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CITY COUNCIL FEES

CATEGORY	FEE
City Council Agendas (per year)	$35
City Council Packets (per year)	$200
Council Committee Agendas (per year)	$9
Council Committee Packets (per year)	$20

FILM PERMIT FEES

CATEGORY	FEE
Permit Processing Fee:	
* Minor Events (up to 7 days)	$50
* Major Events (over 7 days)	$100
Deposit Account:	
NOTE: A deposit account will be set up to cover cost of employees & equipment required during filming.	
* Minor Events (up to 7 days)	$5,000
* Major Events (over 7 days)	$10,000
Employee Rates	Current straight or overtime hourly rate of employee
Equipment Rates (per hour):	
NOTE: Equipment must at all times be operated by a City employee.	
* Police Car	$15
* Public Works Light Vehicle	$15
* Public Works Heavy Vehicle (depending on vehicle used)	$25-$80
Buildings/Parks	City buildings & parks may be used upon the approval of the City Manager. Use rates shall depend upon the level of use and disruption of the normal course of service to the park.
Other Rates:	
* Water	As established by City Manager
* Deposit to borrow City-owned Equipment	See Public Works Fees
* Other small equipment (not specified herein)	As established by City Manager

FINANCE DEPARTMENT FEES

CATEGORY	FEE
Audit Reports - Complete Set	$25
Audit Reports - Subsets	$10
Budget Documents	$43
Business License Fees:	
* Change of Ownership	$98
* Change of Business Location	$98
* Contractor's Business License Fee	0.04% of building permit valuation
* Duplicate License	$6.50
* Employee Formula:	
* For the first person employed	$50
* For the next five persons employed, per person	$5
* For all other persons employed, per person	$2
* Flat Rate:	
* Junk dealer, per year	$75
* Pawnbroker, per year	$100
* Peddler, including food, regular route with truck, per year	$75
* Peddler, solicitor, transient business, peddling goods and wares from a vehicle, or from a temporary location, per day	$20
* Gross Receipts Rate:	
* Below $5,000	$10
* From $5,000 to $30,000	$30
* From $30,000 to $200,000	$30 plus .10 percent above $30,000
* Greater than $200,000	$200.00 plus .04 percent above $200,000
* Initial License	$98
* Initial License for Home Occupation	$36
* License Renewal (Annual)	$61
* Non-Profit Business License	$31
* Vehicle Delivery Business—Operational Rate, per year	$50
Flea Market Fees:	
* Per day	$50
* Per month	$100
* Per quarter	$250
* Per year	$600
Return Check Fee (Charge for return of bad check from bank or financial institution)	$30

PLANNING AND DEVELOPMENT FEES

CATEGORY	FEE
Address Listing Fee	$20
Administrative Permits:	
* Administrative Coastal Development Permit	$480
* Administrative Design Review	$480
* Administrative Design Review for 2nd Residential Units	$150
* Administrative Variance	$480
* Amendment to Administrative Permit (major/minor)	$480
* Certificate of Appropriateness	$480
* Floodplain Development Permit	$480
* Limited Term Permits	$75
* Limited Term Permits Requiring TAC Review (fee waived for non-profit events)	$330
* Minor Use Permit	$480
* Public Hearing (when requested for Administrative Permit)	$695
Amendment to Design Review, CDP, Use Permit (Minor)	$635
Annexation	Costs Incurred
Appeal to Planning Commission or City Council	$900
Building Permit Surcharge on Construction Permits	1% of valuation of building permit
NOTE: Fee is not assessed for utility permits, demolition permits (with no valuation), re-roof permits, foundation permits (for existing structures), or siding permits.	
Certificate of Compliance	$705
Construction & Demolition Waste Recycling Deposit:	
* New construction projects of more than 1,000 square feet	0.35/sf
* Remodel or renovation projects of more than 500 sq. ft.	0.45/sf
* Demolition projects of more than 1,000 sq. ft.	0.50/sf
* Road, sidewalk, or driveway renovation/demolition projects that result in removal of 200 sq. ft. or more of asphalt or concrete	0.25/sf
* Waste Management Checklist Processing Fee	$25
NOTE: Waste Recycling Deposits are refunded based on a pro-rated percentage of the recycling target met.	
Development Agreement	Costs Incurred
Emergency Permit	$250
Environmental Review: Negative Declaration; Environmental Impact Report	Costs Incurred
General Plan Amendment	Costs Incurred
General Plan Maintenance Fee:	
NOTE: This fee is not assessed for utility permits, demolition permits (with no valuation), re-roof permits, foundation permits (for existing structures), or siding permits.	
* Construction Permits	1.5% of total permit valuation
* Residential Mobile Homes	1.5% of assigned valuation based on gross floor area of mobile home times $51
* Affordable housing units (as defined by Fort Bragg Municipal Code Title 18)	The City Council may grant exemptions upon

