CALL TO ORDER

ROLL CALL

PLEASE TAKE NOTICE


In compliance with the Shelter-In-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be live-streamed on the City’s website at city.fortbragg.com and on Channel 3. Public Comment regarding matters on the special agenda are restricted to electronic, written and voice mail communications. Comments may be emailed to City Clerk June Lemos, jlemos@fortbragg.com, at any time prior to the meeting, in real-time while the item is being considered by the Council, and up to 12 PM on Tuesday, April 14, 2020. Written comments may be delivered by using the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street. Voice mail comments can be made by calling (707) 961-1694 by 5 PM on the day of the meeting. The Clerk will read aloud all comments received prior to or during the meeting. Any comment on agendized matters exceeding three minutes and those received after the meeting will be included in the public record as part of the agenda packet the next business day after the meeting.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact the City Clerk at (707) 961-1694 or jlemos@fortbragg.com.

1. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

2. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

2A. 20-697 Approve City Council Letter Regarding the Paycheck Protection Program
April 13, 2020

Special City Council Meeting Agenda

Attachments: 4-13-2020 PPP Letter

2B. 20-691 Receive and File Minutes of the January 8, 2020 Public Works and Facilities Committee Meeting

Attachments: PWM 01082020

2C. 20-692 Approve Minutes of Special Meeting of April 6, 2020

Attachments: CCM2020-04-06_Special

3. CONDUCT OF BUSINESS

3A. 20-696 Council Discussion and Possible Direction to Staff on the April 10, 2020 County of Mendocino Order of the Public Health Officer for All Individuals Living in the County to Shelter in Place

Attachments: 04132020 New County Health Orders
        4-10-2020 Order of the Public Health Officer
        4-10-2020 Order of the Public Health Officer - Redline
        Public Comment 3A

4. CLOSED SESSION

4A. 20-694 CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: Tabatha Miller, City Manager; Employee Organizations: Fort Bragg Employee Organization; Confidential Non-Bargaining Classifications; Exempt At-Will Executive Classifications; and Exempt Mid-Management Classifications

Attachments: Public Comment 4A

4B. 20-695 CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: William V. Lee, Mayor. Employee Classification: City Manager

ADJOURNMENT

STATE OF CALIFORNIA )
COUNTY OF MENDOCINO )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on April 10, 2020.

_______________________________________________
June Lemos, CMC, City Clerk

ADA NOTICE
It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).
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Approve City Council Letter Regarding the Paycheck Protection Program
April 13, 2020

Re: Small Businesses Impacted by COVID-19

Dear Representative:

We, the Fort Bragg City Council, request that you, as our representative, work to increase rural access to the Paycheck Protection Program (PPP) and all subsequent federal disaster relief programs for small businesses, individuals and regional governments with populations under 500,000. It is our belief that rural areas are being disproportionately denied access to critical disaster relief funding within the current parameters.

The majority of our small businesses entered the COVID-19 Shelter-in-Place mandate without financial reserves and are in dire need of assistance programs administered through the SBA. However, these same businesses have found they are unable to access the PPP application due to limited financial institutions in our region.

In order for rural areas to gain access to much needed relief programs, PPP must be opened up to a broader range of lending institutions, and those lenders must open the application process to non-customers. Our rural economies are particularly fragile at this time and need the immediate support of our state and federal legislators.

Thank you for your ongoing service and attention to this matter.

Sincerely,

William V. Lee                     Bernie Norvell
Mayor                             Vice Mayor

Teresa K. Albin-Smith              Jessica Morsell-Haye          Lindy Peters
Councilmember                     Councilmember                  Councilmember
Agenda Date: 4/13/2020

In Control: Special City Council

Agenda Number: 2B.

Receive and File Minutes of the January 8, 2020 Public Works and Facilities Committee Meeting
MEETING CALLED TO ORDER

Chair Lee called the meeting to order at 3:02 PM

ROLL CALL

Present:  2 - Will Lee and Jessica Morsell-Haye

1. APPROVAL OF MINUTES

This was approved

1A. 20-557 Approve Minutes of November 13, 2019

A motion was made by Chair Lee, seconded by Committee Member Morsell-Haye, that these Committee Minutes be approved as presented for City Council review.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

Items presented by staff

3A. 19-494 Receive Report Regarding RFP Scope of Work for Pudding Creek Water Main Relocation Project and Provide Recommendation to City Council

Staff presented and recommended committees approval. Committee member Morsell-Hayes questioned the projects exact location, future potential issues that may arise and costs associated for this project. Staff explained. Chair Lee expressed gratitude for staffs great research and dedication of this and all Public Works projects to date.

Full support from committee members given to move forward with this project.

3B. 20-560 Discussion of Capacity Fee Waivers in the Central Business District

Staff presented item: Explained policy manual, current fee deferral program, capacity fee impact fees for new development, criticism regarding fee deferment, expenses to capital improvement projects and funding sources. Staff asked committee to consider updating the current capacity fee waiver program.
Committee members expressed their support to waive fees rather than defer considering this would not impact existing businesses in the downtown district and feel this would assist filling vacant business fronts. Committee asked staff to focus on economic incentives to attract job generating new businesses that will assist the local economy. Committee and staff agreed this would be a change in policy, no change in rates, beneficial to the entire city. Committee approved this item move forward to City Council, no need to come back to committee.

Committee members in favor of a complete fee waiver of capacity fees in the Central Business District.

4. MATTERS FROM COMMITTEE / STAFF

Public Works Director Tom Varga reported: Traffic signal exterior base pole at the corner of Laurel and Main Streets damaged by vehicular accident. Electrical components and structure are not damaged, staff is researching decorative base options to purchase a more durable and weather proof base replacement and may take some time.

-Ongoing Public Works projects continue under construction, some are near completion. Downtown Christmas decorations to come down soon, chair Lee expressed appreciation to staff for decorating the down town area for the holidays, many compliments were received.

-Chair Lee received concern and questioned a drone policy on the coastal trail to protect nesting birds. Director Varga commented it is a general rule that no mechanical devices are aloud on the coastal trail for that same purpose to protect the wild species’ habitat and shared there are several posted signs in place along the trail along with other listed prohibitions. Director Varga offered to notify the police department to be on the lookout for drones along the trail.

ADJOURNMENT

Meeting adjourned by Chair Lee at 3:45 PM.
**Agenda Date:** 4/13/2020  
**Version:** 1  
**Status:** Filed  
**In Control:** Special City Council  
**File Type:** Minutes

**Agenda Number:** 2C.  
Approve Minutes of Special Meeting of April 6, 2020
CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM, all Councilmembers appearing via teleconference.

ROLL CALL

Present: 4 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Lindy Peters and Councilmember Jessica Morsell-Haye

Absent: 1 - Councilmember Tess Albin-Smith

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

None.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

The City Clerk read public comments into the record as follows:

(1) Non-Agenda Items:
- Paul Clark commented on the City's compliance with the Governor's executive orders regarding public meetings.
- Annemarie Weibel and Justine Battersby requested the Council to impose a moratorium on small cells and other wireless infrastructure permits until the COVID-19 emergency is over.

Councilmember Albin-Smith joined the meeting at 6:10 PM.
- Helen Sears asked the Council to ban wireless telecommunications during the pandemic.
- Gabriel Quinn Maroney submitted comments entitled The Three Keys of Freedom, namely health, financial and political wealth.

(2) Consent Calendar Items: None.

3. STAFF COMMENTS

City Manager Miller announced a new website highlighting local restaurants, Fort Bragg 2 Go. Fort Bragg Food Bank's curb-side delivery is going well; volunteers are needed. The County launched a Warm Line for non-crisis emotional support, open Monday through Friday, 8AM to 5PM, call 707-472-2311. West Company is offering help to small businesses on small business loan assistance and SBA paycheck protection program loans for small businesses (500 employees or less) to keep workers paid and employed. Miller read a Public Service
Announcement from Mendocino Coast Hospitality Center who is continuing to provide shelter while Shelter-in-Place orders are in effect.

4. MATTERS FROM COUNCILMEMBERS

Vice Mayor Norvell reported on his work for the COVID-19 Ad Hoc Committee regarding schools and the local Spanish-speaking community. Councilmember Peters reported on his Committee work regarding grocery stores, businesses and infrastructure. He suggested a banner program to honor Fort Bragg High School seniors. Mayor Lee said radio station KOZT has a daily update with a hospital representative about COVID-19.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Norvell, seconded by Councilmember Peters, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

5A. 20-684
Adopt City Council Resolution Ratifying the City Manager’s Approval of a Three-Month Business Loan Forbearance for Sportz Investments, Inc. Due to the COVID-19 Pandemic

This Resolution was adopted on the Consent Calendar.
Enactment No: RES 4244-2020

5B. 20-680
Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.
Enactment No: RES 4245-2020

5C. 20-681
Approve Minutes of Special Meeting of March 30, 2020

These Minutes were approved on the Consent Calendar.

6. CONDUCT OF BUSINESS

6A. 20-682
Receive Report and Consider Adoption of Urgency Ordinance No. 961-2020 Establishing Administrative Penalties for Violations of the Mendocino County Public Health Officer’s Orders Pertaining to the Coronavirus (COVID-19) Pandemic

City Manager Miller presented the staff report on this agenda item. Public Comment was read into the record by the City Clerk. Comments were received from:

- Paul Clark recommended tabling this ordinance and bringing it back to Council only if needed.
- Gabriel Quinn Maroney urged the Council not to penalize people for violations of the County
health orders.

- Paul McCarthy submitted comments stating that people do not have the money to pay fines right now.

**Discussion:** After much discussion, the City Council directed staff to revise the Ordinance and bring it back for consideration at a future date. They directed that the ordinance be limited to commercial businesses, be more specific about who code enforcement is, define what aspects of the County’s orders would fall under the administrative policies, and make the penalties lower and on a tiered basis.

