewater Facilities and City of Fort Bragg Water Facilities on the East Side of the Fort Bragg City Limits and Improvement District Boundary

Public Works Director Varga presented the staff report on this agenda item.

Public Comment was received from:

- Casey Phillips spoke in opposition to annexation.
- Paul Clark was in support of annexation with affordable housing.
- Jacob Patterson supported looking into annexation.

Discussion: The Committee Members agreed that further exploration and research needed to be developed regarding annexation and recommended that this matter return to Committee in the next month or two prior to being discussed by the full Council.

This Staff Report was referred to staff.

3B. [19-099](#) Receive Oral Update from Staff on Departmental Activities

Public Works Director Varga gave updates on the 2019 Street Rehabilitation Project, storm drain pumps, Guest House Clock, CalTrans permit for Welcome to Fort Bragg sign at

Simpson Lane roundabout, and PG&E power shutoff impacts.

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

Chair Lee adjourned the meeting at 4:28 PM.



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File Number: 19-456

Agenda Date: 11/13/2019

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3A.

Receive Report and Make Recommendation Regarding Changed Parking Lot Orientation for
Sears Alley Parking Spaces



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437
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COUNCIL COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: OCTOBER 9, 2019
TO: PUBLIC WORKS AND FACILITIES COMMITTEE
FROM: CHANTELL O'NEAL; ENGINEERING TECHNICIAN
AGENDA ITEM TITLE: RECEIVE REPORT AND MAKE RECOMMENDATION REGARDING CHANGED PARKING LOT ORIENTATION FOR SEARS ALLEY PARKING SPACES

ISSUE:

This item is continued from the February 13, 2019 Public Works and Facilities Committee meeting where eight pending Traffic Committee items were discussed. The proposed parking lot will transition 10 - 90° spaces to 7- 60° spaces in order to better accommodate the appliance deliver truck belonging to Sears (which ordinarily occupies two or more spaces) due to its size and delivery schedules, ensure reduced conflicts with Waste Management's (WM) service routes, as well as bring the attached parking lot further into compliance with ADA. At the time of this original proposal, the number of parking spaces that would be permanently available to the public after the reorientation of the spaces from 90° to 60° was unknown. The Committee requested that the review be completed prior to a decision being made.

SUMMARY:

Staff is seeking guidance from the Public Works and Facilities Committee to approve the changed parking lot orientation listed table 1.

| Ref # | Location/Description | Traffic Committee Recommendation |
|----------------|---|---|
| 16-2018 | Orient alley parking spaces diagonally and add an ADA Space | Approve |

Table 1: Pending Traffic Committee Items-2018

In accordance with the City's Municipal Code (FBMC) 18.36.090, the existing configuration of the 90° oriented spaces are out of conformance with the overall depth required for such a parking arrangement. The code requires an overall depth of 41' where only 36.5' exists. See Table 2, a code excerpt describing current parking space configurations.

D. Parking stall and lot dimensions.

1. Minimum parking space and driveway dimensions. Each parking stall, driveway, and other parking lot features shall comply with the minimum dimension requirements in Table 3-10, and as illustrated in Figures 3-8 and 3-9. Future adjustments to stall dimensions shall be based on the standards listed in the latest version of the Urban Land Institute's Dimensions of Parking.

TABLE 3-10 - MINIMUM PARKING SPACE CONFIGURATION

| Minimum Uni-Stall Requirements | |
|--------------------------------|--------|
| Width | Length |
| 9 ft | 18 ft |

| Angle of Parking (in degrees) | Space Width (in feet) | Curb Length (per vehicle) | Space Depth (from curb) | Driveway Width (in feet) |
|-------------------------------|-----------------------|---------------------------|-------------------------|--------------------------|
| Parallel | 9 ft | 23 ft 0 in | 9 ft 0 in | 12 ft |
| 45 | 9 ft | 12 ft 9 in | 19 ft 2 in | 14 ft |
| 60 | 9 ft | 10 ft 5 in | 20 ft 2 in | 19 ft |
| 90 | 9 ft | 9 ft 0 in | 18 ft 0 in | 23 ft |

Table 2: FBMC 18.36.090 - Parking Design and Development Standards

In accordance with Americans with Disabilities Act, public parking lots are required to provide a minimum number of ADA spaces. In 2018 the existing 20 space parking lot to the east (Footlighters) had two ADA spaces, those spaces have since been converted to ADA compatible EV spaces. The proposed new configuration will connect these existing 10 spaces (proposed reduction to 7) to make a public parking lot of 27 spaces which requires one van accessible space as well as one standard ADA space for a total of 2 spaces minimum.

The implementation of changed space orientation will resolve the issue of the Sears truck taking up too many spaces, ensure adequate access by WM for trash services to other residents of this alley, improve circulation by bringing this parking lot into compliance with the FBMC, as well as ensure that the public parking lot provides an adequate number of ADA spaces.