PLANNING AND DEVELOPMENT FEES (Cont'd)

CATEGORY	FEE
Inclusionary Housing Fees (Interim)	$100,000/inclusionary unit
Local Coastal Plan Amendment	Costs Incurred
Lot Line Adjustment	$535
Mitigation Monitoring	Costs Incurred
Parking In-lieu Fees:	
* Existing Commercial Building	$4,000/space
* New Commercial Building	$8,000/space
NOTE: Parking In-lieu Fee exemption allowed for changes of use for restaurants that serve only after 5:00 p.m.	
Permits Requiring Planning Commission Review:	
* Adult-Oriented Business Permit	$1,540
* Certificate of Appropriateness	$1,540
* Coastal Development Permit	$1,540
* Design Review	$1,540
* Use Permit	$1,540
* Variance	$1,540
Planned Development Permit	Costs Incurred
Planning Permit Extension (non-subdivision)	$135
Pre-Application Analysis	Costs Incurred; Minimum $750 Deposit
Rezoning	Costs Incurred
Sign Permit:	
* Permanent & Temporary	$75
* Political (refundable deposit)	$100
Specific Plan	Costs Incurred
Subdivision Map:	
* Extension of Time	$195
* Final Map	$525 plus $20/parcel
* Improvement Plan, Plan Check, Construction Inspections	Costs Incurred
* Minor Subdivision (<5 Parcels)	$1,695
* Major Subdivision (>5 Parcels)	Costs Incurred
* Parcel Merger	$1,695
* Parcel Map	$525 plus $20/parcel
* Reversion to Acreage	$1,695
Technical Advisory Committee Review (Fee waived for non-profit events)	$330
Violations - Penalty fee shall be equal to fee for required application(s) or, where there is not a set fee	$1,000

NOTE: A penalty fee shall be collected for each violation, regardless of whether abatement involves removal of the violation or submittal of a permit application. When the City imposes a penalty fee, it shall follow the procedures in FBMC Chapter 6.12 which shall provide the property owner with an opportunity to present evidence regarding the violations before payment of the penalty fee is due. The City may require payment of the penalty fee in addition to any remedies provided under FBMC Chapter 6.12.

PLANNING AND DEVELOPMENT FEES (Cont'd)

CATEGORY	FEE
Zoning Letter	$60/hour

NOTE: When more than one application is processed concurrently and a deposit account is not required, the full fee will be charged for the highest priced application, and the fee for the other applications will be reduced by 50%. Only one fee shall be charged for the concurrent processing of Design Review, Variance, Use Permit and/or Coastal Development Permit applications.

NOTE: For applications requiring payment of "costs incurred," a deposit account will be established for the project. The opening deposit will be determined based upon the estimated cost to complete the permitting process. The minimum deposit will be $2,000. Costs for staff time will be based on fully-loaded hourly rates. City Attorney costs will be based on the City's actual costs incurred and vary depending on which attorney is providing services. Costs of consultants are based on the City's actual costs incurred in accordance with professional service agreements for said services.

