MEETING CALLED TO ORDER

ROLL CALL

1. APPROVAL OF MINUTES

   1A.  Approve Minutes of April 3, 2019

       19-183

       Attachments: 20190403 ESRC Minutes

2. PUBLIC COMMENTS

   Public comments may be made on the matters described in this Special Meeting Notice (Government Code Section 54954.3)

3. CONDUCT OF BUSINESS

   3A.  Discuss Election System Review Committee Progress and Problems

       19-211

   3B.  Discuss Proposal to Set up Subcommittees to Better Complete Tasks

       19-213

       Attachments: Subcommittee Proposal

   3C.  Initiate Discussion of Milestones and Due Dates

       19-214

       Attachments: Draft Milestones

ADJOURNMENT

STATE OF CALIFORNIA
COUNTY OF MENDOCINO

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on April 15, 2019.

_______________________________________________
Brenda Jourdain, Administrative Assistant
NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.
- Such documents are also available on the City of Fort Bragg’s website at http://city.fortbragg.com subject to staff’s ability to post the documents before the meeting.

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Agenda Date: 4/17/2019  Version: 1  Status: Minutes to be Approved

In Control: Special Meetings  File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of April 3, 2019
Meeting Minutes
Special Meetings

Wednesday, April 3, 2019
3:00 PM
City Hall Downstairs Conference Room
416 N. Franklin Street, Fort Bragg

Election System Review Committee

MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 3:00 PM.

ROLL CALL

Present: Tess Albin-Smith, Ruben Alcala, Jim Britt, Sharon Davis, Rex Gressett, June Lemos, Scott Menzies, and Rick Riley

1. APPROVAL OF MINUTES

1A. 19-135  Approve Minutes of March 6, 2019

The Committee unanimously approved the Minutes of March 6, 2019.

2. PUBLIC COMMENTS

Public Comments were received from Andrew Jordan and Shay Wachtel.

MATTERS FROM COMMITTEE MEMBERS:
Committee Member Riley informed the Committee that he does not want to use Drop Box to access documents for this Committee. Committee Member Gressett prefers that this Committee meet every week. Committee Member Davis gave an update on her discussions with her contact at the County regarding the Brown Act; she will do more research to see what applies to this group and get back to the Committee at the next meeting.

3. CONDUCT OF BUSINESS

3A. 19-179  Receive Oral Report from City Manager Tabatha Miller Regarding City of Fort Bragg Demographic Study

City Manager Miller gave a summary report on the demographic data and analysis from National Demographics Corporation. Brief discussion was held regarding: (1) obtaining a judicial declaration from the court that Fort Bragg does not have to comply with the CVRA based on its small population; or (2) asking the legislature for an exemption for small cities with populations under 10,000.

3B. 19-180  Consider Recommendation to City Council Regarding Letter of Support for SB 212

Chair Albin-Smith summarized the contents of SB 212 and recommended that the Committee
April 3, 2019

approve the preparation of a letter of support for consideration by the City Council. City Manager Miller offered to prepare the letter. During discussion of the item, it was noted that SB 212, if adopted, would authorize a city, county or local educational agency to conduct an election using ranked choice voting, in which voters rank the candidates for office in order of preference. This gives cities more options when choosing which election system they want to use.

A motion was made by Committee Member Menzies, seconded by Committee Member Davis, to have the City Manager draft a letter of support for SB 212 to submit to the City Council for consideration. The motion carried by the following vote:

Aye: 6 - Committee Members Alcala, Britt, Davis, Lemos, Menzies and Chair Albin-Smith
No: 1 - Committee Member Gressett
Abstain: 1 - Committee Member Riley

3C. 19-181 Discussion Regarding Election System Review Committee Timeline:
1. Objectives/Milestones
2. Research/Information Gathered
3. Cost/Benefit/Applicability Analysis of Systems Reviewed
4. Conclusions/Writeup
5. Committee Review/Approval
6. Report to City Council

Chair Albin-Smith distributed a draft Milestones document for Committee Review. Committee Member Menzies distributed two documents for Committee review: (1) Election System Review "Milestones," and Election Systems Hierarchy of Needs. As time was running short for this meeting, it was agreed that this matter will return to the next Committee Meeting agenda for further discussion.

3D. 19-182 Assignments for Next Meeting of Election System Review Committee

The Committee agreed to review the documents distributed at this meeting and come prepared to discuss milestones at the next meeting. The next meeting was scheduled for 3:00 PM on Wednesday, April 17, 2019 at Town Hall. Committee Member Lemos stated she will be out of town on that date; Committee Member Davis offered to take minutes at the meeting of April 17.

ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 4:04 PM.
Discuss Election System Review Committee Progress and Problems
Discuss Proposal to Set up Subcommittees to Better Complete Tasks
DRAFT PROPOSED
ELECTION REVIEW SUBCOMMITTEES

MILESTONES (Products and Due Dates)—This could be by subcommittee or by full Committee if time allows or by the subcommittee itself.

All subcommittees below will be charged with meeting the milestone deadlines for (if applicable)

- researching the topic
- developing pros and cons (costs/benefit analysis)
- proposing method of application (including timing and changes needed, if any)
- applying system to the CVRA intent
- making recommendations for follow-up.

Subcommittees will report to the main committee on the milestone due date or quarterly or as approved by the main committee.

VOTING SYSTEMS (one subcommittee for each?)

- At Large (plurality) and variations
- District Voting and combinations (dist/at large)
- Ranked Choice
- Cumulative
- Other (other systems not above, and/or other ideas such as new leg exempting small cities/districts)

VOTING EQUIPMENT

- County options
- Local options

VOTE COUNTING OPTIONS

- County
- Local
- Third Party
Agenda Date: 4/17/2019  Version: 1  Status: Business  
In Control: Special Meetings  File Type: Report  
Agenda Number: 3C.  
Initiate Discussion of Milestones and Due Dates
DRAFT MILESTONES for ELECTIONS REVIEW COMMITTEE

______  1. Define why committee exists (done?)
______  2. Discuss what members hope to accomplish (done?)
______  3. List all known voting methods (done?)
______  4. Weigh voting methods pros/cons
   a. Advantages for selecting preferred candidates
   b. Changes needed to implement, such as voter approval, charter city, etc.
   c. Added expense of machines, personnel
   d. Time involved to count, other considerations
   e. Accuracy (what could go wrong?)
   f. Probability of court-approval and precedents
   g. Other, such as public input (and how/when)
______  5. Write up of conclusions and recommendations
______  6. Presentation to City Council (more frequently?)