*This Ordinance was referred to staff.*


City Manager Miller and Finance Director Damiani presented the report on this agenda item. 
**Public Comment** from Jenny Shattuck was read into the record by the City Clerk.  
**Discussion:** All Councilmembers made comments on the financial report. Budget matters will be discussed at the upcoming budget workshop. Mayor Lee recommended preparing for the worst case scenario.

**Mayor Lee recessed the meeting at 8:31 PM; the meeting reconvened at 8:36 PM.**

*This Staff Report was received and filed.*

**6C. 20-686 Receive Report and Consider Establishing a COVID-19 Mortgage Assistance Program**

City Manager Miller gave the staff report on this item.  
**Public Comment** from Jenny Shattuck was read into the record by the City Clerk.

**Discussion:** After a brief discussion, the City Council provided staff direction to create a landlord assistance program utilizing the $23,000 left in the Council program funds. Assistance would be limited to the lesser of $2,000 or 50% of the costs or losses incurred by local landlords. Loans would be zero interest to be repaid within 180 days after the Eviction Moratorium expires. Rental property must be located in the City of Fort Bragg. Applications will be accepted for a two-week period starting mid-April and be allocated by the Council’s Community Development Committee.

**6D. 20-687 Updates, Discussion and Assignments for the City Council COVID-19 Ad Hoc Committee**

Each Councilmember provided updates on their work with the COVID-19 Ad Hoc Committee.  
**Public Comment:** None.

**Discussion:** Changes to the committee: (1) Homeless issues are assigned to Vice Mayor Norvell and Councilmember Morsell-Haye; (2) Childcare issues are assigned to Councilmember Albin-Smith.

**ADJOURNMENT**

Mayor Lee adjourned the meeting at 9:30 PM.
Council Discussion and Possible Direction to Staff on the April 10, 2020 County of Mendocino Order of the Public Health Officer for All Individuals Living in the County to Shelter in Place
AGENDA ITEM SUMMARY

TITLE:
Council Discussion and Possible Direction to Staff on the April 10, 2020 County of Mendocino Order of the Public Health Officer for All Individuals Living in the County to Shelter in Place

This will be a discussion item
ORDER OF THE HEALTH OFFICER

OF THE COUNTY OF MENDOCINO DIRECTING ALL INDIVIDUALS LIVING IN THE COUNTY TO SHELTER AT THEIR PLACE OF RESIDENCE EXCEPT THAT THEY MAY LEAVE TO PROVIDE OR RECEIVE CERTAIN ESSENTIAL SERVICES OR ENGAGE IN CERTAIN ESSENTIAL ACTIVITIES AND WORK FOR ESSENTIAL BUSINESSES AND GOVERNMENTAL SERVICES; PROVIDING LIMITED EXEMPTIONS FROM THE SHELTER IN PLACE ORDER TO INDIVIDUALS EXPERIENCING HOMELESSNESS; DIRECTING ALL BUSINESSES AND GOVERNMENTAL AGENCIES TO CEASE NON-ESSENTIAL OPERATIONS AT PHYSICAL LOCATIONS IN THE COUNTY; PROHIBITING ALL NON-ESSENTIAL GATHERINGS OF ANY NUMBER OF INDIVIDUALS; AND ORDERING CESSION OF ALL NON-ESSENTIAL TRAVEL

DATE OF ORDER: APRIL 10, 2020
EFFECTIVE UNTIL MAY 10, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code 120295, et seq.)

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101085 AND 120175, AND PENAL CODE SECTION 409.5(a), THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO (“HEALTH OFFICER”) ORDERS:

This Order hereby rescinds the prior Shelter in Place Orders previously issued by the Mendocino County Health Officer on March 24, 2020.

1. The intent of this Order is to ensure that the maximum number of people self-isolate in their places of residence to the maximum extent feasible, while enabling essential services to continue, to slow the spread of COVID-19 to the maximum extent possible. When people need to leave their places of residence, whether to obtain or perform vital services, or to otherwise facilitate authorized activities necessary for continuity of social and commercial life, they should at all times reasonably possible comply with Social Distancing Requirements as defined in Section 9 below. All provisions of this Order should be interpreted to effectuate this intent. Failure to comply with any provisions of this order constitutes an imminent threat to public health.

2. All individuals currently living within Mendocino County (the “County”) are ordered to shelter at their place of residence. To the extent individuals are using shared or outdoor spaces, they must at all times as reasonably possible maintain social distancing of at least six feet from any person outside of their household or living unit when they are outside their residence. All persons may leave their residences only for Essential Activities, Essential Governmental Functions, or to operate Essential Businesses, all as defined in Section 9. Individuals experiencing homelessness are exempt from the requirement to shelter in the place of residence, but should at all times reasonably possible comply

THE BOARD OF SUPERVISORS

CARRE BROWN  JOHN McCOWEN  JOHN HASCHAK  DAN GJERDE  TED WILLIAMS
First District  Second District  Third District  Fourth District  Fifth District
with Social Distancing Requirements as defined herein and are strongly urged to obtain appropriate shelter as soon as possible. Governmental and other entities, to the extent feasible, are encouraged to make such shelter available, especially for individuals at high risk of severe illness from COVID-19.

3. All businesses with a facility in the County, except Essential Businesses as defined below in Section 9, are ordered to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 9. For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home). All Essential Businesses are strongly encouraged to remain open, but Essential Businesses are directed to maximize the number of employees who work from home. Essential Businesses may only assign those employees who cannot perform their job duties from home to work outside the home. All Essential Businesses shall prepare, post, and implement a Social Distancing Protocol at each of their facilities at which they are maintaining operations, as specified in Section 9. Businesses that include an Essential Business component at their facilities alongside non-essential components must, to the extent feasible, scale down their operations to the Essential Business component only; provided, however, that mixed retail businesses that are otherwise allowed to operate under this Order may continue to stock and sell non-essential products. To the greatest extent feasible, Essential Businesses shall comply with Social Distancing Requirements as defined in Section 9 below, including, but not limited to, when any customers are standing in line.

4. All public and private gatherings of any number of people occurring outside a household or living unit are prohibited except for the limited purposes expressly permitted in this Order. Nothing in this Order prohibits members of a single household or living unit from engaging in Essential Travel or Essential Activities together.

5. All travel, including, but not limited to, travel on foot, bicycle, scooter, motorcycle, automobile, or public transit, except Essential Travel and Essential Activities as defined below in Section 9, is prohibited. People may use public transit only for purposes of performing Essential Activities or to travel to and from work to operate Essential Businesses or maintain Essential Governmental Functions, or to perform Minimum Basic Operations at a non-essential business, as defined in Section 9 of this Order. Transit agencies and people riding on public transit must comply with Social Distancing Requirements as defined in Section 9 below, to the greatest extent feasible. This Order allows travel into or out of the County to perform Essential Activities, operate Essential Businesses, or maintain Essential Governmental Functions, or to perform Minimum Basic Operations at a non-essential business.

6. This Order is issued based on evidence of increasing occurrence of COVID-19 throughout California and the World, increasing likelihood of occurrence of COVID-19 within the County, the physical damage to property caused by the virus, scientific evidence, and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, and evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19. Due to the outbreak of COVID-19 in the region, which is now a pandemic according to the World Health Organization, there is a public health emergency throughout the County. Making the problem worse, some individuals who contract COVID-19 have no symptoms or have mild symptoms, which means they may not be aware they carry the virus. Because even people without symptoms can transmit the disease, and because evidence shows the disease is easily spread, gatherings can result in preventable transmission of the virus. The scientific evidence shows that at this stage of the emergency, it is essential to slow virus transmission as much as possible to protect the most vulnerable and to prevent the health care system from being overwhelmed. One proven way to slow the transmission is to limit interactions among people to the greatest extent practicable. By reducing the spread of COVID-19, this Order helps preserve critical and limited healthcare capacity in the County.
7. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Declaration of the Health Officer; the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom; the March 19, 2020 Executive Order N-33-20 and corresponding California State Public Health Officer Order and Essential List of Critical Infrastructure Workers, the March 4, 2020 Proclamation of Local Emergency for the County of Mendocino issued by the Director of Emergency Services Declaring the Existence of a Local Emergency in the County Regarding Novel Coronavirus 2019 (COVID-19); the March 10, 2020 Resolution of the Board of Supervisors of the County of Mendocino Ratifying and Extending the Declaration of a Local Health Emergency, and Ratifying and Extending the Proclamation of a Local Emergency.