PUBLIC WORKS FEES

CATEGORY	FEE
Backflow Prevention Device Fees:	
* Annual test fee if performed by City personnel (should the device fail the test, customer is responsible for repairs & would receive one follow-up retest at no charge)	$75
* Annual fee for private business who wishes to be listed as a Backflow Prevention Device Tester (upon filing the proper documentation with the City Clerk)	$225
Building Permit for driveway and/or handicap ramp	$60
Construction Cost Estimates	Actual cost with $40 minimum
D-2 Rate for Hourly Supervision of Contractors Modifying City Water System	Current rate of Public Works Superintendent
Cost for City-owned Equipment:	
* Rental Fee for City-owned Equipment	$50
* Rental Fee for City-owned Equipment/Street Closure	$200
Deposit to Borrow City-owned Equipment:	
* Barricades (deposit, per barricade)	30% of cost of borrowed barricades (ie number borrowed x $35 x 30%)
* 36" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cones (ie number borrowed x $25 x 30%
* 28" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cone (ie number borrowed x $15 x 30%
* 18" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cone (ie number borrowed x $10 x 30%
* 12" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cone (ie number borrowed x $8 x 30%
* No Parking Tripod (deposit, per tripod)	30% of cost of borrowed tripod (ie number borrowed x $30 x 30%

PUBLIC WORKS FEES (Cont'd)

CATEGORY	FEE
Encroachment Permit Fees:	
* Permit Issuance Fee	$75
* Permit Fee	
* Driveway - Commercial	$95
* Driveway - Residential	$55
* Excavation - Less than 50 lineal feet (lf)	$75 + 0.25/lf
* Excavation - More than 50 lf	$200
* Excavation - Additional charge over 100 lf	0.50/lf
* Inspection - Repairs & Replacements	$65
* Sidewalk Closure (façade improvements, sidewalk sales, etc.)	$100
* Miscellaneous Permits (not covered elsewhere; per location)	$100
* Parking (per day; per space)	$25
* Sidewalk, Curb & Gutter, Ramp & Conform Paving	0.25/sf
* Street Closure	$150
* Street Closure - Recurring	$50
* Fine for Working without Encroachment Permit	Double cost of permit
Encroachment Permit Performance Bond:	
* Deposit - Bonded, licensed contractors shall not be required to comply with the deposits specified	$500
* For excavation within paved roadway, alley, or easement areas, per square foot	$2
* For excavation within unpaved roadway, alley, or easement areas, per square foot	$1
* For excavation within parkway or sidewalk area, whether or not improved with concrete sidewalk, per square foot	$5
* For all other public improvements	Amount shall be estimated construction cost, as determined by the developer and approved by the City
Food Service Establishment Wastewater Discharge Permit Fees:	
* Annual inspection fee (may be waived upon demonstration by the permittee that fats, oils, and grease collected in grease interceptors, or alternate approved systems, have been recycled for conversion to biodiesel or other products as approved by the District	$100
* Application Fee	$100
Grading Permit Fee	Actual cost incurred for staff review & approval; $300 deposit

PUBLIC WORKS FEES (Cont'd)

CATEGORY	FEE
Grease Trap/Interceptors:	
* Initial Application Fee	$100
* Annual Inspection Fee (this fee may be waived upon demonstration by the permittee that fats, oils, and grease collected in grease interceptors, or alternate approved systems, have been recycled for conversion to bio-diesel or other products as approved by the District	$400 (does not include preparation costs)
Hot Tap Machine Use (per tap; plus preparation cost)	$100
Pot Holing	Cost incurred
Sanitary Sewer Fees:	
* Permit and inspection of connections to the sanitary sewer system per residential or nonresidential unit	$50
* Permit and inspection of apartment connections to the sanitary sewer system	$50 + $10 per each unit in excess of five units
* Alteration of existing sewer installations	$50
* Extension of sewer mains or other work required, such as setting manholes or installing pump stations, to extend service to an area or parcel to accommodate connection	Actual cost of work; $15 for written cost estimate
Septic Tank Dump Fees:	
* Up to 1500 gallons	$170
* For each additional 500 gallons	$10
Service Calls (if due to customer fault or private line failure):	
* During Normal Operation Hours	Minimum charge of one hour, hourly rate is based on the current rate of employee, including benefits & overhead
* If After Hours	Minimum charge to cover up to 3 hours, rate is based on three times the current overtime rate of employee, including benefits & overhead. Hourly rate thereafter, rate is based on the current overtime rate of employee, including benefits & overhead