The cost associated with this work is approximately \$4,500. The primary component of the cost will be concrete pathway which will connect the ADA route between the new

spaces to direct pedestrians in an easterly to the front on the vehicles as required. This work will be funded using the Local Streets and Roads (LSR) state funding allocated for maintenance and rehabilitation work like striping, signage, safety, pavement patching, and drainage that the City is apportioned each year as part of the 2017 Road Maintenance and Repair Act (RMRA) as part of the programmed street striping project.

RECOMMENDATION:

Staff recommends the parking lot orientation be changed to accommodate the characteristics of the vehicles utilizing this location, improve circulation, and accommodate ADA requirements for this public parking area. Once approved, the ADA spaces will be written into the bi-annual Master Traffic Resolution which goes before the full Council prior to the installation of the spaces.

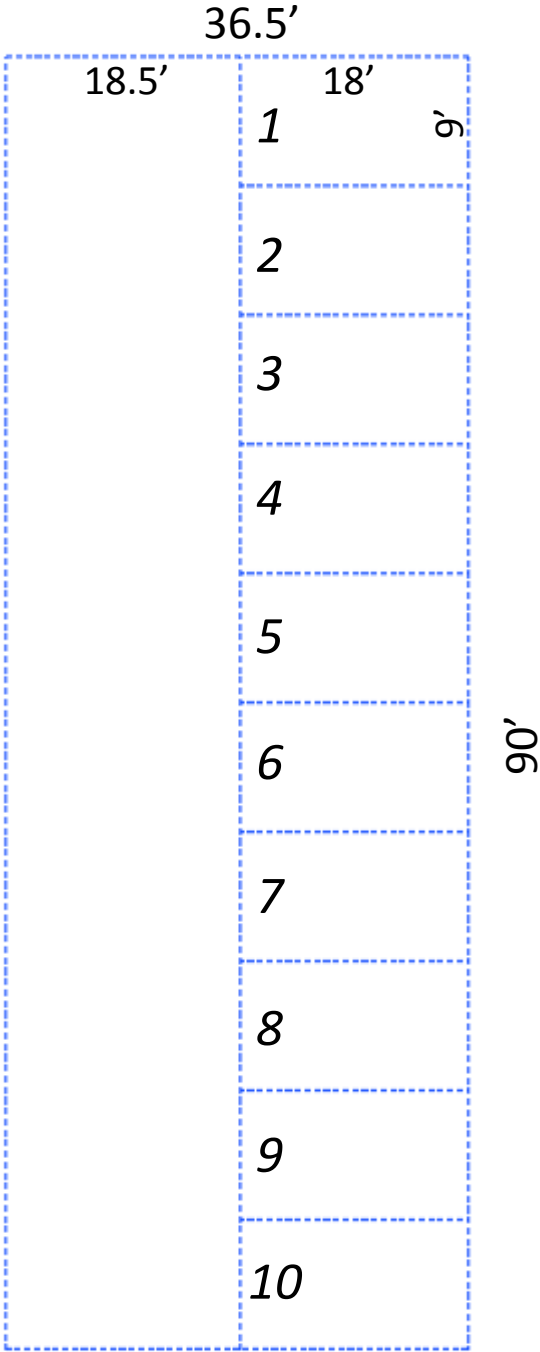
ATTACHMENTS:

Sears Alley Parking Presentation

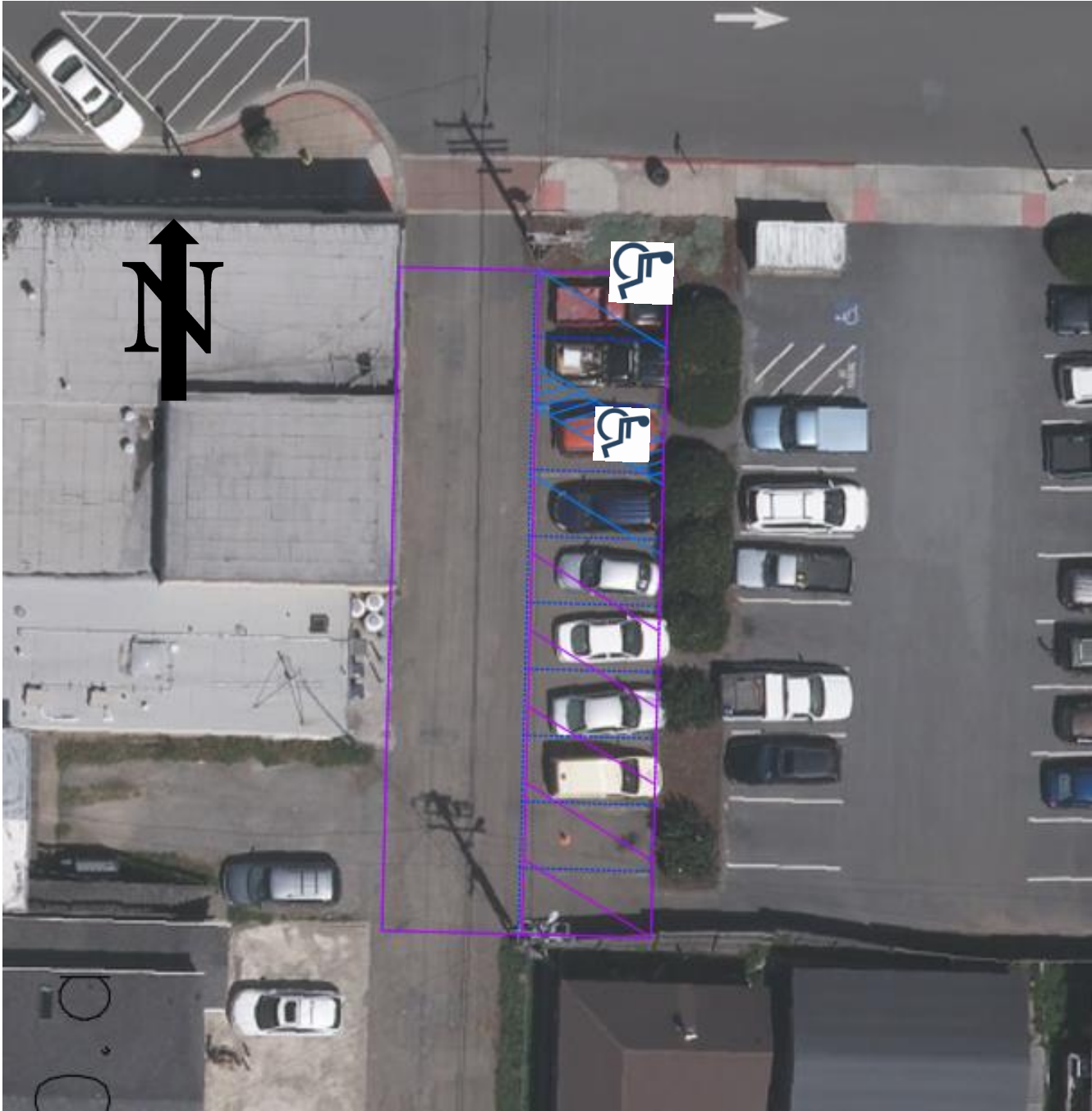
Existing Parking Layout



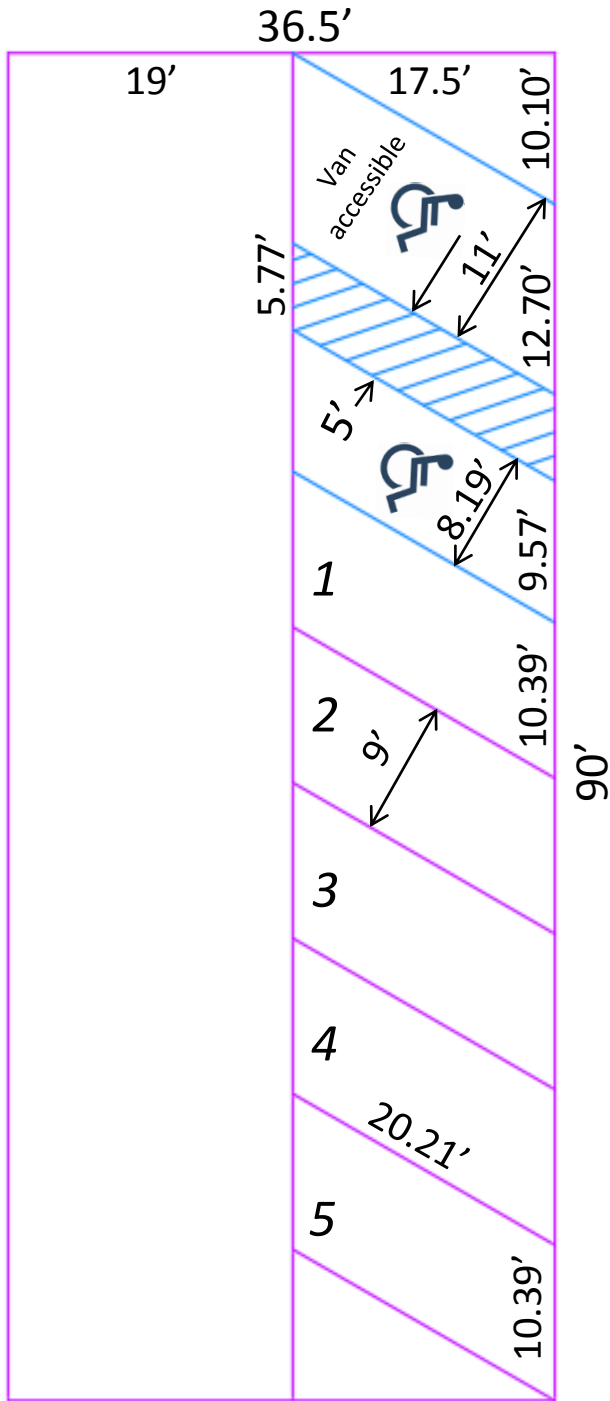
Existing Parking Layout



Proposed Parking Layout



Proposed Parking Layout

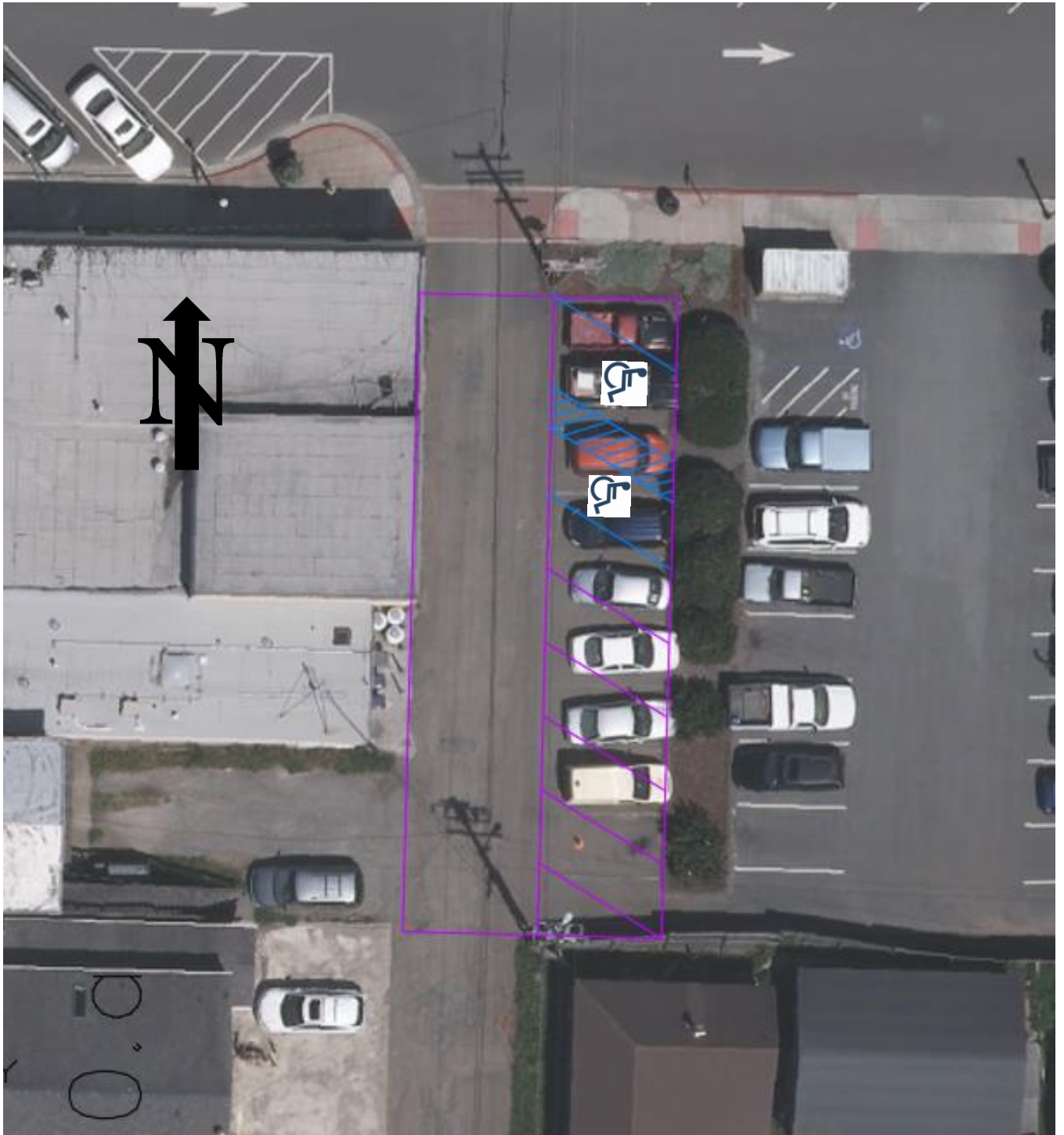


Current Imagery

This image depicts the new EV charging spaces that converted the ADA spaces in 2018 to EV spaces



Overlay of Existing and Proposed Layout





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File Type: Staff Report

Agenda Number: 3B.

Receive Oral Update from Staff on Departmental Activities