8. This Order comes after the release of substantial guidance from the County Health Officer, the Centers for Disease Control and Prevention, the California Department of Public Health, and other public health officials throughout the United States and around the world, including a variety of prior orders to combat the spread and harms of COVID-19. The Health Officer will continue to assess the quickly evolving situation and may modify or extend this Order, or issue additional Orders related to COVID-19.

   a. For purposes of this Order otherwise, individuals are allowed to leave their residence only to perform any of the following “Essential Activities.”
      i. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (including, but not limited to, pets), such as, by way of example only and without limitation, obtaining medical supplies or medication, visiting a health care professional, or obtaining supplies they need to work from home.
      ii. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation, canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.
      iii. To engage in outdoor recreation activity, such as walking, jogging, hiking or bicycling, in compliance with the Social Distancing Requirements in this order and with the following limitations:
         a. The recreation must be initiated from one’s residence and may not involve the use of a motor vehicle or public transit to the location of exercise, except that, if exercising at, or directly from one’s place of residence is unsafe or not feasible, it is permissible to drive the shortest distance possible to a location where one can safely exercise;
         b. Use of recreational areas with high-touch equipment or that encourage gathering, including, but not limited to, playgrounds, outdoor gym equipment, picnic areas, and barbecue areas, is prohibited outside of residences, and all such areas shall be closed to public access including by signage and, as appropriate, by physical barriers;
         c. Use of shared facilities for recreational activities outside of residences, including, but not limited to, golf courses, tennis and pickle ball courts, rock parks, climbing walls, pools, spas, shooting and archery ranges, gyms, disc golf, and basketball courts is prohibited and those areas must be closed for recreational purposes, including by signage and, as appropriate, by physical barriers. Such facilities may be repurposed during the emergency to provide essential services needed to address the COVID-19 pandemic; and
         d. Sports or activities that include the use of shared equipment, including but not limited to sports equipment, playground equipment, outdoor cooking equipment, outdoor seating or tables, is prohibited, unless the use of the equipment:
a. occurs only at a private residence;
b. is limited to members of the same household or living unit; and
c. if in a shared living space in a multi-family residence, the equipment is
disinfect ed in between use by different households or living units.

iv. To perform work providing essential products and services at an Essential Business or
to otherwise carry out activities specifically permitted in this Order, including Minimum
Basic Operations.

v. To care for a family member or pet in another household, or to care for the property of
a family member who is hospitalized or deceased.

vi. To attend a funeral with no more than 10 individuals (including staff) present, and at
which members of different households or living units maintain social distancing from
each other.

vii. To move residences, but only if it is not possible to defer an already planned move, if
the move is necessitated by safety, sanitation, or habitability reasons, or if the move is
necessary to preserve access to shelter. When moving into or out of the Mendocino
County, individuals are strongly urged to quarantine for 14 days. To quarantine,
individuals should follow the guidance of the United States Centers for Disease Control
and Prevention.

b. For purposes of this Order, individuals may leave their residence to work or volunteer for, or
obtain services at any “Healthcare Operations” including hospitals, clinics, dentists,
pharmacies, pharmaceutical and biotechnology companies, other healthcare facilities,
healthcare suppliers, home healthcare services providers, mental health providers, COVID-19
testing locations, blood banks and blood drives, or any related and/or ancillary healthcare
services. “Healthcare Operations” also includes veterinary care and all healthcare services
provided to animals. This exemption shall be construed broadly to avoid any impacts to the
delivery of healthcare, broadly defined. “Healthcare Operations” does not include fitness and
exercise gyms and similar facilities. Licensed cannabis retail facilities/dispensaries shall
operate only via curbside pickup or delivery.

c. For purposes of this Order, individuals may leave their residence to provide any services or
perform any work necessary to the operations and maintenance of “Essential Infrastructure,”
including, but not limited to, construction, as permitted in this Order, airport operations, water,
sewer, gas, electrical, oil refining, roads and highways, public transportation, solid waste
collection and removal, internet, and telecommunications systems (including the provision of
essential global, national, cemeteries, mortuaries, crematoriums, and local infrastructure for
computing services, business infrastructure, communications, and web-based services),
provided that they carry out those services or that work in compliance with Social Distancing
Requirements as defined in this Section, to the extent possible.

d. For purposes of this Order, all first responders, emergency management personnel,
emergency dispatchers, court personnel, and law enforcement personnel, and others who
need to perform essential services are categorically exempt from this Order while performing
their essential functions. Further, nothing in this Order shall prohibit any individual from
performing or accessing “Essential Governmental Functions,” as determined by the
governmental entity performing those functions. Each governmental entity shall identify and
designate appropriate employees or contractors to continue providing and carrying out any
Essential Governmental Functions. All Essential Governmental Functions shall be performed
in compliance with Social Distancing Requirements as defined in this Section, to the extent
possible and each governmental entity and its contractors must employ all necessary
emergency protective measures to prevent, mitigate, respond to and recover from the COVID-
19 pandemic.

e. This Order applies to all businesses, including any for-profit, non-profit, or educational entities,
regardless of the nature of the service, the function they perform, or its corporate or entity
structure.

f. Skilled nursing facilities are prohibited from allowing visitation with their residents unless the
resident is experiencing end of life.
g. For the purposes of this Order, “Essential Businesses” means those same essential critical infrastructure sectors and workers as ordered by the Executive Orders of the Governor of the State of California, and as explained and updated in the list of Essential Critical Infrastructure Workers. In addition, the following identifies Essential Businesses for purposes of this Order:

i. Healthcare Operations and Essential Infrastructure;

ii. Grocery stores, licensed farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, including liquor stores that sell food, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet supplies, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning and personal care products). This includes stores that sell groceries and also sell other non-grocery products, and products necessary to maintaining the safety, sanitation, and essential operation of residences. The businesses included in this subparagraph (ii) include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subparagraph, such as liquor stores that also sell a significant amount of food;

iii. Agriculture, including but not limited to, food and beverage cultivation, farming; ranching, commercial seaweed harvesting, fishing for food, forestry, livestock and legal cannabis and other medicines;

iv. Businesses that are necessary to supply agriculture, food, and beverage cultivation, processing and distribution. These businesses shall be closed to the public, except that retail sales to the public may occur via curbside pick-up, delivery, shipping, farm and produce stands, or farmer’s markets, where otherwise allowed by law. Such businesses include agriculture, farming, ranching, fishing, dairies, creameries, wineries, breweries, and licensed cannabis businesses;

v. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;

vi. Construction, but only of the types listed in this subparagraph below:
   a. Projects immediately necessary to the maintenance, operation, or repair of Essential Infrastructure;
   b. Projects associated with Healthcare Operations, including creating or expanding Healthcare Operations, provided that such construction is directly related to the COVID-19 response;
   c. Housing;
   d. Public works projects;
   e. Shelters and temporary housing;
   f. Projects immediately necessary to provide critical non-commercial services to individuals experiencing homelessness, elderly persons, persons who are economically disadvantaged, and persons with special needs;
   g. Construction necessary to ensure that existing construction sites that must be shut down under this Order are left in a safe and secure manner, but only to the extent necessary to do so; and
   h. Construction or repair necessary to ensure that residences and buildings containing Essential Businesses or non-essential business conducting Minimum Basic Operations are safe, sanitary, or habitable to the extent such construction or repair cannot reasonably be delayed;

vii. Newspapers, television, radio, and other media services;

viii. Gas stations and auto-supply, auto-repair (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), related facilities, and automotive dealerships, but only for the purpose of providing auto-supply and auto-repair services (and not, by way of example, car sales or car washes). This subparagraph (vii) does not restrict the online purchase of automobiles if they are delivered to a residence or Essential Business;

ix. Bicycle repair and supply shops;

x. Banks and related financial institutions;
xi. Service providers that enable real estate transactions (including rentals, leases, and sales), including, but not limited to, real estate agents, escrow agents, notaries, real estate brokers, and title companies, provided that appointments and other residential viewings must only occur virtually, if feasible. If a virtual viewing is not feasible, in person viewing is only allowed if:
   a. The viewing is made by appointment,
   b. The viewing includes no more than two visitors at a time residing within the same household or living unit and one individual showing the unit,
   c. The viewing does not involve travel with overnight accommodations,
   d. the residence being show has been unoccupied for a period of five (5) days or more, and
   e. The person showing the property ensures that every surface touched during a viewing is disinfected, that everyone present for the viewing wears a facial covering at all times, and that social distancing requirements are adhered to at all times.

xii. Hardware, home improvement stores, home appliance stores, and nurseries;

xiii. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses, but not for cosmetic or other purposes;

xiv. Arborists, landscapers, gardeners, and similar service professionals, but only to the limited extent necessary to maintain the habitability, sanitation, operation of businesses or residences, or the safety of residents, employees, or the public (such as fire safety or tree trimming to prevent a dangerous condition), and not for purely cosmetic purposes;

xv. Businesses providing mailing and shipping services, including post office boxes;

xvi. Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, provided that social distancing of six feet per person is maintained to the greatest extent possible;

xvii. Laundromats, drycleaners, and laundry service providers;

xviii. Restaurants and other facilities that prepare and serve food, but only for delivery or carry-out. Schools and other entities that typically provide free food services to students or members of the public should continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site. Food trucks shall comply with California Department of Public Health Guidance regarding Retail Food, Beverage, and Other Related Service Venues issued March 16, 2020;

xix. Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains;

xx. Businesses that supply other essential businesses with the support or supplies necessary to operate. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;

xxi. Businesses that ship or deliver groceries, food, goods or services directly to residences as long as all COVID-19 precautionary measures are implemented;

xxii. Taxis and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;

xxiii. Home-based care for seniors, adults, disabled persons, pets or children;

xxiv. Residential facilities and shelters for seniors, adults, and children;
xxv. Professional services, such as legal, notary or accounting services, when necessary to assist in compliance with non-elective, legally mandated activities, estate and end of life planning;

xxvi. Services to assist individuals in finding employment with Essential Businesses;

xxvii. Moving services that facilitate residential or commercial moves that are allowed under this Order;

xxviii. Childcare facilities providing services that enable employees exempted in this Order to work as permitted. Children of owners, employees, volunteers and contractors who are not exempt under this order, may not attend childcare facilities. To the extent possible, childcare facilities are ordered to operate under the following conditions:
   a. Childcare must be carried out in stable groups of 12 or fewer (“stable” means that the same 12 or fewer children are in the same group each day).
   b. Children shall not change from one group to another.
   c. If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other.
   d. Childcare providers shall remain solely with one group of children.

xxix. Babysitters may also come to the residence to care for minors of parents working in Essential Businesses;

xxx. Workers at animal care facilities that provide food, shelter, veterinary and/or routine care and other necessities of life for animals;

h. For the purposes of this Order, all Essential Businesses must prepare and post by no later than 11:59 p.m. on April 13, 2020, a “Social Distancing Protocol” for each of their facilities in the County frequented by the public or employees. The Social Distancing Protocol must be substantially in the form attached to this Order as Appendix A. The Social Distancing Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and employees. A copy of the Social Distancing Protocol must also be provided to each employee performing work at the facility. All Essential Businesses shall implement the Social Distancing Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand. The Social Distancing Protocol must explain how the business is achieving the following, as applicable:
   i. Limiting the number of people who can enter into the facility at any one time to ensure that people in the facility can easily maintain a minimum six-foot distance from one another at all times, except as required to complete the Essential Business activity;
   ii. Where lines may form at a facility, marking six-foot increments at a minimum, establishing where individuals should stand to maintain adequate social distancing;
   iii. Providing hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and employees, and in locations where there is high-frequency employee interaction with members of the public (e.g., cashiers);
   iv. Providing for contactless payment systems or, if not feasible to do so, the providing for disinfecting all payment portals, pens, and styluses after each use;
   v. Regularly disinfecting other high-touch surfaces;
   vi. Posting a sign at the entrance of the facility informing all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into one’s elbow; and not shake hands or engage in any unnecessary physical contact; and
   vii. Any additional social distancing measures being implemented (see the Centers for Disease Control and Prevention’s guidance at: https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html).