PUBLIC WORKS FEES (Cont'd)

CATEGORY	FEE
Water Deposit	$150
Water Hydrant Meter Rental Deposit	$750
Water Line Testing and Forms (New)	Costs incurred
Water Meter Split	Costs incurred
Water Turn On/Off in Cases of Failure to Pay	$40
Water Turn On/Off at Customer Request	$20

MISCELLANEOUS FEES

CATEGORY	FEE
Aerial Photographs	$80
Appeal Fee to City Council for Contested Water Bill	$75
Certification of Documents:	
* First Page (includes copy)	$10.00
* Each Additional Page	$0.15
Copy Fees Charged to the Public:	
* 8 ½ x 11 & 8 ½ x 14 (per page)	$0.15
* 11 x 17 (per page)	$0.30
Parking Permit Fees (monthly)	$17
Planning Commission Agenda (public & quasi-public agencies excluded) (per year)	$18
Planning Commission Packets (per year)	$140
Publications and Reports	Cost of Printing + 15%
Transferring Electronic Files to CD (per CD)	$15
Zoning Maps, General Plan Maps, Other Maps	Cost of Reproduction + 25%

PUBLIC SAFETY FEES

CATEGORY	FEE
Alarm Fees (for alarms terminating at Police Department), annually	$30
Alarm Fees - Charge for Excessive False Alarms:	
* After third false alarm in calendar year	$50
* After fourth false alarm in calendar year	$100
* After fifth false alarm in calendar year	$200
* Reinstatement bond, annually	$500
Audio Tape Recording Copy:	
* Requestor Provides Tape	$18
* City Provides Tape	$19
Bicycle License	$0
Civil Subpoena Appearance Fee	$150 + additional time/rate adjustment
Concealed Weapon Permit:	
* Initial 2-Year Permit	$40 + DOJ fee
* Renewal	$18 + DOJ fee
* Firing Range Testing	$300
Conference Room Use (during non-business hours - per hour)	$30
Dance Fees:	
* Public dances, per event	$75
* Dances at a fixed place of business where alcoholic beverages are sold, annually	$300
* Dances, as defined in Section 5.12.080	No Fee
* Dances at fixed place of business where alcoholic beverages are not sold, annually	$150
Fingerprinting	$12
Found Property Claimant	$18
Gun Storage Fee	$56
Insurance Letter for Crime Report	$18
Photographs (Evidence):	
* Digital	$18 + cost of photo supplies ($1 per sheet of photo paper or digital CD copy) + postage if mailed
* Commercial Film Developing	$36 + charge by commercial film developer + postage if mailed
Parking Citation Penalties for Violation:	
* Blocking a Driveway	$30
* Double Parking	$30
* No Parking	$30
* Off Street Parking Violation	$30

PUBLIC SAFETY FEES (Cont'd)

CATEGORY	FEE
Parking Citation Penalties for Violation (Cont'd):	
* Parked More than 18" from Curb	$30
* Parked on Sidewalk	$30
* Parking in Alley	$30
* Parking Space Markings	$30
* Permit Parking Only	$30
* Registration Tabs	$30
* Red Zone	$30
* Timed Parking Zone	$30
* Wrong Side of Road	$30
* Yellow Loading Zone	$30
* 72-Hour Continuous Parking (Parking Violation)	$70
NOTE: Tow Charge when applicable is due to City prior to release of vehicle by local tow company	Amount set by local tow company
Record Clearance Checks	$48
Repossessed Vehicle Release	$15
Stored Vehicle Storage Fee (when stored onsite; per day)	$10
Taxicab Fees:	
* License Fee, per year	
* First Vehicle	$145
* Per additional vehicle	$10
* Permit Application Fee	$50
* Taxi Driver Background Check	$93 + DOJ
Vehicle Accident Reports	$18
Vehicle Release (for towed vehicle) - normal release	$72
Vehicle Release (for towed vehicle) - 30 day hold review/release	$97
Video Tape Copy:	
* Requestor Provides Tape	$18
* City Provides Tape	$23

