

PUBLIC WORKS & FACILITIES COMMITTEE  
April 16, 2009  
9:30 a.m. City Hall, City Hall Conference Room

The Public Works and Facilities Committee met in regular session on the above date at 9:33 am in the City Hall Conference Room and the following items were discussed.

### **ROLL CALL**

Members Present: Committee Members Dan Gjerde and Dave Turner (sitting in for Committee Member Courtney).  
Staff Present: Public Works Director Dave Goble, Engineering Technician Katryna Baker, Assistant City Manager Gary Garcia, Public Works Superintendent Mike Cimolino, Water Project Manager Teri Jo Barber.

### **PUBLIC COMMENTS ON THE NON-AGENDA ITEMS**

None.

### **APPROVAL OF MIINUTES**

The Minutes from the special meeting of February 27, 2009 (continued to March 10, 2009) were not approved due to absence of Committee Member Courtney.

### **CONDUCT OF BUSINESS:**

#### **1. Discuss Preparation of Fort Bragg-Noyo River Comprehensive Water Management Plan and Provide Direction to Staff**

##### **Background**

Committee Member Gjerde attended a North Coast Water Planning Board meeting in January and was informed of available funding from Proposition 84 and 1E through a group called North Coast Integrated Watershed Management Plan representing seven North Coast counties, one of which is Mendocino County. The Planning Board wanted to inform the cities and counties that the ranking system that was put together quickly for Prop 50 will be revised. The Planning board wants to encourage the agencies to apply for the Prop 84 and 1E funds that will become available through the Department of Water Resources.

Gjerde informed the Committee that the funds for Prop 84 and 1E could be used for projects such as the reservoir, Noyo River Comprehensive Water Management Plan, Waste Reduction Loss Plan, or any similar plans that focus on water conservation. The City should be ready for Proposition 84 and 1E when it becomes available, possibly sometime in May.

**Discussion:** The following items were noted during discussion:

- Gjerde noted that when the Water Planning Board selected projects for the Prop 50 funds approximately 52% went towards habitat restoration and approximately 48% went towards municipal wastewater projects.
- Water Project Manager Barber and Gjerde had a conference call with Mendocino County Water Agency Director Roland Sanford to discuss funding for the City's water projects. Sanford suggested that we package our many projects along with the Noyo Watershed Project, using the Siskiyou County projects as a guideline, but encapsulate a broader multiple use context to sell them.
- Committee Member Turner noted that the City could possibly get funding for a feasibility study to include recreation amenities such as nature trails in and around our coast from the Noyo to Pudding Creek.
- Committee Members agreed that the City should take the first steps towards formulating the City's Water Management Plan and modify over time as things change. Below is a list of potential projects:

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- Leak Detection
- Facility Master Plan
- 24 projects that are already listed on the City's revolving plan for water, wastewater and storm water
- Noyo Watershed
- Pudding Creek
- Hare Creek
- Public Works Director Goble noted it would not be hard to show the City's need for funding.
- Gjerde noted the projects could be lumped together as a "conservation plan" and be used to sell our grant opportunity.
- Some questions were brought up regarding the downside of getting the funding for these projects:
  - Will the City's water rights be in jeopardy?
  - Goble stated he would contact Dave Madrigal at the City of Willits and get his thoughts regarding the grants and why the City of Willits refused their grant funding for Proposition 50.

**It was agreed that the City should move forward with seeking funds for water projects.**

### **2. Receive Update from Public Works Superintendent Regarding Public Works Projects**

Public Works Superintendent Cimolino distributed detailed lengthy reports citing day by day activities for his crew of ten people, including job tasks, time used on each task, and detail line items. There were a total of 72 working days on the spreadsheet, 644 tasks that equaled approximately nine tasks a day per person. Some of the time consuming tasks are listed below:

- The crews have put down 180,000 pounds of hot asphalt, approximately 30 pounds per day, by hand.
- They spend a lot of time on underground service alerts, with only four people available to do the work.
- They are behind with all the training and safety requirements because they are overloaded with emergency calls and daily tasks that involve time consuming jobs such as the City Hall remodel.

Cimolino stated that he needs to have his team able to perform two job tasks in the event someone gets hurt, sick or is on vacation. At this time he stated he is the only person who can perform all the jobs tasks and he is always filling in the gaps; his time was not included in the spreadsheet.

Discussion: The following items were noted during discussion:

- Assistant City Manager Garcia noted that the spreadsheet submitted was exceptional and had a lot of good information that is clear and easy to read. It will provide the Council with a clear understanding of day to day activities and the many different tasks the Public Works crew deal with daily.
- Committee Member Gjerde was interested in how the different tasks are billed to the City's budget. The asphalt work for example could be partially billed to the funds from the gas tax. Cimolino said he marks all the different tasks in the times sheets and how they are billed is up to the Finance Department.
- Gjerde asked if it would be cost effective for the City to buy equipment for asphalt repairs that can be used to repair the alleys. Cimolino agreed that the alleys are in need of work and he has a comprehensive list that ranks them all by condition; but he has no one on staff to run the equipment. Cimolino mentioned if the City were interested in pursuing a way to repair the alleys it may be possible to rent the equipment and man power from Mendocino County, since their equipment is stored here. The only other option to repair the alleys would be to re-designate them,

which could be too much trouble if not impossible. Another idea may be to have the alleys part of a street project as bid alternate?

**Committee Members agreed that alley repairs should be addressed, funding for equipment and materials should be reviewed, and, if possible, the alleys should be repaired at least 40 feet back from street repair projects.**

**3. Matters from Committee Members and Staff**

Committee Member Turner would like the City to request permits from companies installing phone/cable service(s) from existing poles in streets and alley ways. The permits will give the City better control over the numerous cables and lines that appear to be hazardous and an eye sore. The intent would not be to make money or make it difficult to get the permit.

**The meeting was adjourned at 11:25am**