Essential businesses are also encouraged to find ways to protect individuals over 65 years of age, or those who are otherwise at a greater risk from COVID-19, such as designated shopping hours. Further it is recommended that Essential Businesses encourage people to shop in the smallest groups possible.
i. For purposes of this Order, clothing sold in Essential Businesses shall not be sold in any manner which allows the customer to handle or try on before a purchase is made;

j. For purposes of this Order, single family residences shall not be rented as transient lodging and shall not be rented for vacation or other non-essential purposes, regardless of the duration of the stay. Further, the rental of transient lodging, defined as the provision of lodging services for a period of thirty (30) calendar days or less, that is not for Essential Activities or Essential Governmental or Essential Business purposes is prohibited for the protection of our community and to ensure the community has lodging available if necessary for surge capacity and emergency purposes.

k. For purposes of this Order, any Essential Business providing food, whether in retail establishment or restaurant, may not allow the provision of food by self-service from the customer, including the handling of shared utensils by customers for self-service of bakery items, deli items, soups, salads, shared condiment dispensers, or other similar food items, which cannot be washed by the customer prior to consumption.

l. For purposes of this Order, an employer shall not knowingly allow an employee to work sick in violation of section 9a.

m. For the purposes of this Order, “Minimum Basic Operations” include the following, provided that employees comply with Social Distancing Requirements as defined in this Section, to the extent possible, while carrying out such operations:
   i. The minimum necessary activities to maintain the value of the business’s inventory, ensure security, process payroll and employee benefits, provide for the delivery of existing inventory or gift cards directly to residences or businesses, or for related functions.
   ii. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.
   iii. Those operations necessary for venues, such as concert halls, auditoriums, churches, temples, and playhouses, to enable a recorded and/or live-streamed event to be shared virtually with the public, with the following limitations:
      a. Only four individuals may be present for the live event. All others must participate remotely;
      b. Social Distancing Requirements must be maintained, include maintaining at least six feet of physical distancing from other individuals (physical distancing not required for members of the same household), frequently washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, not shaking hands, and, for those who are not on camera, to wear facial coverings as much as possible;
      c. No singing or use of wind instruments, harmonicas, or other instruments that could spread COVID-19 through projected droplets shall be permitted unless the recording of the event is done at one’s residence, and involving only the members of one’s household or living unit, because of the increased risk of transmission of COVID-19.

n. For the purposes of this Order, “Essential Travel” includes travel for any of the following purposes. Individuals engaged in any Essential Travel must comply with all Social Distancing Requirements as defined in this Section below.
   i. Any travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, or Minimum Basic Operations.
   ii. Travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons.
   iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services.
   iv. Travel to return to a place of residence from outside the jurisdiction.
v. Travel required by law enforcement or court order.
vi. Travel required for non-residents to return to their place of residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional prior to commencing such travel;
vii. Travel to manage after-death arrangements and burial;
viii. Travel to arrange for shelter or avoid homelessness;
ix. Travel to avoid domestic violence or child abuse;
x. Travel for parental custody arrangements; and
xi. Travel to a place to temporarily reside in a residence or other facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.
o. For purposes of this Order, residences include hotels, motels, shared rental units and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards.
p. For purposes of this Order, “Social Distancing Requirements” include maintaining at least six feet of social distancing from other individuals, frequently washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands. Facial coverings are not part of the “Social Distancing Requirements,” for purposes of this order, but is covered in the Health Officer Guidance on Facial Coverings dated April 3, 2020, and may be the topic of additional guidance or orders in the future.
q. To the extent the Sheriff or any chief of police has any questions regarding the definitions under this Order, the Health Officer hereby delegates authority to County Counsel to answer such questions in writing.

10. People at high risk of severe illness from COVID-19 and people who are sick are ordered to stay in their residence to the extent possible except as necessary to seek medical care. These people should make a reasonable effort to avoid leaving home by utilizing delivery services, telecommunications, or other means available. Nothing herein prevents a person at high risk of severe illness from leaving home for the reasons otherwise allowed under this Order, if the Essential Activity, Essential Business, or other permissible conduct cannot reasonably be accomplished at their place of residence. For purposes of this Order, “people at high risk of severe illness” from COVID-19 are people who meet the CDC definition of higher risk. Based upon available information to date, those at high-risk for severe illness from COVID-19 include:
a. People aged 65 years and older.
b. People who live in a nursing home or long-term care facility.
c. Other high-risk conditions could include:
i. People with chronic lung disease or moderate to severe asthma.
ii. People who have serious heart conditions.
iii. People who are immunocompromised including cancer treatment.
iv. People of any age with severe obesity (body mass index [BMI] >40) or certain underlying medical conditions, particularly if not well controlled, such as those with diabetes, renal failure, or liver disease might also be at risk.

Please note, many conditions can cause a person to be immunocompromised, including cancer treatment, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications.

11. For purposes of this Order, all recreational sites, including parks, playgrounds, beaches, and navigable waterways for recreational purposes are closed, except that they may be used for those outdoor activities allowed under section 9.a.iii, provided that (1) every person using the location complies with those limitations on the use of motor vehicle or public transportation set out in section 9.a.iii.a, (2) the owner, operator and/or agency responsible for the recreation site has chosen to allow the recreation
site to be open, and (3) the owner, operator and/or agency responsible for the recreation site has adopted a social distancing protocol for each such recreation area, which it has publicly posted at the recreational site. Congregational areas in recreation sites, such as picnic tables, canopy areas, and playground equipment are closed, and must be designated as such before a recreational site is opened pursuant to a social distancing protocol. A Social Distancing Protocol for a recreation site shall include:

a. Identification, closure, and a means of marking any congregational areas, such as picnic tables, canopy areas, and playground equipment;

b. A method to avoid crowding or the use of the recreation site by any number of people too large to allow for social distancing;

c. A plan for sanitation and/or restrooms that ensures an adequate supply of soap or hand sanitizer and advises visitors to wash hands frequently, or a plan for notifying visitors of the lack of such facilities;

d. Posting a sign at the entrance of the recreation area informing all that they should:
   i. avoid entering the recreation site if they have a cough or fever;
   ii. maintain a minimum six-foot distance from persons who are not part of the same household or living unit;
   iii. sneeze and cough into one’s elbow;
   iv. not shake hands or engage in any unnecessary physical contact;
   v. wear facial coverings at all times;
   vi. not use any facilities or equipment that are closed; and
   vii. not engage in sports or other activities that use shared equipment.

For the purposes of this section, a public recreation area that has no owner, operator, and/or responsible agency (such as unmanaged land subject to the public trust doctrine), shall be considered to have adopted a social distancing protocol when it is accessed through property whose owner, operator and/or responsible agency has adopted a social distancing protocol under this section. In the event of crowding, recreation sites may be closed by the Health Officer on a case by case basis.

12. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness must take appropriate steps to help ensure compliance with Social Distancing Requirements, including the adopting and posting of a social distancing protocol and adequate provision of hand sanitizer, soap and water, or other disinfectant. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html).

13. Pursuant to Government Code sections 26602 and 41601, Health and Safety Code section 101029 and Penal Code section 409.5(a), the Health Officer requests that the Sheriff and chiefs of police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes an imminent threat to public health and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.

14. This Order is effective for the period beginning at 10:00 p.m. on April 10, 2020, and may be rescinded, superseded, or amended in writing by the Health Officer.

15. This Order revokes and replaces the Order of the Health Officer originally issued on March 24, 2020 and all previous Shelter in Place Orders.

16. Copies of this Order shall promptly be: (1) made available at County of Mendocino Executive Office, County Administration Building, 501 Low Gap Road, Ukiah, California 95482 (2) posted on the County
website www.mendocinocounty.org and (3) provided to any member of the public requesting a copy of this Order.

17. If any provision of this Order to the application thereof to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

Date: 4/10/2020 Issued by: Noemi Doohan M.D., PhD.