TOWN HALL FEES

CATEGORY	FEE
Additional Use Beyond Basic 12 Hours (per hour)	$10
Basic Use Fee (each 12 hours)	$120
Custodian Charge (per hour during normal hours of work)	$34
Custodian Charge (per hour; Overtime Rate)	$52
Deposit for Alcohol Use	$500
Non-Profit Use Fee (each 12 hours)	$60
Security/Cleaning & Key Deposit	$200
Sound Equipment Use (per day)	$30

WATER CONSERVATION FEES

CATEGORY	FEE
Penalties for Violation:	
Stage 1	
1. First Offense:	
a. Minor Offense	$20 + written warning
b. Major Offense	$100 + written warning
2. Second Offense:	
a. Minor Offense	$100
b. Major Offense	$500
3. Third or Subsequent Offense:	
a. Minor Offense	$500
b. Major Offense	$1,000
Stage 2	
1. First Offense:	
a. Minor Offense	$100
b. Major Offense	$250
2. Second Offense:	
a. Minor Offense	$250
b. Major Offense	$500
3. Third or Subsequent Offense:	
a. Minor Offense	$500
b. Major Offense	$1,000
Stage 3	
1. First Offense	$500
2. Second Offense	$1,000
3. Third or Subsequent Offense The City Manager shall instruct staff to shut off the water service to the offending property. Service will not be restored until the water emergency is at an end and all outstanding fines are paid. The fee for restoring service shall be	$1,000

WATER CAPACITY CHARGE

$3,587.63

WATER SERVICE CONNECTION FEES

Water Service Type	Fee	Over 50'/$ per foot
3/4" Single Service	$2,713.01	$27.87
1" Single Service	$2,930.65	$29.74
1" Single Service Split into 2 5/8" x 3/4"	$3,226.31	$30.17
1 1/2" Single Service	$3,476.39	$26.77
2" Single Service Split into 5 5/8" x 3/4"	$4,428.74	$26.77
2" Service Disc Meter Low Demand	$3,978.64	$26.77
2" Service Compound High Demand	$5,349.22	$26.77
3" Service	$8,307.08	$31.41
4" Service	$9,322.97	$31.41
6" Service *	$12,587.60	$34.53

* Fee is a deposit; total cost based on time/materials

METER ONLY INSTALL

Size	Fee
5/8" x 3/4"	$ 313.10
1"	$ 455.69
1.5"	$ 804.92
2" Disc Meter Low Demand	$1,007.67
2" Compound	$2,378.25
3"	$2,780.58
4"	$4,034.79
6"	Time & Materials

METER SPLIT

Size	Fee
2 5/8" x 3/4" meters on existing service	$ 916.97
Meter split with street crimp in cement sidewalk	$ 1,194.69

SEWER CAPACITY CHARGE

$2,808.45

SEWER SERVICE CONNECTION FEES - Sewer Only (no Water)

Sewer Service Type	Fee	Over 50'/$
4" Lateral, 4' Deep	$2,390.78	$35.75
4" Lateral, 6' Deep	$2,650.31	$41.27
4" Lateral, 8' Deep	$3,117.34	$52.01
4" Lateral, 10' Deep	$3,560.28	$60.22
6" Lateral, 4' Deep	$2,510.59	$36.95
6" Lateral, 6' Deep	$2,770.12	$42.47
6" Lateral, 8' Deep	$3,237.17	$53.20
6" Lateral, 10' Deep	$3,680.09	$61.41

SEWER SERVICE CONNECTION FEES - Combined with Water

Sewer Service Type	Fee	Over 50'/$
4" Lateral, 4' Deep	$826.14	$21.06
4" Lateral, 6' Deep	$1,032.33	$21.06
4" Lateral, 8' Deep	$1,712.06	$36.05
4" Lateral, 10' Deep	$2,162.30	$45.92
6" Lateral, 4' Deep	$1,431.41	$24.88
6" Lateral, 6' Deep	$1,461.66	$24.88
6" Lateral, 8' Deep	$2,268.27	$40.41
6" Lateral, 10' Deep	$2,282.11	$47.12

Updated: 12/08/2008