Time: 11:20am Interim Health Officer, County of Mendocino
APPENDIX A
SOCIAL DISTANCING PROTOCOL
COVID-19 PREVENTION

Business name:

Facility Address:

Approximate gross square footage of space open to the public:

Signage:
☐ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one’s elbow; and not shake hands or engage in any unnecessary physical contact.
☐ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):
☐ Everyone who can carry out their work duties from home has been directed to do so.
☐ All employees have been told not to come to work if sick.
☐ Symptom checks are being conducted before employees may enter the work space.
☐ All desks or individual work stations are separated by at least six feet.
☐ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
  ☐ Break rooms:
  ☐ Bathrooms:
  ☐ Other (   )
☐ Disinfectant and related supplies are available to all employees at the following location(s):
☐ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):
☐ Soap and water are available to all employees at the following location(s):
☐ Copies of this Protocol have been distributed to all employees.
☐ Describe other measures:

Measures To Prevent Crowds From Gathering (check all that apply to the facility):
☐ Limit the number of customers in the store at any one time to [insert maximum number here], which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
☐ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
☐ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:
☐ Optional—Describe other measures:

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility):
☐ Placing signs outside the store reminding people to be at least six feet apart, including when in line.
☐ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
☐ Separate order areas from delivery areas to prevent customers from gathering.
☐ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
☐ Optional—Describe other measures:

**Measures To Prevent Unnecessary Contact (check all that apply to the facility):**
☐ Preventing people from self-serving any items that are food-related.
  ☐ Lids for cups and food-bar type items are provided by staff; not to customers to grab.
  ☐ Bulk-item food bins are not available for customer self-service use.
☐ Not permitting customers to bring their own bags, mugs, or other reusable items from home that must be handled by employees. Customers bringing their own reusable items that do not require handling by employees is permissible.
☐ Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.
Describe:
☐ Optional—Describe other measures (e.g. providing senior-only hours):

**Measures To Increase Sanitization (check all that apply to the facility):**
☐ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
☐ Employee(s) assigned to disinfect carts and baskets regularly.
☐ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
☐ Disinfecting all payment portals, pens, and styluses after each use.
☐ Disinfecting all high-contact surfaces frequently.
☐ Optional—Describe other measures:

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

**You may contact the following person with any questions or comments about this protocol:**

Name:

Phone number:
ORDER OF THE HEALTH OFFICER

OF THE COUNTY OF MENDOCINO DIRECTING ALL INDIVIDUALS LIVING IN THE COUNTY TO SHELTER AT THEIR PLACE OF RESIDENCE EXCEPT THAT THEY MAY LEAVE TO PROVIDE OR RECEIVE CERTAIN ESSENTIAL SERVICES OR ENGAGE IN CERTAIN ESSENTIAL ACTIVITIES AND WORK FOR ESSENTIAL BUSINESSES AND GOVERNMENTAL SERVICES; EXEMPTING PROVIDING LIMITED EXEMPTIONS FROM THE SHELTER IN PLACE ORDER TO INDIVIDUALS EXPERIENCING HOMELESSNESS; PROVIDING LIMITED EXEMPTIONS FROM THE SHELTER IN PLACE ORDER BUT URGING THEM TO FIND SHELTER AND GOVERNMENT AGENCIES TO PROVIDE IT; DIRECTING ALL BUSINESSES AND GOVERNMENTAL AGENCIES TO CEASE NON-ESSENTIAL OPERATIONS AT PHYSICAL LOCATIONS IN THE COUNTY; PROHIBITING ALL NON-ESSENTIAL GATHERINGS OF ANY NUMBER OF INDIVIDUALS; AND ORDERING CESSATION OF ALL NON-ESSENTIAL TRAVEL

DATE OF ORDER: MARCH 24, 2020
EFFECTIVE UNTIL RESCINDED MARCH 10, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code 120295, et seq.)

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101085 AND 120175, AND PENAL CODE SECTION 409.5(a), THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO ("HEALTH OFFICER") ORDERS:

This Order hereby rescinds the prior Shelter in Place Orders previously issued by the Mendocino County Health Officer on March 24, 2020.

1. The intent of this Order is to ensure that the maximum number of people self-isolate in their places of residence to the maximum extent feasible, while enabling essential services to continue, to slow the spread of COVID-19 to the maximum extent possible. When people need to leave their places of residence, whether to obtain or perform vital services, or to otherwise facilitate authorized activities necessary for continuity of social and commercial life, they should at all times reasonably possible comply with Social Distancing Requirements as defined in Section 9 below. All provisions of this Order should be interpreted to effectuate this intent. Failure to comply with any provisions of this order constitutes an imminent threat to public health.

2. All individuals currently living within Mendocino County (the “County”) are ordered to shelter at their place of residence. To the extent individuals are using shared or outdoor spaces, they must at all times as reasonably possible maintain social distancing of at least six feet from any other.

The Board of Supervisors

CARRE BROWN  JOHN MCCOWEN  JOHN HASCHAK  DAN GJERDE  TED WILLIAMS
First District  Second District  Third District  Fourth District  Fifth District
person outside of their household or living unit when they are outside their residence. All persons may leave their residences only for Essential Activities, Essential Governmental Functions, or to operate Essential Businesses, all as defined in Section 9. Individuals experiencing homelessness are strongly urged to obtain shelter, and governmental and other entities are strongly urged to make such shelter available as soon as possible and to the maximum extent practicable (and to utilize Social Distancing Requirements in their operation). exempt from the requirement to shelter in the place of residence, but should at all times reasonably possible comply with Social Distancing Requirements as defined herein and are strongly urged to obtain appropriate shelter as soon as possible. Governmental and other entities, to the extent feasible, are encouraged to make such shelter available, especially for individuals at high risk of severe illness from COVID-19.

3. All businesses with a facility in the County, except Essential Businesses as defined below in Section 9, are ordered to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 9. For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home). All Essential Businesses are strongly encouraged to remain open—, but Essential Businesses are directed to maximize the number of employees who work from home. Essential Businesses may only assign those employees who cannot perform their job duties from home to work outside the home. All Essential Businesses shall prepare, post, and implement a Social Distancing Protocol at each of their facilities at which they are maintaining operations, as specified in Section 9. Businesses that include an Essential Business component at their facilities alongside non-essential components must, to the extent feasible, scale down their operations to the Essential Business component only; provided, however, that mixed retail businesses that are otherwise allowed to operate under this Order may continue to stock and sell non-essential products. To the greatest extent feasible, Essential Businesses shall comply with Social Distancing Requirements as defined in Section 9 below, including, but not limited to, when any customers are standing in line.

4. All public and private gatherings of any number of people occurring outside a household or living unit are prohibited except for the limited purposes expressly permitted in Section 9, this Order. Nothing in this Order prohibits the gathering of members of a single household or living unit from engaging in Essential Travel or Essential Activities together.

5. All travel, including, but not limited to, travel on foot, bicycle, scooter, motorcycle, automobile, or public transit, except Essential Travel and Essential Activities as defined below in Section 9, is prohibited. People must use public transit only for purposes of performing Essential Activities or to travel to and from work to operate Essential Businesses or maintain Essential Governmental Functions. People, or to perform Minimum Basic Operations at a non-essential business, as defined in Section 9 of this Order. Transit agencies and people riding on public transit must comply with Social Distancing Requirements as defined in Section 9 below, to the greatest extent feasible. This Order allows travel into or out of the County to perform Essential Activities, operate Essential Businesses, or maintain Essential Governmental Functions, or to perform Minimum Basic Operations at a non-essential business.

6. This Order is issued based on evidence of increasing occurrence of COVID-19 throughout the Bay Area, California and the World, increasing likelihood of occurrence of COVID-19 within the County, the physical damage to property caused by the virus, scientific evidence, and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, and evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19. Due to the outbreak of COVID-19 in the region, which is now a
pandemic according to the World Health Organization, there is a public health emergency throughout the County. Making the problem worse, some individuals who contract COVID-19 have no symptoms or have mild symptoms, which means they may not be aware they carry the virus. Because even people without symptoms can transmit the disease, and because evidence shows the disease is easily spread, gatherings can result in preventable transmission of the virus. The scientific evidence shows that at this stage of the emergency, it is essential to slow virus transmission as much as possible to protect the most vulnerable and to prevent the health care system from being overwhelmed. One proven way to slow the transmission is to limit interactions among people to the greatest extent practicable. By reducing the spread of COVID-19, this Order helps preserve critical and limited healthcare capacity in the County.

7. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Declaration of the Health Officer; the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom; the March 19, 2020 Executive Order N-33-20 and corresponding California State Public Health Officer Order and Essential List of Critical Infrastructure Workers, the March 4, 2020 Proclamation of Local Emergency for the County of Mendocino issued by the Director of Emergency Services Declaring the Existence of a Local Emergency in the County Regarding Novel Coronavirus 2019 (COVID-19); the March 10, 2020 Resolution of the Board of Supervisors of the County of Mendocino Ratifying and Extending the Declaration of a Local Health Emergency, and Ratifying and Extending the Proclamation of a Local Emergency.

8. This Order comes after the release of substantial guidance from the County Health Officer, the Centers for Disease Control and Prevention, the California Department of Public Health, and other public health officials throughout the United States and around the world, including a variety of prior orders to combat the spread and harms of COVID-19. The Health Officer will continue to assess the quickly evolving situation and may modify or extend this Order, or issue additional Orders related to COVID-19.

   a. For purposes of this Order, people at high risk of severe illness from COVID-19 and people who are sick are ordered to stay in their residence to the extent possible except as necessary to seek medical care. For purposes of this Order, people at high risk of severe illness from COVID-19 are people who meet the CDC definition of higher risk. Based upon available information to date, those at high risk for severe illness from COVID-19 include:
      i. People aged 65 years and older.
      ii. People who live in a nursing home or long-term care facility
      iii. Other high-risk conditions could include:
          a. People with chronic lung disease or moderate to severe asthma.
          b. People who have serious heart conditions.
          c. People who are immunocompromised including cancer treatment.
          d. People of any age with severe obesity (body mass index [BMI] >40) or certain underlying medical conditions, particularly if not well controlled, such as those with diabetes, renal failure, or liver disease might also be at risk.
   b. Please note, many conditions can cause a person to be immunocompromised, including cancer treatment, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications.
   c. For purposes of this Order otherwise, individuals are allowed to leave their residence only to perform any of the following “Essential Activities.”
      i. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (including, but not limited to, pets), such as, by way of example only and without limitation, obtaining medical
supplies or medication, visiting a health care professional, or obtaining supplies they need to work from home.

ii. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation, canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.

iii. To engage in outdoor recreation activity, such as walking, jogging, hiking or biking, in compliance with the Social Distancing Requirements in this Order and with the following limitations:
   a. The recreation must be initiated from one’s residence, which does and may not involve the use of a motor vehicle or public transit to the location of exercise, such as for example, within walking, jogging, hiking except that, if exercising at, or biking distance of your directly from one’s place of residence is unsafe or not feasible, it is permissible to drive the shortest distance possible to a location where one can safely exercise;
   b. Use of recreational areas with high-touch equipment or that encourage gathering, including, but not limited to, playgrounds, outdoor gym equipment, picnic areas, and barbecue areas, is prohibited outside of residences, and all such areas shall be closed to public access including by signage and, as appropriate, by physical barriers;
   c. Use of shared facilities for recreational activities outside of residences, including, but not limited to, golf courses, tennis and pickle ball courts, rock parks, climbing walls, pools, spas, shooting and archery ranges, gyms, disc golf, and basketball courts is prohibited and those areas must be closed for recreational purposes, including by signage and, as appropriate, by physical barriers. Such facilities may be repurposed during the emergency to provide essential services needed to address the COVID-19 pandemic; and
   d. Sports or activities that include the use of shared equipment, including but not limited to sports equipment, playground equipment, outdoor cooking equipment, outdoor seating or tables, is prohibited, unless the use of the equipment:
      a. occurs only, provided the individuals comply with Social Distancing Requirements as defined in this Section at a private residence;
      b. is limited to members of the same household or living unit; and
      c. if in a shared living space in a multi-family residence, the equipment is disinfected in between use by different households or living units.

iv. To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order, including Minimum Basic Operations.

v. To care for a family member or pet in another household, or to care for the property of a family member who is hospitalized or deceased.

vi. To attend a funeral with no more than 10 individuals (including staff) present, and at which members of different households or living units maintain social distancing from each other.

vii. To move residences, but only if it is not possible to defer an already planned move, if the move is necessitated by safety, sanitation, or habitability reasons, or if the move is necessary to preserve access to shelter. When moving into or out of the Mendocino County, individuals are strongly urged to quarantine for 14 days. To
quarantine, individuals should follow the guidance of the United States Centers for Disease Control and Prevention.

d. For purposes of this Order, individuals may leave their residence to work or volunteer for, or obtain services at any “Healthcare Operations” including hospitals, clinics, dentists, pharmacies, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, COVID-19 testing locations, blood banks and blood drives, or any related and/or ancillary healthcare services. “Healthcare Operations” also includes veterinary care and all healthcare services provided to animals. This exemption shall be construed broadly to avoid any impacts to the delivery of healthcare, broadly defined. “Healthcare Operations” does not include fitness and exercise gyms and similar facilities. Licensed cannabis retail facilities/ dispensaries shall operate only via curbside pickup or delivery.

e. For purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to the operations and maintenance of “Essential Infrastructure,” including, but not limited to, public works construction, construction of housing (in particular affordable housing or housing for individuals experiencing homelessness), construction, as permitted in this Order, airport operations, water, sewer, gas, electrical, oil refining, roads and highways, public transportation, solid waste collection and removal, internet, and telecommunications systems (including the provision of essential global, national, cemeteries, mortuaries, crematoriums, and local infrastructure for computing services, business infrastructure, communications, and web-based services), provided that they carry out those services or that work in compliance with Social Distancing Requirements as defined in this Section, to the extent possible.

f. For purposes of this Order, all first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform essential services are categorically exempt from this Order while performing their essential functions. Further, nothing in this Order shall prohibit any individual from performing or accessing “Essential Governmental Functions,” as determined by the governmental entity performing those functions. Each governmental entity shall identify and designate appropriate employees or contractors to continue providing and carrying out any Essential Governmental Functions. All Essential Governmental Functions shall be performed in compliance with Social Distancing Requirements as defined in this Section, to the extent possible and each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to and recover from the COVID-19 pandemic.

g. This Order applies to all businesses, including any for-profit, non-profit, or educational entities, regardless of the nature of the service, the function they perform, or its corporate or entity structure.

h. Skilled nursing facilities are prohibited from allowing visitation with their residents unless the resident is experiencing end of life.

i. For the purposes of this Order, “Essential Businesses” means those same essential critical infrastructure sectors and workers as ordered by the Executive Orders of the Governor of the State of California, and as explained and updated in the list of Essential Critical Infrastructure Workers. In addition, the following identifies Essential Businesses for purposes of this Order:

   i. Healthcare Operations and Essential Infrastructure;

   ii. Grocery stores, licensed farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, including liquor stores that sell food, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet supplies, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning and personal care products). This includes stores that sell groceries and also sell other non-grocery products, and
products necessary to maintaining the safety, sanitation, and essential operation of residences. The businesses included in this subparagraph (ii) include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subparagraph, such as liquor stores that also sell a significant amount of food;

iii. Agriculture, including but not limited to, food and beverage cultivation, farming; ranching, commercial seaweed harvesting, fishing for food, forestry, livestock and legal cannabis and other medicines;

iv. Businesses that are necessary to supply agriculture, food, and beverage cultivation, processing and distribution. These businesses shall be closed to the public, except that retail sales to the public may occur via curbside pick-up, delivery, shipping, farm and produce stands, or farmer’s markets, where otherwise allowed by law. Such businesses include agriculture, farming, ranching, fishing, dairies, creameries, wineries, breweries, and licensed cannabis businesses;

t. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;

vi. Construction, but only of the types listed in this subparagraph below:

   a. Projects immediately necessary to the maintenance, operation, or repair of Essential Infrastructure;

   b. Projects associated with Healthcare Operations, including creating or expanding Healthcare Operations, provided that such construction is directly related to the COVID-19 response;

   c. Housing;

   d. Public works projects;

   e. Shelters and temporary housing;

   f. Projects immediately necessary to provide critical non-commercial services to individuals experiencing homelessness, elderly persons, persons who are economically disadvantaged, and persons with special needs;

   g. Construction necessary to ensure that existing construction sites that must be shut down under this Order are left in a safe and secure manner, but only to the extent necessary to do so; and

   h. Construction or repair necessary to ensure that residences and buildings containing Essential Businesses or non-essential business conducting Minimum Basic Operations are safe, sanitary, or habitable to the extent such construction or repair cannot reasonably be delayed;

vi-vii. Newspapers, television, radio, and other media services;

viii. Gas stations and auto-supply, auto-repair, (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), related facilities, and automotive dealerships, but only for the purpose of providing auto-supply and auto-repair services (and not, by way of example, car sales or car washes). This subparagraph (vii) does not restrict the on-line purchase of automobiles if they are delivered to a residence or Essential Business;

vii. Bicycle repair and supply shops;

viii. Banks and related financial institutions;

xi. Service providers that enable real estate transactions (including rentals, leases, and sales), including, but not limited to, real estate agents, escrow agents, notaries, real estate brokers, and title companies, provided that appointments and other residential viewings must only occur virtually, if feasible. If a virtual viewing is not feasible, in person viewing is only allowed if:

   a. The viewing is made by appointment,

   b. The viewing includes no more than two visitors at a time residing within the same household or living unit and one individual showing the unit,
c. The viewing does not involve travel with overnight accommodations, 
d. the residence being show has been unoccupied for a period of five (5) days 
or more, and 
e. The person showing the property ensures that every surface touched during 
a viewing is disinfected, that everyone present for the viewing wears a facial 
covering at all times, and that social distancing requirements are adhered to 
at all times.

ix-xii. Hardware, home improvement stores, home appliance stores, and nurseries; 
xii-xiii. Plumbers, electricians, exterminators, and other service providers who provide 
services that are necessary to maintaining the safety, sanitation, and essential 
on operation of residences, Essential Activities, and Essential Businesses, but not for 
cosmetic or other purposes; 
xiv. Arborists, landscapers, gardeners, and similar service professionals, but only to the 
limited extent necessary to maintain the habitability, sanitation, operation of 
businesses or residences, or the safety of residents, employees, or the public (such 
as fire safety or tree trimming to prevent a dangerous condition), and not for purely 
cosmetic purposes; 

xv. Businesses providing mailing and shipping services, including post office boxes; 

xii-xvi. Educational institutions—including public and private K-12 schools, colleges, and 
universities—for purposes of facilitating distance learning or performing essential 
functions, provided that social distancing of six feet per person is maintained to the 
greatest extent possible; 

xiii-xvii. Laundromats, drycleaners, and laundry service providers; 

xiv-xviii. Restaurants and other facilities that prepare and serve food, but only for delivery or 
carry-out. Schools and other entities that typically provide free food services to 
students or members of the public should continue to do so under this Order on the 
condition that the food is provided to students or members of the public on a pick-up 
and take-away basis only. Schools and other entities that provide food services 
under this exemption shall not permit the food to be eaten at the site where it is 
provided, or at any other gathering site. Food trucks shall comply with California 
Department of Public Health Guidance regarding Retail Food, Beverage, and Other 
Related Service Venues issued March 16, 2020; 

xiv-xix. Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent 
necessary for the transport, preparation, or processing of bodies or remains; 

xv-xvi. Businesses that supply other essential businesses with the support or supplies 
necessary to operate. This exemption shall not be used as a basis for engaging in 
unsales to the general public from retail storefronts; 

xvi-xvii. Businesses that ship or deliver groceries, food, goods or services directly to 
residences as long as all COVID-19 precautionary measures are implemented; 

xvii-xviii. Taxis and other private transportation providers providing transportation services 
necessary for Essential Activities and other purposes expressly authorized in this 
Order; 

xxiii.xx. Home-based care for seniors, adults, disabled persons, pets or children; 

xxiv.xxv. Residential facilities and shelters for seniors, adults, and children; 

xxv.xxvi. Professional services, such as legal, notary or accounting services, when necessary 
to assist in compliance with non-elective, legally mandated activities, estate and end 
of life planning; 

xxvi.xxvii. Services to assist individuals in finding employment with Essential Businesses; 

xxvii.xxviii. Moving services that facilitate residential or commercial moves that are allowed 
under this Order; 

xxviii.xxix. Childcare facilities providing services that enable employees exempted in this Order 
to work as permitted. Children of owners, employees, volunteers and contractors.
who are not exempt under this order, may not attend childcare facilities. To the extent possible, childcare facilities are ordered to operate under the following conditions:

a. Childcare must be carried out in stable groups of 12 or fewer (“stable” means that the same 12 or fewer children are in the same group each day).

b. Children shall not change from one group to another.

c. If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other.

d. Childcare providers shall remain solely with one group of children.

babysitters may also come to the residence to care for minors of parents working in essential businesses;

workers at animal care facilities that provide food, shelter, veterinary and/or routine care and other necessities of life for animals;

h. For the purposes of this Order, all essential businesses must prepare and post by no later than 11:59 p.m. on April 13, 2020, a “Social Distancing Protocol” for each of their facilities in the county frequented by the public or employees. The Social Distancing Protocol must be substantially in the form attached to this Order as Appendix A. The Social Distancing Protocol must be posted at or near the entrance of the relevant facility, and shall be easily viewable by the public and employees. A copy of the Social Distancing Protocol must also be provided to each employee performing work at the facility. All essential businesses shall implement the Social Distancing Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand. The Social Distancing Protocol must explain how the business is achieving the following, as applicable:

i. Limiting the number of people who can enter into the facility at any one time to ensure that people in the facility can easily maintain a minimum six-foot distance from one another at all times, except as required to complete the essential business activity;

ii. Where lines may form at a facility, marking six-foot increments at a minimum, establishing where individuals should stand to maintain adequate social distancing;

iii. Providing hand sanitizer, soap and water, or effective disinfectant at or near the entrance of the facility and in other appropriate areas for use by the public and employees, and in locations where there is high-frequency employee interaction with members of the public (e.g., cashiers);

iv. Providing for contactless payment systems or, if not feasible to do so, the providing for disinfecting all payment portals, pens, and styluses after each use;

v. Regularly disinfecting other high-touch surfaces;

vi. Posting a sign at the entrance of the facility informing all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into one’s elbow; and not shake hands or engage in any unnecessary physical contact; and

vii. Any additional social distancing measures being implemented (see the Centers for Disease Control and Prevention’s guidance at: https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html).

essential businesses are also encouraged to find ways to protect individuals over 65 years of age, or those who are otherwise at a greater risk from COVID-19, such as designated shopping hours. Further it is recommended that essential businesses encourage people to shop in the smallest groups possible.

j. For purposes of this Order, clothing sold in essential businesses shall not be sold in any manner which allows the customer to handle or try on before a purchase is made;

k. For purposes of this Order, any single family residences shall not be rented as transient lodging and all shall not be rented for vacation rentals are prohibited for other non-essential
purposes, regardless of the duration of the stay. Further, the rental of transient lodging, defined as the provision of lodging services for a period of thirty (30) calendar days or less, that is not for Essential Activities or Essential Governmental or Essential Business purposes is prohibited for the protection of our community and to ensure the community has lodging available if necessary for surge capacity and emergency purposes.

For purposes of this Order, any Essential Business providing food, whether in retail establishment or restaurant, may not allow the provision of food by self-service from the customer, including the handling of shared utensils by customers for self-service of bakery items, deli items, soups, salads, shared condiment dispensers, or other similar food items, which cannot be washed by the customer prior to consumption.

For purposes of this Order, an employer shall not knowingly allow an employee to work sick in violation of section 9a.10.

For the purposes of this Order, “Minimum Basic Operations” include the following, provided that employees comply with Social Distancing Requirements as defined in this Section, to the extent possible, while carrying out such operations:

i. The minimum necessary activities to maintain the value of the business’s inventory, ensure security, process payroll and employee benefits, provide for the delivery of existing inventory or gift cards directly to residences or businesses, or for related functions.

ii. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.

iii. Those operations necessary for venues, such as concert halls, auditoriums, churches, temples, and playhouses, to enable a recorded and/or live-streamed event to be shared virtually with the public, with the following limitations:
   a. Only four individuals may be present for the live event. All others must participate remotely.
   b. Social Distancing Requirements must be maintained, include maintaining at least six feet of physical distancing from other individuals (physical distancing not required for members of the same household), frequently washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, not shaking hands, and, for those who are not on camera, to wear facial coverings as much as possible.
   c. No singing or use of wind instruments, harmonicas, or other instruments that could spread COVID-19 through projected droplets shall be permitted unless the recording of the event is done at one’s residence, and involving only the members of one’s household or living unit, because of the increased risk of transmission of COVID-19.

For the purposes of this Order, “Essential Travel” includes travel for any of the following purposes. Individuals engaged in any Essential Travel must comply with all Social Distancing Requirements as defined in this Section below.

i. Any travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, or Minimum Basic Operations.

ii. Travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons.

iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services.

iv. Travel to return to a place of residence from outside the jurisdiction.

v. Travel required by law enforcement or court order.
vi. Travel required for non-residents to return to their place of residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional prior to commencing such travel;

vii. Travel to manage after-death arrangements and burial;
viii. Travel to arrange for shelter or avoid homelessness;
ix. Travel to avoid domestic violence or child abuse;
x. Travel for parental custody arrangements; and
xi. Travel to a place to temporarily reside in a residence or other facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.

p-q. For purposes of this Order, residences include hotels, motels, shared rental units and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards.

q. For purposes of this Order, all recreational sites, including parks, playgrounds, beaches, navigable waterways for recreational purposes, and congregational areas in the same, such as picnic tables and canopy areas are closed.

r-p. For purposes of this Order, “Social Distancing Requirements” include maintaining at least six feet of social distancing from other individuals, frequently washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands. Facial coverings are not part of the “Social Distancing Requirements,” for purposes of this order, but is covered in the Health Officer Guidance on Facial Coverings dated April 3, 2020, and may be the topic of additional guidance or orders in the future.

s-d. To the extent the Sheriff or any chief of police has any questions regarding the definitions under this Order, the Health Officer hereby delegates authority to County Counsel to answer such questions in writing.

10. People at high risk of severe illness from COVID-19 and people who are sick are ordered to stay in their residence to the extent possible except as necessary to seek medical care. These people should make a reasonable effort to avoid leaving home by utilizing delivery services, telecommunications, or other means available. Nothing herein prevents a person at high risk of severe illness from leaving home for the reasons otherwise allowed under this Order, if the Essential Activity, Essential Business, or other permissible conduct cannot reasonably be accomplished at their place of residence. For purposes of this Order, “people at high risk of severe illness” from COVID-19 are people who meet the CDC definition of higher risk. Based upon available information to date, those at high risk for severe illness from COVID-19 include:

a. People aged 65 years and older.

b. People who live in a nursing home or long-term care facility.

c. Other high-risk conditions could include:

   i. People with chronic lung disease or moderate to severe asthma.

   ii. People who have serious heart conditions.

   iii. People who are immunocompromised including cancer treatment.

   iv. People of any age with severe obesity (body mass index [BMI] >40) or certain underlying medical conditions, particularly if not well controlled, such as those with diabetes, renal failure, or liver disease might also be at risk.

Please note, many conditions can cause a person to be immunocompromised, including cancer treatment, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications.
11. For purposes of this Order, all recreational sites, including parks, playgrounds, beaches, and navigable waterways for recreational purposes are closed, except that they may be used for those outdoor activities allowed under section 9.a.iii, provided that (1) every person using the location complies with those limitations on the use of motor vehicle or public transportation set out in section 9.a.iii.a, (2) the owner, operator and/or agency responsible for the recreation site has chosen to allow the recreation site to be open, and (3) the owner, operator and/or agency responsible for the recreation site has adopted a social distancing protocol for each such recreation area, which it has publicly posted at the recreational site. Congregational areas in recreation sites, such as picnic tables, canopy areas, and playground equipment are closed, and must be designated as such before a recreational site is opened pursuant to a social distancing protocol. A Social Distancing Protocol for a recreation site shall include:

a. Identification, closure, and a means of marking any congregational areas, such as picnic tables, canopy areas, and playground equipment;

b. A method to avoid crowding or the use of the recreation site by any number of people too large to allow for social distancing;

c. A plan for sanitation and/or restrooms that ensures an adequate supply of soap or hand sanitizer and advises visitors to wash hands frequently, or a plan for notifying visitors of the lack of such facilities;

d. Posting a sign at the entrance of the recreation area informing all that they should:
   i. avoid entering the recreation site if they have a cough or fever;
   ii. maintain a minimum six-foot distance from persons who are not part of the same household or living unit;
   iii. sneeze and cough into one’s elbow;
   iv. not shake hands or engage in any unnecessary physical contact;
   v. wear facial coverings at all times;
   vi. not use any facilities or equipment that are closed; and
   vii. not engage in sports or other activities that use shared equipment.

For the purposes of this section, a public recreation area that has no owner, operator, and/or responsible agency (such as unmanaged land subject to the public trust doctrine), shall be considered to have adopted a social distancing protocol when it is accessed through property whose owner, operator and/or responsible agency has adopted a social distancing protocol under this section. In the event of crowding, recreation sites may be closed by the Health Officer on a case by case basis.

12. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness must take appropriate steps to help ensure compliance with Social Distancing Requirements, including the adopting and posting of a social distancing protocol and adequate provision of hand sanitizer, soap and water, or other disinfectant. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html).

Pursuant to Government Code sections 26602 and 41601, Health and Safety Code section 101029 and Penal Code section 409.5(a), the Health Officer requests that the Sheriff and chiefs of police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes an imminent threat to public health and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.
11. This Order is effective for the period beginning at 10:00 p.m. on March 24, 2020, and may be rescinded, superseded, or amended in writing by the Health Officer.

12. This Order revokes and replaces the Order of the Health Officer originally issued on March 24, 2020 and all previous Shelter in Place Orders.

13. Copies of this Order shall promptly be: (1) made available at County of Mendocino Executive Office, County Administration Building, 501 Low Gap Road, Ukiah, California 95482 (2) posted on the County website www.mendocinocounty.org and (3) provided to any member of the public requesting a copy of this Order.

14. If any provision of this Order to the application thereof to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

Date:________________________  Issued by:______________________________________
                      Noemi Doohan M.D. PhD.,

Time:_______________________  Interim Health Officer, County of Mendocino
APPENDIX A

SOCIAL DISTANCING PROTOCOL
COVID-19 PREVENTION

Business name:

Facility Address:

Approximate gross square footage of space open to the public:

Signage:
☐ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one’s elbow; and not shake hands or engage in any unnecessary physical contact.
☐ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):
☐ Everyone who can carry out their work duties from home has been directed to do so.
☐ All employees have been told not to come to work if sick.
☐ Symptom checks are being conducted before employees may enter the work space.
☐ All desks or individual work stations are separated by at least six feet.
☐ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
  ☐ Break rooms:
  ☐ Bathrooms:
  ☐ Other (______):
☐ Disinfectant and related supplies are available to all employees at the following location(s):
☐ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):
☐ Soap and water are available to all employees at the following location(s):
☐ Copies of this Protocol have been distributed to all employees.
☐ Describe other measures:

Measures To Prevent Crowds From Gathering (check all that apply to the facility):
☐ Limit the number of customers in the store at any one time to [insert maximum number here], which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
☐ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
☐ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:
☐ Optional—Describe other measures:
Measures To Keep People At Least Six Feet Apart (check all that apply to the facility):
☐ Placing signs outside the store reminding people to be at least six feet apart, including when in line.
☐ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
☐ Separate order areas from delivery areas to prevent customers from gathering.
☐ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
☐ Optional—Describe other measures:

Measures To Prevent Unnecessary Contact (check all that apply to the facility):
☐ Preventing people from self-serving any items that are food-related.
  ☐ Lids for cups and food-bar type items are provided by staff; not to customers to grab.
  ☐ Bulk-item food bins are not available for customer self-service use.
☐ Not permitting customers to bring their own bags, mugs, or other reusable items from home that must be handled by employees. Customers bringing their own reusable items that do not require handling by employees is permissible.
☐ Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.
 Describe:
☐ Optional—Describe other measures (e.g. providing senior-only hours):

Measures To Increase Sanitization (check all that apply to the facility):
☐ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
☐ Employee(s) assigned to disinfect carts and baskets regularly.
☐ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
☐ Disinfecting all payment portals, pens, and styluses after each use.
☐ Disinfecting all high-contact surfaces frequently.
☐ Optional—Describe other measures:

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:
City Council
Regarding opening up some areas for the public I would suggest open as much as can be done, mainly all sites. Tourists visits are at a minimum with no ability to rent a motel.
Encourage everyone to continue our "social distancing" the more spread out the better. Everyone that has been sheltered these last week's either has the virus, has had it and is now well, or not exposed at all so are not contagious at all. So all efforts seem to work well.
Four cases all recovered in the entire county then folks should be pretty safe locally. I would think less safe indoors in a grocery store or pharmacy, but still only four cases regardless.
We have the luxury of living in a remote area, open space enough for all to walk, enjoy rather than hide indoors afraid and watching to see who they can turn in for a perceived violation.
Sitting in a car eating take out food is very very very unlikely to contaminate anyone assuming you did have anything to communicate. We should all be helping the few restaurants that do take out to keep open. Several have chosen to close, McDonalds and Taco Bell are doing well as they were set up for drive through in the fist place. Logic needs to be involved at some point, even if you don't like the result. Masks are fine for any that choose to use them if it makes them feel better, mandating the same just because it makes you feel better is not a good reason. Personally, I won't wear one, I am not sick. I wear glasses. If you don't then you don't know the result. Fogged glasses. May not sound too bad to you, just try it and try to work with sharp objects.
At this point, the virus has run its course locally. Keeping tourists out by not allowing them to rent a motel should be enough, but that can't go on forever, remember how critical the TOT tax an sales tax is to our fragile city budget. We need the motels to survive.
Many hate the folks they bring but remember we are a tourist industry area, and will not survive without them.

Paul Clark
Conduct of Business item 3A. 20-696; Council Discussion

Mendocino County Sheriff, Matt Kendall has reported that violence has increased since the Shelter in Place mandate has been ordered. Documented suicides are up, physical domestic violence is up 23%, child abuse cases are up 36%, and general assaults are up 20% in our county. The Sheriff also acknowledged that most residents are complying with stay-at-home orders.

The CDC has reported that SARS-CoV-2 has been circulating in California since December, yet was not recognized because of a “severe flu season.” Others have reported that the virus may have peeked even before the lock down orders came in from the Governor and that sheltering in place might end up killing more people because when you flatten a curve, you also elongate it. It has been reported that there are perhaps at least three different viral strains (A, B and C) and that the less deadly, strain A, is what we have here on the West Coast.

Please note and consider that some religions include their health care cosmology within that religion, including yet not limited to Christian Scientists. We also know that in the not so distant past the medical hierarchy mandated egregious procedures such as lobotomies and have recommended smoking for good health. With each generation we assume our models of health, medicine, and procedures are accurate and effective. And still it seems we know very little about this virus that has brought our country to its knees.

To date Mendocino county has had 4 confirmed cases with 0 deaths and 0 reported cases on our Fort Bragg coast. Compare that to so many other deadly issues of concern.

The mandate does not seem to make attempts to protect constitutional activities or proceed to not infringe on foundational liberties, which could have easily been done with recommendations and advisement.

Please consider not supporting any fines that would be directed at businesses or individuals related to the county Covid-19 health Mandate. Also, please do not support any action that would criminalize or level penalty upon those demonstrating constitutionally protected activities.

Thank you all for a thoughtful discussion related.

Gabriel Quinn Maroney
Fort Bragg City Manager Tabatha Miller, Mayor Will Lee, Vice Mayor Bernie Norvell, Council Members

Item 3 A

It is my hope during the discussion of the SIP order revisions some statistics will be offered by our local Law Enforcement about encounters with those they have run into at Pomo Bluff, Noyo Headlands Trail, Glass Beach Trail and other areas of the City. Anyone with a scanner knows more than a few are coming from out of the area. It seems those from out of the area are violating the SIP orders from their own areas so why would one expect them to come into Fort Bragg and follow the orders? Each encounter with persons not following the orders could possibly put our local Law Enforcement at risk of infection from this virus. For that reason I feel our Law Enforcement men and women need to be heard from on this issue. This isn't a decision that should be made because it will make someone happy, it is a health and safety decision. We need Law Enforcement persons on the job, not home ill when it could have been avoided.

Perhaps make the decision on a weekly basis. Send letters to other City’s so they can advertise that Fort Bragg is off limits for visitors. Give Law Enforcement the extra tool of fines at the time of contact with those knowingly in violation of the orders. Going under "keep out" tape or around barriers would be a hint that they knowingly violated the order. If it’s at all possible have signage on Hwy. 20 near Willits and on Hwy. 1 north and south stating that Fort Bragg is closed to tourists.

I can't help but wonder what locals would do if the Mill was still on the property and the Trail wasn't there. I have a feeling they would probably walk around and enjoy their neighborhoods.

A report was given that our Hospital is expecting an influx of patients in May and possibly into June. Please keep that in mind during your discussion.

Judy Valadao
CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6:
City Negotiator: Tabatha Miller, City Manager; Employee Organizations: Fort Bragg Employee Organization; Confidential Non-Bargaining Classifications; Exempt At-Will Executive Classifications; and Exempt Mid-Management Classifications
April 13, 2020

Mayor & City Council Members
City of Fort Bragg
416 N. Franklin St.
Fort Bragg City Hall, ext. 147
Fort Bragg, CA 95437

Re: Responding to the Budget Challenges Caused by the COVID-19 Crisis

Dear Mayor Lee and Members of the Council:

The dramatic and unprecedented impacts of COVID-19 on our community, our ability to provide city services and on city revenues needed to cover city operations are indeed deeply concerning. As representatives of the citizens of Fort Bragg, you have a weighty and challenging task to guide the city through this crisis. We appreciate your commitment and service to the city. You all have recognized the difficult days ahead and the hard decisions that will need to be made going forward to continue to provide essential services while overseeing the city’s financial stability.

As city staff we have worked hard to keep services running, our water and wastewater systems operating efficiently, our streets clean, infrastructure in good repair, and our community safe. In fact, the city switched over to its new wastewater system in the midst of this crisis without a hitch. We want to work with the Council to get through this challenging time.

The city has been able to operate with a small but efficient staff in meeting its many duties and obligations. These lean operations don’t have much excess capacity. Every employee plays a key role in keeping our city operating.

The Council faces a challenge about how best to confront the budget shortfall that will come with significant drops in the Transit Occupancy Tax and Sales Tax revenue. We ask that you proceed cautiously and conservatively. Cutting too much or forgoing certain functions may have a bigger financial impact on the city that keeping things as they are. We urge you to take a longer term view on confronting the fiscal challenges the city is facing. Use the reserves and rainy day set asides wisely and judiciously, so that we keep things working and are able to take advantage of opportunities that arise.

This crisis will end and our economy will rebound, we need our staff intact and in place to hold things together and to ramp up when the situation brightens.

Sincerely,

Alden Ramos, Heath Daniels, Joanna Gonzalez and Laura Bianchi Limbird
Fort Bragg Employees Organization, SEIU Local 1021
CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6:
City Negotiator: William V. Lee, Mayor. Employee Classification: City Manager